



ESTA BOARD AGENDA

Regular Meeting

Friday, December 14, 2018 at 11:00am
City of Bishop Council Chambers
301 West Line St, Bishop, California

The Agenda is available at www.estransit.com

Chairperson: Kirk Stapp

Vice-Chairperson: Jeff Griffiths

Board Members:

Kirk Stapp (Mammoth Lakes)
Karen Schwartz (Bishop)
Jim Ellis (Bishop)
Dan Totheroh (Inyo County)

Jeff Griffiths (Inyo County)
Jennifer Halferty (Mono County)
Bob Sauser (Mammoth Lakes)
Bob Gardner (Mono County)

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

Call to Order

Pledge of Allegiance

Roll Call

Public Comment: The Board reserves this portion of the agenda for members of the public to address the Eastern Sierra Transit Authority Board on any items not on the agenda and within the jurisdiction of the Board. The Board will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

A. Introduce New E.D. And Mammoth Ops. Supervisor

B. Information Agenda

- B-1 Executive Director Report
Reporting on ESTA activities and performance.
- B-2 Financial Report
Reporting state of the budget and performance.
- B-3 Operations Report
Reporting on operating performance indicators.
- B-4 Organizational Assessment
Reporting on the organizational assessment concluded in May 2018.

C. Action Agenda

- C-1 Election of 2019 Chairperson and Vice-Chairperson
- C-2 2019 Board Meeting Calendar June Mountain Shuttle
- C-3 Board authorization for Executive Director to perform 2018/19 June Mountain Ski Shuttle

D. Consent Agenda (Roll Call Vote) the following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the ESTA or public wishes an item removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by ESTA Board members, without the removal of the item from the Consent Agenda.

- D-1 Approval of Meeting Minutes of October 19, 2018
- D-2 LCTOP Authorized Agent
 - Adding and Authorizing Executive Director as Authorized Agent regarding actions involving the LCTOP program
- D-3 Letter of Support – City of Bishop – Caltrans Sustainable Communities Grant Application

E. Board Member Comments

F. Adjournment

The next scheduled regular meeting will be **January 11, 2019** in Mammoth Lakes, Town of Mammoth Lakes Council Chambers, Minaret Village Shopping Center, Suite Z at 11:00 am.

STAFF REPORT

SUBJECT: Executive Director's Report

PRESENTED BY: Phil Moores, Executive Director

BACKGROUND/DISCUSSION:

Safety:

- a) Staff attended Unified Command meetings for both Inyo and Mono Counties. The training was largely focusing on the recent report from the USGS on California Exposure to Volcanic Hazards. Also, there was a report on the search and rescue (SAR) operations with the Camp Fire in Butte County. Our very own Chris Usher responded with Inyo SAR in a mutual aid role. States as far as Kentucky responded to assist the county.
- b) ESTA's participation in emergency response should be coordinated through OES. This process allows OES reimbursement through certain funding sources. I suggested that ESTA could not only provide transportation for emergency personnel and evacuations, but also act as cooling stations during extreme heat events.
- c) Accident Investigation training is ongoing in consultation with CJPIA.

Administration:

Bishop Stuff-a-bus successfully collected donations for those in need at Vons on December 1, 2018. Linda Robinson, Dawn Vidal, and Rebecca Fuller worked the event which filled the ESTA bus with much needed supplies. A picture of the group made the front page of the Inyo County Register. A similar event is scheduled for Mammoth on December 14, 2018 from 12:00pm to 6:00pm at Footloose Sports. The Mammoth Unified School District, Wild Iris, and IMACA will be the benefactors. Stop by if you have time.

ESTA carried about 14,000 riders over Thanksgiving weekend. Part of this accomplishment involved eleven drivers and a dispatcher working on Thanksgiving Day. I called and thanked each one of them for this sacrifice.

Bi-weekly staff meetings have been scheduled and agendas include topics such as budget, safety, scheduling, customer service, training, and personnel issues.

ESTA lost a long-time employee in November to a sudden diagnosis of cancer. Dennis Jahn worked for us over eleven years and the loss deeply affected staff. Services will be held in January and many of us are attending.

Maintenance:

A large canvas and steel canopy was constructed in the Bishop yard to provide shelter from the elements while cleaning and maintaining the vehicles. Major repairs are ongoing to the fleet including transmission replacements and engine rebuilds. A new 35-foot Freightliner Champion Defender Bus is on order and expected delivery is Summer 2019 using Mono County PTMISEA funding. A video RFP for onboard cameras is being prepared and Cal OES Prop 1B Security Funds will be utilized.

Training:

Transit Safety Institute (TSI) certification is required for all new transit bus operator licensing. ESTA has only one TSI certified instructor. Two employees are being sent to Texas in April for certification. This will greatly enhance our ability to train new drivers. DMV skill and drive testing for new bus operators is difficult to schedule. We are sending new drivers to Bakersfield or Lancaster to expedite the training process. ESTA will apply for the DMV Employer Testing Program (ETP) and send an employee to the DMV Examiner training in the spring of 2019. This will give us greater flexibility and response to getting new drivers behind the wheel. We are reaching out to Mono County and Mammoth Mountain for a partnership in this program since there are minimum testing requirements that must be maintained to keep the ETP program running. Seven drivers have been hired and of those, one failed to complete probation, three are licensed, and three are in the process of obtaining their licenses.

Planning:

While very few scheduled trips have been missed, it is apparent that driver shortages are taking its toll on existing staff. ESTA is routinely relying on drivers to report on days off and utilizing dispatch and supervisory staff to fill open shifts. We are not meeting our commitments in some areas including the NOL where we are three drivers short of the eight requested. MMSA is providing the additional drivers. Also, we were unable to meet an early start request from June Mountain. There is not one silver bullet to resolve the driver shortage, however, apart from compensation, the driver's schedule and job security are primary factors in retention and morale. A full system evaluation including driver shifts, schedules, breaks, and resource utilization will begin soon. The goal of this evaluation is to optimize the driver's position while searching for operational efficiency opportunities.

The ESTA Short Range Transit Plan (SRTP) is due in 2020. The last SRTP was funded through FTA 5304 applied for by Mono County. Caltrans indicated that a 5304 call for applicants is expected in 2019. The Bishop administrative facility at the airport is considered temporary as the airport considers commercialization. Land adjacent to the current Bishop Airport bus yard has been identified as a potential site for construction of a new facility. Next steps in this project include a Project Requirements Definition and Scope of Work for the project.

STAFF REPORT

Subject: Financial Report – FY 2018/19
 Initiated by: Karie Bentley, Administration Manger

The year-to-date roll-up, budget unit summary, and fund balance reports for the 2018/19 fiscal year through December 10, 2018 are included on the following pages along with a Board requested comparison of vehicle maintenance by year.

Maintenance and fuel expenses reflect invoicing from the Town of Mammoth Lakes through July, 2018. Amounts of the December 4, 2018 payroll have not yet posted to this financial report. Adjustments to revenue (LTF and State Capital) are also pending.

Fuel expense per gallon is 26% below the budgeted amount at this point in the year.

The table below summarizes the year-end revenue and the expenses by major expense category.

ESTA Operating Expenses FY18-19			
% of fiscal year →			44.7%
Category	Budget	Actual Year to Date	% of Budget
Total Revenue	5,237,282	1,549,341	29.6%
EXPENSES			
Total Salaries	2,003,628	715,238	35.7%
Total Benefits	785,182	235,534	30.0%
Total Insurance	339,976	279,005	82.1%
Total Maintenance	615,480	166,197	27.0%
Facilities	246,694	89,980	36.5%
Total Services	72,900	14,076	19.3%
Fuel	632,752	157,154	24.8%
Other	363,550	118,711	32.7%
Total Expenses	5,060,162	1,775,895	35.1%

At the September 28, 2018 ESTA Board Meeting, information reflecting the increasing cost of vehicle maintenance was requested. Although efforts continue to produce information by vehicle and year, below is a fiscal year summary of vehicle maintenance cost from 2011 through our current 2019 expenses.

Comparision of Maintence Costs by Fiscal Year

Fiscal Year Ending:	2011	2012	2013	2014	2015	2016	2017	2018	2019*
MAINTENANCE OF EQUIP	\$ 332,835	\$ 260,540	\$ 354,733	\$ 353,540	\$ 353,749	\$ 446,903	\$ 460,622	\$ 542,214	\$ 161,614
MAINTENANCE OF EQUIP-MATER	\$ 5,924	\$ 11,479	\$ 14,661	\$ 8,303	\$ 4,765	\$ 13,343	\$ 16,666	\$ 8,257	\$ 4,583
TOTAL EXPENSE	\$ 338,759	\$ 272,019	\$ 369,394	\$ 361,843	\$ 358,514	\$ 460,246	\$ 477,288	\$ 550,470	\$ 166,197
Percentage of 2011 expense	100%	80%	109%	107%	106%	136%	141%	162%	49%
Percent Increase from previous year		-20%	36%	-2%	-1%	28%	4%	15%	-70%

* denotes partial year's expense

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance	%
Key: 153299 - EASTERN SIERRA TRANSIT						
OPERATING						
Revenue						
4061	LOCAL TRANSPORTATION TAX	1,279,564.00	343,170.66	0.00	936,393.34	26.81
4065	STATE TRANSIT ASST	397,932.00	0.00	0.00	397,932.00	0.00
4301	INTEREST FROM TREASURY	24,000.00	15,084.00	0.00	8,916.00	62.85
4498	STATE GRANTS	57,985.00	39,744.00	0.00	18,241.00	68.54
4499	STATE OTHER	71,626.00	47,025.20	0.00	24,600.80	65.65
4555	FEDERAL GRANTS	453,001.00	0.00	0.00	453,001.00	0.00
4599	OTHER AGENCIES	878,855.00	370,054.78	0.00	508,800.22	42.10
4819	SERVICES & FEES	2,069,319.00	720,272.72	0.00	1,349,046.28	34.80
4959	MISCELLANEOUS REVENUE	5,000.00	13,990.00	0.00	(8,990.00)	279.80
	Revenue Total:	<u>5,237,282.00</u>	<u>1,549,341.36</u>	<u>0.00</u>	<u>3,687,940.64</u>	<u>29.58</u>
Expenditure						
5001	SALARIED EMPLOYEES	1,525,159.00	508,189.90	0.00	1,016,969.10	33.32
5003	OVERTIME	69,218.00	47,113.45	0.00	22,104.55	68.06
5005	HOLIDAY OVERTIME	131,197.00	21,665.77	0.00	109,531.23	16.51
5012	PART TIME EMPLOYEES	278,054.00	138,268.84	0.00	139,785.16	49.72
5021	RETIREMENT & SOCIAL SECURITY	47,606.00	15,340.68	0.00	32,265.32	32.22
5022	PERS RETIREMENT	225,009.00	66,124.88	0.00	158,884.12	29.38
5031	MEDICAL INSURANCE	326,565.00	79,747.98	0.00	246,817.02	24.42
5043	OTHER BENEFITS	38,493.00	13,685.98	0.00	24,807.02	35.55
5045	COMPENSATED ABSENCE EXPENSE	143,459.00	59,221.30	0.00	84,237.70	41.28
5047	EMPLOYEE INCENTIVES	4,050.00	1,412.99	0.00	2,637.01	34.88
5111	CLOTHING	4,600.00	1,875.18	0.00	2,724.82	40.76
5152	WORKERS COMPENSATION	124,786.00	99,935.00	0.00	24,851.00	80.08
5154	UNEMPLOYMENT INSURANCE	45,000.00	18,240.97	0.00	26,759.03	40.53
5158	INSURANCE PREMIUM	170,190.00	160,829.00	0.00	9,361.00	94.49
5171	MAINTENANCE OF EQUIPMENT	586,980.00	161,614.14	21,600.00	403,765.86	31.21
5173	MAINTENANCE OF EQUIPMENT-	18,500.00	4,582.63	0.00	13,917.37	24.77
5191	MAINTENANCE OF STRUCTURES	10,000.00	0.00	0.00	10,000.00	0.00
5211	MEMBERSHIPS	2,300.00	705.00	0.00	1,595.00	30.65
5232	OFFICE & OTHER EQUIP < \$5,000	14,500.00	307.47	0.00	14,192.53	2.12
5238	OFFICE SUPPLIES	7,600.00	3,613.83	0.00	3,986.17	47.55
5253	ACCOUNTING & AUDITING SERVICE	48,500.00	9,450.00	0.00	39,050.00	19.48
5260	HEALTH - EMPLOYEE PHYSICALS	6,200.00	1,092.00	0.00	5,108.00	17.61
5263	ADVERTISING	51,200.00	15,305.07	0.00	35,894.93	29.89
5265	PROFESSIONAL & SPECIAL SERVICE	102,500.00	70,423.50	0.02	32,076.48	68.70
5291	OFFICE, SPACE & SITE RENTAL	194,694.00	84,810.00	0.00	109,884.00	43.56
5311	GENERAL OPERATING EXPENSE	51,830.00	18,417.17	0.00	33,412.83	35.53
5331	TRAVEL EXPENSE	5,000.00	746.46	0.00	4,253.54	14.92
5332	MILEAGE REIMBURSEMENT	21,220.00	10,851.97	0.00	10,368.03	51.14
5351	UTILITIES	52,000.00	5,169.98	0.00	46,830.02	9.94
5352	FUEL & OIL	632,752.00	157,153.53	0.00	475,598.47	24.83
5539	OTHER AGENCY CONTRIBUTIONS	60,000.00	0.00	0.00	60,000.00	0.00
5901	CONTINGENCIES	61,000.00	0.00	0.00	61,000.00	0.00
	Expenditure Total:	<u>5,060,162.00</u>	<u>1,775,894.67</u>	<u>21,600.02</u>	<u>3,262,667.31</u>	<u>35.52</u>
NET OPERATING		<u>177,120.00</u>	<u>(226,553.31)</u>	<u>(21,600.02)</u>	<u>425,273.33</u>	
CAPITAL ACCOUNT						

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance	%
Revenue						
4066	PTMISEA	303,936.00	0.00	0.00	303,936.00	0.00
4495	STATE GRANTS - CAPITAL	54,766.00	82,242.34	0.00	(27,476.34)	150.17
	Revenue Total:	<u>358,702.00</u>	<u>82,242.34</u>	<u>0.00</u>	<u>276,459.66</u>	<u>22.92</u>
Expenditure						
5640	STRUCTURES & IMPROVEMENTS	120,000.00	0.00	0.00	120,000.00	0.00
5650	EQUIPMENT	74,766.00	0.00	0.00	74,766.00	0.00
5655	VEHICLES	183,936.00	0.00	0.00	183,936.00	0.00
	Expenditure Total:	<u>378,702.00</u>	<u>0.00</u>	<u>0.00</u>	<u>378,702.00</u>	<u>0.00</u>
NET CAPITAL ACCOUNT		<u>(20,000.00)</u>	<u>82,242.34</u>	<u>0.00</u>	<u>(102,242.34)</u>	
TRANSFERS						
Revenue						
Expenditure						
5798	CAPITAL REPLACEMENT	170,520.00	0.00	0.00	170,520.00	0.00
	Expenditure Total:	<u>170,520.00</u>	<u>0.00</u>	<u>0.00</u>	<u>170,520.00</u>	<u>0.00</u>
NET TRANSFERS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	153299 Total:	<u>(13,400.00)</u>	<u>(144,310.97)</u>	<u>(21,600.02)</u>	<u>152,510.99</u>	

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 153200 - EASTERN SIERRA TRANSIT FUND					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153201 - ESTA ADMINISTRATION					
Revenue					
4060	TAXES - SALES	0.00	0.07	0.00	(0.07)
4350	REV USE OF MONEY & PROPERTY	0.00	7,911.14	0.00	(7,911.14)
4400	AID FROM OTHER GOVT AGENCIES	0.00	4,308.41	0.00	(4,308.41)
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	12,219.62	0.00	(12,219.62)
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	12,219.62	0.00	(12,219.62)
Key: 153202 - INYO TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	371,396.00	99,152.73	0.00	272,243.27
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	83,730.00	4,308.41	0.00	79,421.59
4600	CHARGES FOR CURRENT SERVICES	52,803.00	47,746.93	0.00	5,056.07
4900	OTHER REVENUE	1,500.00	11,805.50	0.00	(10,305.50)
Revenue Total:		515,429.00	163,013.57	0.00	352,415.43
Expenditure					
5000	SALARIES & BENEFITS	325,694.00	111,123.00	0.00	214,571.00
5100	SERVICES & SUPPLIES	131,814.00	66,296.40	0.00	65,517.60
5200	INTERNAL CHARGES	13,700.00	11,293.00	0.00	2,407.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	12,520.00	0.00	0.00	12,520.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	13,600.00	0.00	0.00	13,600.00
5900	RESERVES	15,000.00	0.00	0.00	15,000.00
Expenditure Total:		512,328.00	188,712.40	0.00	323,615.60
Key Total:		3,101.00	(25,698.83)	0.00	28,799.83
Key: 153203 - MONO TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	240,558.00	26,646.52	0.00	213,911.48
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	72,459.00	16,131.52	0.00	56,327.48
4600	CHARGES FOR CURRENT SERVICES	25,414.00	9,493.63	0.00	15,920.37
4900	OTHER REVENUE	0.00	179.00	0.00	(179.00)
Revenue Total:		344,431.00	52,450.67	0.00	291,980.33

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Expenditure					
5000	SALARIES & BENEFITS	172,785.00	50,233.09	0.00	122,551.91
5100	SERVICES & SUPPLIES	117,905.00	23,071.67	0.00	94,833.33
5200	INTERNAL CHARGES	5,500.00	4,497.00	0.00	1,003.00
5600	FIXED ASSETS	24,863.00	0.00	0.00	24,863.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	5,700.00	0.00	0.00	5,700.00
5900	RESERVES	15,000.00	0.00	0.00	15,000.00
Expenditure Total:		<u>341,753.00</u>	<u>77,801.76</u>	<u>0.00</u>	<u>263,951.24</u>
Key Total:		<u>2,678.00</u>	<u>(25,351.09)</u>	<u>0.00</u>	<u>28,029.09</u>
Key: 153204 - BISHOP TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	371,396.00	99,152.73	0.00	272,243.27
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	83,730.00	0.00	0.00	83,730.00
4600	CHARGES FOR CURRENT SERVICES	65,338.00	47,045.18	0.00	18,292.82
4900	OTHER REVENUE	1,500.00	805.50	0.00	694.50
Revenue Total:		<u>527,964.00</u>	<u>147,003.41</u>	<u>0.00</u>	<u>380,960.59</u>
Expenditure					
5000	SALARIES & BENEFITS	355,072.00	111,251.99	0.00	243,820.01
5100	SERVICES & SUPPLIES	123,713.00	70,763.63	0.01	52,949.36
5200	INTERNAL CHARGES	13,700.00	11,293.00	0.00	2,407.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	12,520.00	0.00	0.00	12,520.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	13,600.00	0.00	0.00	13,600.00
5900	RESERVES	6,000.00	0.00	0.00	6,000.00
Expenditure Total:		<u>524,605.00</u>	<u>193,308.62</u>	<u>0.01</u>	<u>331,296.37</u>
Key Total:		<u>3,359.00</u>	<u>(46,305.21)</u>	<u>(0.01)</u>	<u>49,664.22</u>
Key: 153205 - MAMMOTH TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	352,369.00	36,680.08	0.00	315,688.92
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	1,129,916.00	474,573.98	0.00	655,342.02
4600	CHARGES FOR CURRENT SERVICES	21,185.00	4,362.49	0.00	16,822.51
4900	OTHER REVENUE	1,500.00	600.00	0.00	900.00
Revenue Total:		<u>1,510,970.00</u>	<u>516,216.55</u>	<u>0.00</u>	<u>994,753.45</u>
Expenditure					
5000	SALARIES & BENEFITS	733,168.00	335,547.75	0.00	397,620.25
5100	SERVICES & SUPPLIES	477,381.00	157,922.43	0.01	319,458.56
5200	INTERNAL CHARGES	30,500.00	25,184.00	0.00	5,316.00
5600	FIXED ASSETS	208,799.00	0.00	0.00	208,799.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	34,120.00	0.00	0.00	34,120.00
5900	RESERVES	25,000.00	0.00	0.00	25,000.00
Expenditure Total:		<u>1,508,968.00</u>	<u>518,654.18</u>	<u>0.01</u>	<u>990,313.81</u>
Key Total:		<u>2,002.00</u>	<u>(2,437.63)</u>	<u>(0.01)</u>	<u>4,439.64</u>
Key: 153206 - 395 ROUTE					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	0.00	0.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153207 - SPECIALS					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	8,000.00	2,383.50	0.00	5,616.50
Revenue Total:		8,000.00	2,383.50	0.00	5,616.50
Expenditure					
5000	SALARIES & BENEFITS	2,570.00	13,540.19	0.00	(10,970.19)
5100	SERVICES & SUPPLIES	5,000.00	217.00	0.00	4,783.00
5200	INTERNAL CHARGES	238.00	200.00	0.00	38.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		7,808.00	13,957.19	0.00	(6,149.19)
Key Total:		192.00	(11,573.69)	0.00	11,765.69
Key: 153208 - COMMUTER VANPOOL					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153209 - REDS MEADOW					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	475,000.00	391,741.89	0.00	83,258.11
4900	OTHER REVENUE	500.00	600.00	0.00	(100.00)
Revenue Total:		475,500.00	392,341.89	0.00	83,158.11
Expenditure					
5000	SALARIES & BENEFITS	207,033.00	133,950.06	0.00	73,082.94
5100	SERVICES & SUPPLIES	239,092.00	143,003.44	0.00	96,088.56
5200	INTERNAL CHARGES	9,146.00	7,695.00	0.00	1,451.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	21,000.00	0.00	0.00	21,000.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		476,271.00	284,648.50	0.00	191,622.50
Key Total:		(771.00)	107,693.39	0.00	(108,464.39)
Key: 153210 - MMSA-MAMMOTH MT SKI AREA					

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	1,061,525.00	0.00	0.00	1,061,525.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		<u>1,061,525.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,061,525.00</u>
Expenditure					
5000	SALARIES & BENEFITS	464,989.00	33,189.97	0.00	431,799.03
5100	SERVICES & SUPPLIES	510,972.00	97,170.70	21,600.00	392,201.30
5200	INTERNAL CHARGES	26,132.00	21,985.00	0.00	4,147.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	82,500.00	0.00	0.00	82,500.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		<u>1,084,593.00</u>	<u>152,345.67</u>	<u>21,600.00</u>	<u>910,647.33</u>
Key Total:		<u>(23,068.00)</u>	<u>(152,345.67)</u>	<u>(21,600.00)</u>	<u>150,877.67</u>
Key: 153215 - ESTA-RENO ROUTE					
Revenue					
4060	TAXES - SALES	98,995.00	17,743.19	0.00	81,251.81
4400	AID FROM OTHER GOVT AGENCIES	152,706.00	0.00	0.00	152,706.00
4600	CHARGES FOR CURRENT SERVICES	142,279.00	95,029.77	0.00	47,249.23
Revenue Total:		<u>393,980.00</u>	<u>112,772.96</u>	<u>0.00</u>	<u>281,207.04</u>
Expenditure					
5000	SALARIES & BENEFITS	216,157.00	65,704.91	0.00	150,452.09
5100	SERVICES & SUPPLIES	167,195.00	52,690.65	0.00	114,504.35
5200	INTERNAL CHARGES	10,629.00	6,235.84	0.00	4,393.16
Expenditure Total:		<u>393,981.00</u>	<u>124,631.40</u>	<u>0.00</u>	<u>269,349.60</u>
Key Total:		<u>(1.00)</u>	<u>(11,858.44)</u>	<u>0.00</u>	<u>11,857.44</u>
Key: 153216 - ESTA-LANCASTER ROUTE					
Revenue					
4060	TAXES - SALES	77,782.00	32,050.33	0.00	45,731.67
4400	AID FROM OTHER GOVT AGENCIES	119,983.00	0.00	0.00	119,983.00
4600	CHARGES FOR CURRENT SERVICES	111,791.00	57,901.11	0.00	53,889.89
Revenue Total:		<u>309,556.00</u>	<u>89,951.44</u>	<u>0.00</u>	<u>219,604.56</u>
Expenditure					
5000	SALARIES & BENEFITS	169,836.00	60,722.24	0.00	109,113.76
5100	SERVICES & SUPPLIES	131,368.00	48,452.62	0.00	82,915.38
5200	INTERNAL CHARGES	8,351.00	5,756.16	0.00	2,594.84
Expenditure Total:		<u>309,555.00</u>	<u>114,931.02</u>	<u>0.00</u>	<u>194,623.98</u>
Key Total:		<u>1.00</u>	<u>(24,979.58)</u>	<u>0.00</u>	<u>24,980.58</u>
Key: 153299 - EASTERN SIERRA TRANSIT					
Revenue					
4060	TAXES - SALES	1,677,496.00	343,170.66	0.00	1,334,325.34
4350	REV USE OF MONEY & PROPERTY	24,000.00	15,084.00	0.00	8,916.00
4400	AID FROM OTHER GOVT AGENCIES	1,820,169.00	539,066.32	0.00	1,281,102.68
4600	CHARGES FOR CURRENT SERVICES	2,069,319.00	720,272.72	0.00	1,349,046.28
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	5,000.00	13,990.00	0.00	(8,990.00)
Revenue Total:		<u>5,595,984.00</u>	<u>1,631,583.70</u>	<u>0.00</u>	<u>3,964,400.30</u>
Expenditure					
5000	SALARIES & BENEFITS	2,793,410.00	952,646.95	0.00	1,840,763.05
5100	SERVICES & SUPPLIES	2,020,966.00	723,312.72	21,600.02	1,276,053.26
5200	INTERNAL CHARGES	124,786.00	99,935.00	0.00	24,851.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
5500	OTHER CHARGES	60,000.00	0.00	0.00	60,000.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	378,702.00	0.00	0.00	378,702.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	170,520.00	0.00	0.00	170,520.00
5900	RESERVES	61,000.00	0.00	0.00	61,000.00
Expenditure Total:		<u>5,609,384.00</u>	<u>1,775,894.67</u>	<u>21,600.02</u>	<u>3,811,889.31</u>
Key Total:		<u>(13,400.00)</u>	<u>(144,310.97)</u>	<u>(21,600.02)</u>	<u>152,510.99</u>
Key: 153211 - ESTA ACCUMULATED CAPITAL OUT					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	4,212.36	0.00	(4,212.36)
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>4,212.36</u>	<u>0.00</u>	<u>(4,212.36)</u>
Expenditure					
5800	OTHER FINANCING USES	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>4,212.36</u>	<u>0.00</u>	<u>(4,212.36)</u>
Key: 153212 - ESTA GENERAL RESERVE					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	2,114.65	0.00	(2,114.65)
Revenue Total:		<u>0.00</u>	<u>2,114.65</u>	<u>0.00</u>	<u>(2,114.65)</u>
Key Total:		<u>0.00</u>	<u>2,114.65</u>	<u>0.00</u>	<u>(2,114.65)</u>
Key: 153213 - ESTA-BUDGET STABILIZATION RESER					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	845.85	0.00	(845.85)
Revenue Total:		<u>0.00</u>	<u>845.85</u>	<u>0.00</u>	<u>(845.85)</u>
Key Total:		<u>0.00</u>	<u>845.85</u>	<u>0.00</u>	<u>(845.85)</u>
Key: 153214 - REDS MEADOW ROAD MAINTENANCE					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	60,000.00	46,669.00	0.00	13,331.00
Revenue Total:		<u>60,000.00</u>	<u>46,669.00</u>	<u>0.00</u>	<u>13,331.00</u>
Expenditure					
5500	OTHER CHARGES	60,000.00	0.00	0.00	60,000.00
Expenditure Total:		<u>60,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>
Key Total:		<u>0.00</u>	<u>46,669.00</u>	<u>0.00</u>	<u>(46,669.00)</u>
Key: 612502 - SRTP TRANSPORT PLAN					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612490 - ACIS-AUTOMATED CUSTOMER IS					
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

As Of 12/10/2018

Ledger: GL

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 612491 - NIGHT RIDER					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612493 - JARC-LONE PINE/BISHOP					
Revenue					
4060	TAXES - SALES	110,000.00	20,874.26	0.00	89,125.74
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	24,000.00	9,767.51	0.00	14,232.49
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		134,000.00	30,641.77	0.00	103,358.23
Expenditure					
5000	SALARIES & BENEFITS	79,042.00	21,007.88	0.00	58,034.12
5100	SERVICES & SUPPLIES	51,767.00	31,150.76	0.00	20,616.24
5200	INTERNAL CHARGES	3,445.00	2,898.00	0.00	547.00
Expenditure Total:		134,254.00	55,056.64	0.00	79,197.36
Key Total:		(254.00)	(24,414.87)	0.00	24,160.87
Key: 612494 - JARC-MAMMOTH EXPRESS					
Revenue					
4060	TAXES - SALES	55,000.00	10,870.75	0.00	44,129.25
4400	AID FROM OTHER GOVT AGENCIES	31,795.00	39,744.00	0.00	(7,949.00)
4600	CHARGES FOR CURRENT SERVICES	21,984.00	8,131.71	0.00	13,852.29
Revenue Total:		108,779.00	58,746.46	0.00	50,032.54
Expenditure					
5000	SALARIES & BENEFITS	62,146.00	14,759.66	0.00	47,386.34
5100	SERVICES & SUPPLIES	44,229.00	21,721.45	0.00	22,507.55
5200	INTERNAL CHARGES	3,445.00	2,898.00	0.00	547.00
Expenditure Total:		109,820.00	39,379.11	0.00	70,440.89
Key Total:		(1,041.00)	19,367.35	0.00	(20,408.35)
Key: 612496 - MONO COUNTY BUS SHELTERS					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612497 - GOOGLE TRANSIT PHASE 2					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612498 - CAPP-CLEAN AIR PROJECT PROGRAM					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612499 - MOBILITY MANAGEMENT 14					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612489 - NON-EMERGENCY TRAN REIM					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	25,850.00	0.00	0.00	25,850.00
Revenue Total:		25,850.00	0.00	0.00	25,850.00
Expenditure					
5000	SALARIES & BENEFITS	4,918.00	1,616.21	0.00	3,301.79
5100	SERVICES & SUPPLIES	20,530.00	10,851.97	0.00	9,678.03
Expenditure Total:		25,448.00	12,468.18	0.00	12,979.82
Key Total:		402.00	(12,468.18)	0.00	12,870.18
Key: 612503 - BISHOP YARD-ESTA					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	120,000.00	0.00	0.00	120,000.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		120,000.00	0.00	0.00	120,000.00
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	120,000.00	0.00	0.00	120,000.00
Expenditure Total:		120,000.00	0.00	0.00	120,000.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612504 - LCTOP ELECTRIC VEHICLE					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	26,411.00	0.00	(26,411.00)
Revenue Total:		0.00	26,411.00	0.00	(26,411.00)
Key Total:		0.00	26,411.00	0.00	(26,411.00)
Key: 612505 - PTMISEA-CAPITAL PROJECT					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	731.45	0.00	(731.45)
Revenue Total:		0.00	731.45	0.00	(731.45)

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 12/10/2018

Object	Description	Budget	Actual	Encumbrance	Balance
	Key Total:	0.00	731.45	0.00	(731.45)

**COUNTY OF INYO
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2019

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
ESTA - EASTERN SIERRA TRANSIT AUTHORI										
1532 EASTERN SIERRA TRANSIT	2,135,616	226,551	49,600		107,886			2,303,881	21,600	2,282,281
1533 ESTA ACCUMULATED	1,025,421							1,025,421		1,025,421
1534 ESTA GENERAL RESERVE	514,831							514,831		514,831
1535 ESTA BUDGET STAB	205,930							205,930		205,930
1536 REDS MEADOW ROAD	55,553							55,553		55,553
6813 JARC-LONE PINE/BISHOP	12,305				1	31,500		(19,196)		(19,196)
6814 JARC-MAMMOTH EXPRESS	39,779				2			39,777		39,777
6817 GOOGLE TRANSIT PHASE 2	55							55		55
6818 CAPP-CLEAN AIR PROJECT	2,923							2,923		2,923
6819 MOBILITY MANAGEMENT 14	2,227							2,227		2,227
6820 NON-EMERGENCY TRAN REIM	80					12,600		(12,520)		(12,520)
6821 BISHOP YARD-ESTA	771					5,500		(4,729)		(4,729)
6822 LCTOP-ELECTRIC VEHICLE	26,411							26,411		26,411
6823 PTMISEA-CAPITAL PROJECT	177,840							177,840		177,840
ESTA Totals	4,199,742	226,551	49,600		107,889	49,600		4,318,404	21,600	4,296,804
Grand Totals	4,199,742	226,551	49,600		107,889	49,600		4,318,404	21,600	4,296,804

STAFF REPORT

Subject: Preliminary Financial Report – FY 2017/18

Initiated by: Karie Bentley, Administration Manger

The preliminary year-to-date roll-up, budget unit summary, and fund balance reports for the 2017/18 fiscal year are included on the following pages. This information is unaudited. Auditors from CLA, the firm used to preform ESTA’s independent audit, worked on-sight last week and indicated that one adjustment related to the sale of a vehicle as needed but that there would be no audit findings. The financial information included in the following pages does not reflect the needed adjustment. Explanations of notable variance follows.

The table below summarizes the preliminary year-end revenue and expenses by major expense category.

ESTA Operating Expenses FY 17-18			
% of fiscal year →			100.0%
Category	Budget	Actual Year To Date	% of Budget
Total Revenue	4,980,514	5,006,339	100.5%
EXPENSES			
Total Salaries	1,960,676	1,845,013	94.1%
Total Benefits	752,703	708,747	94.2%
Total Insurance	349,620	331,564	94.8%
Total Maintenance	559,880	550,470	98.3%
Facilities	236,550	239,858	101.4%
Total Services	197,260	224,605	113.9%
Fuel	592,515	454,961	76.8%
Other	134,550	273,297	203.1%
Total Expenses	4,783,754	4,628,514	96.8%

Explanation of notable are as follows:

Operating Expense Information

A payment of \$139,629.00 was made returning 2016/17 Capital Restricted STA Funds back to Mono County. These funds are still available to ESTA but should be paid on a reimbursement basis.

The expense for services is over budget primarily due to unbudgeted bus cleaning service, board stipends and grant writing services

Office & Other Equipment was over budget primarily due to purchase and install of on-board video that was budgeted as a capital project rather than an operating expense. Inyo County Auditor's Office has confirmed that this expense should be reflected as on operating expense.

Fuel expense per gallon is 27% below the budgeted amount for FY 2017/18

Operating Revenue Information

4065 STATE TRANSIT ASSISTANCE

- More funds were available than anticipated due to SB1.

4555 FEDERAL GRANTS

- Less expenses were incurred than budgeted so less revenue was received.

4499 STATE GRANTS OTHER

- \$71.6K of State of Good Repair funding was received. This funding was not available when the budget was approved so was not included in anticipated revenue.

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance	%
Key: 153299 - EASTERN SIERRA TRANSIT						
OPERATING						
Revenue						
4061	LOCAL TRANSPORTATION TAX	1,240,647.00	1,240,646.00	0.00	1.00	100.00
4065	STATE TRANSIT ASST	321,085.00	349,859.65	0.00	(28,774.65)	108.96
4301	INTEREST FROM TREASURY	20,000.00	44,250.66	0.00	(24,250.66)	221.25
4498	STATE GRANTS	26,190.00	39,709.46	0.00	(13,519.46)	151.62
4499	STATE OTHER	0.00	71,875.60	0.00	(71,875.60)	0.00
4555	FEDERAL GRANTS	531,023.00	483,684.21	0.00	47,338.79	91.08
4599	OTHER AGENCIES	877,235.00	876,958.35	0.00	276.65	99.96
4819	SERVICES & FEES	1,959,334.00	1,882,466.65	0.00	76,867.35	96.07
4959	MISCELLANEOUS REVENUE	5,000.00	16,888.28	0.00	(11,888.28)	337.76
	Revenue Total:	<u>4,980,514.00</u>	<u>5,006,338.86</u>	<u>0.00</u>	<u>(25,824.86)</u>	<u>100.51</u>
Expenditure						
5001	SALARIED EMPLOYEES	1,465,571.00	1,285,437.51	0.00	180,133.49	87.70
5003	OVERTIME	68,764.00	69,124.25	0.00	(360.25)	100.52
5005	HOLIDAY OVERTIME	128,558.00	100,622.50	0.00	27,935.50	78.27
5012	PART TIME EMPLOYEES	297,783.00	389,828.42	0.00	(92,045.42)	130.91
5021	RETIREMENT & SOCIAL SECURITY	46,575.00	39,187.91	0.00	7,387.09	84.13
5022	PERS RETIREMENT	230,275.00	190,183.34	0.00	40,091.66	82.58
5031	MEDICAL INSURANCE	289,724.00	270,414.91	0.00	19,309.09	93.33
5043	OTHER BENEFITS	38,977.00	39,984.60	0.00	(1,007.60)	102.58
5045	COMPENSATED ABSENCE EXPENSE	143,602.00	166,313.49	0.00	(22,711.49)	115.81
5047	EMPLOYEE INCENTIVES	3,550.00	2,662.84	0.00	887.16	75.00
5111	CLOTHING	4,600.00	682.49	0.00	3,917.51	14.83
5152	WORKERS COMPENSATION	123,058.00	118,782.00	0.00	4,276.00	96.52
5154	UNEMPLOYMENT INSURANCE	45,000.00	27,020.89	0.00	17,979.11	60.04
5158	INSURANCE PREMIUM	181,562.00	185,761.00	0.00	(4,199.00)	102.31
5171	MAINTENANCE OF EQUIPMENT	531,380.00	542,213.67	21,600.00	(32,433.67)	106.10
5173	MAINTENANCE OF EQUIPMENT-	18,500.00	8,256.56	0.00	10,243.44	44.63
5191	MAINTENANCE OF STRUCTURES	10,000.00	0.00	0.00	10,000.00	0.00
5211	MEMBERSHIPS	1,500.00	1,780.00	0.00	(280.00)	118.66
5232	OFFICE & OTHER EQUIP < \$5,000	13,000.00	25,399.73	0.00	(12,399.73)	195.38
5238	OFFICE SUPPLIES	7,600.00	5,565.00	0.00	2,035.00	73.22
5253	ACCOUNTING & AUDITING SERVICE	43,000.00	40,059.38	0.00	2,940.62	93.16
5260	HEALTH - EMPLOYEE PHYSICALS	6,200.00	3,448.80	0.00	2,751.20	55.62
5263	ADVERTISING	51,200.00	39,311.61	0.00	11,888.39	76.78
5265	PROFESSIONAL & SPECIAL SERVICE	96,860.00	141,784.84	0.02	(44,924.86)	146.38
5291	OFFICE, SPACE & SITE RENTAL	182,550.00	180,219.39	0.00	2,330.61	98.72
5311	GENERAL OPERATING EXPENSE	50,330.00	45,347.67	0.00	4,982.33	90.10
5331	TRAVEL EXPENSE	2,500.00	4,127.37	0.00	(1,627.37)	165.09
5332	MILEAGE REIMBURSEMENT	21,020.00	22,577.46	0.00	(1,557.46)	107.40
5351	UTILITIES	54,000.00	59,638.22	0.00	(5,638.22)	110.44
5352	FUEL & OIL	592,515.00	454,960.84	0.00	137,554.16	76.78
5539	OTHER AGENCY CONTRIBUTIONS	0.00	139,629.00	0.00	(139,629.00)	0.00
5700	CONSTRUCTION IN PROGRESS	0.00	23,188.58	0.00	(23,188.58)	0.00
5901	CONTINGENCIES	34,000.00	5,000.00	0.00	29,000.00	14.70
	Expenditure Total:	<u>4,783,754.00</u>	<u>4,628,514.27</u>	<u>21,600.02</u>	<u>133,639.71</u>	<u>97.20</u>
NET OPERATING		<u>196,760.00</u>	<u>377,824.59</u>	<u>(21,600.02)</u>	<u>(159,464.57)</u>	

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance	%
CAPITAL ACCOUNT						
Revenue						
4066	PTMISEA	297,000.00	25,428.62	0.00	271,571.38	8.56
4495	STATE GRANTS - CAPITAL	276,680.00	200,000.00	0.00	76,680.00	72.28
4557	FEDERAL GRANTS - CAPITAL	163,700.00	160,726.00	0.00	2,974.00	98.18
4911	SALES OF FIXED ASSETS	0.00	7,600.00	0.00	(7,600.00)	0.00
	Revenue Total:	<u>737,380.00</u>	<u>393,754.62</u>	<u>0.00</u>	<u>343,625.38</u>	<u>53.39</u>
Expenditure						
5640	STRUCTURES & IMPROVEMENTS	120,000.00	0.00	0.00	120,000.00	0.00
5650	EQUIPMENT	79,680.00	0.00	0.00	79,680.00	0.00
5655	VEHICLES	549,500.00	371,446.87	0.00	178,053.13	67.59
	Expenditure Total:	<u>749,180.00</u>	<u>371,446.87</u>	<u>0.00</u>	<u>377,733.13</u>	<u>49.58</u>
NET CAPITAL ACCOUNT		<u>(11,800.00)</u>	<u>22,307.75</u>	<u>0.00</u>	<u>(34,107.75)</u>	
TRANSFERS						
Revenue						
Expenditure						
5798	CAPITAL REPLACEMENT	175,030.00	0.00	0.00	175,030.00	0.00
	Expenditure Total:	<u>175,030.00</u>	<u>0.00</u>	<u>0.00</u>	<u>175,030.00</u>	<u>0.00</u>
NET TRANSFERS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
153299 Total:		<u>9,930.00</u>	<u>400,132.34</u>	<u>(21,600.02)</u>	<u>(368,602.32)</u>	

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 153200 - EASTERN SIERRA TRANSIT FUND					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153201 - ESTA ADMINISTRATION					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153202 - INYO TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	347,094.00	358,091.34	0.00	(10,997.34)
4350	REV USE OF MONEY & PROPERTY	5,000.00	6,210.61	0.00	(1,210.61)
4400	AID FROM OTHER GOVT AGENCIES	78,057.00	79,393.86	0.00	(1,336.86)
4600	CHARGES FOR CURRENT SERVICES	52,803.00	66,809.46	0.00	(14,006.46)
4900	OTHER REVENUE	1,500.00	6,036.70	0.00	(4,536.70)
Revenue Total:		484,454.00	516,541.97	0.00	(32,087.97)
Expenditure					
5000	SALARIES & BENEFITS	320,151.00	303,582.26	0.00	16,568.74
5100	SERVICES & SUPPLIES	117,180.00	133,422.86	0.00	(16,242.86)
5200	INTERNAL CHARGES	13,422.00	13,422.00	0.00	0.00
5500	OTHER CHARGES	0.00	11,009.82	0.00	(11,009.82)
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	18,515.00	0.00	0.00	18,515.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	13,200.00	13,200.00	0.00	0.00
5900	RESERVES	6,000.00	2,500.00	0.00	3,500.00
Expenditure Total:		488,468.00	477,136.94	0.00	11,331.06
Key Total:		(4,014.00)	39,405.03	0.00	(43,419.03)
Key: 153203 - MONO TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	215,911.00	236,598.37	0.00	(20,687.37)
4350	REV USE OF MONEY & PROPERTY	5,000.00	6,556.81	0.00	(1,556.81)
4400	AID FROM OTHER GOVT AGENCIES	57,839.00	57,496.11	0.00	342.89
4600	CHARGES FOR CURRENT SERVICES	25,414.00	34,912.35	0.00	(9,498.35)
4900	OTHER REVENUE	0.00	558.98	0.00	(558.98)

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Revenue Total:		304,164.00	336,122.62	0.00	(31,958.62)
Expenditure					
5000	SALARIES & BENEFITS	159,758.00	124,160.95	0.00	35,597.05
5100	SERVICES & SUPPLIES	79,564.00	54,279.10	0.00	25,284.90
5200	INTERNAL CHARGES	5,345.00	5,345.00	0.00	0.00
5500	OTHER CHARGES	0.00	49,395.93	0.00	(49,395.93)
5600	FIXED ASSETS	21,325.00	0.00	0.00	21,325.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	5,500.00	5,500.00	0.00	0.00
5900	RESERVES	6,000.00	0.00	0.00	6,000.00
Expenditure Total:		277,492.00	238,680.98	0.00	38,811.02
Key Total:		26,672.00	97,441.64	0.00	(70,769.64)
Key: 153204 - BISHOP TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	347,094.00	358,091.33	0.00	(10,997.33)
4350	REV USE OF MONEY & PROPERTY	5,000.00	6,556.81	0.00	(1,556.81)
4400	AID FROM OTHER GOVT AGENCIES	78,057.00	80,282.60	0.00	(2,225.60)
4600	CHARGES FOR CURRENT SERVICES	65,338.00	84,416.72	0.00	(19,078.72)
4900	OTHER REVENUE	1,500.00	6,036.70	0.00	(4,536.70)
Revenue Total:		496,989.00	535,384.16	0.00	(38,395.16)
Expenditure					
5000	SALARIES & BENEFITS	334,586.00	319,309.94	0.00	15,276.06
5100	SERVICES & SUPPLIES	118,688.00	142,885.18	0.01	(24,197.19)
5200	INTERNAL CHARGES	13,422.00	13,422.00	0.00	0.00
5500	OTHER CHARGES	0.00	11,009.82	0.00	(11,009.82)
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	18,515.00	0.00	0.00	18,515.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	13,200.00	13,200.00	0.00	0.00
5900	RESERVES	6,000.00	2,500.00	0.00	3,500.00
Expenditure Total:		504,411.00	502,326.94	0.01	2,084.05
Key Total:		(7,422.00)	33,057.22	(0.01)	(40,479.21)
Key: 153205 - MAMMOTH TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	326,171.00	327,850.33	0.00	(1,679.33)
4350	REV USE OF MONEY & PROPERTY	5,000.00	6,556.80	0.00	(1,556.80)
4400	AID FROM OTHER GOVT AGENCIES	1,300,614.00	1,121,489.30	0.00	179,124.70
4600	CHARGES FOR CURRENT SERVICES	21,185.00	26,295.49	0.00	(5,110.49)
4900	OTHER REVENUE	1,500.00	8,809.91	0.00	(7,309.91)
Revenue Total:		1,654,470.00	1,491,001.83	0.00	163,468.17
Expenditure					
5000	SALARIES & BENEFITS	698,093.00	732,013.31	0.00	(33,920.31)
5100	SERVICES & SUPPLIES	470,954.00	429,429.77	0.01	41,524.22
5200	INTERNAL CHARGES	29,933.00	29,933.00	0.00	0.00
5500	OTHER CHARGES	0.00	68,213.43	0.00	(68,213.43)
5600	FIXED ASSETS	400,825.00	202,030.22	0.00	198,794.78
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	33,130.00	33,130.00	0.00	0.00
5900	RESERVES	16,000.00	0.00	0.00	16,000.00
Expenditure Total:		1,648,935.00	1,494,749.73	0.01	154,185.26
Key Total:		5,535.00	(3,747.90)	(0.01)	9,282.91

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 153206 - 395 ROUTE					
Revenue					
4060	TAXES - SALES	201,397.00	200,841.07	0.00	555.93
4400	AID FROM OTHER GOVT AGENCIES	411,260.00	385,143.15	0.00	26,116.85
4600	CHARGES FOR CURRENT SERVICES	254,069.00	250,831.47	0.00	3,237.53
4900	OTHER REVENUE	0.00	87.06	0.00	(87.06)
Revenue Total:		866,726.00	836,902.75	0.00	29,823.25
Expenditure					
5000	SALARIES & BENEFITS	390,191.00	366,694.99	0.00	23,496.01
5100	SERVICES & SUPPLIES	288,005.00	222,779.78	0.00	65,225.22
5200	INTERNAL CHARGES	18,530.00	14,254.00	0.00	4,276.00
5600	FIXED ASSETS	170,000.00	169,416.65	0.00	583.35
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		866,726.00	773,145.42	0.00	93,580.58
Key Total:		0.00	63,757.33	0.00	(63,757.33)
Key: 153207 - SPECIALS					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	3,481.25	0.00	(3,481.25)
4600	CHARGES FOR CURRENT SERVICES	8,000.00	4,778.07	0.00	3,221.93
Revenue Total:		8,000.00	8,259.32	0.00	(259.32)
Expenditure					
5000	SALARIES & BENEFITS	2,570.00	5,533.97	0.00	(2,963.97)
5100	SERVICES & SUPPLIES	5,000.00	344.14	0.00	4,655.86
5200	INTERNAL CHARGES	238.00	238.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		7,808.00	6,116.11	0.00	1,691.89
Key Total:		192.00	2,143.21	0.00	(1,951.21)
Key: 153208 - COMMUTER VANPOOL					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153209 - REDS MEADOW					
Revenue					
4060	TAXES - SALES	22,000.00	0.00	0.00	22,000.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	3,000.00	0.00	(3,000.00)
4600	CHARGES FOR CURRENT SERVICES	425,000.00	386,599.22	0.00	38,400.78
4900	OTHER REVENUE	500.00	786.03	0.00	(286.03)
Revenue Total:		447,500.00	390,385.25	0.00	57,114.75
Expenditure					
5000	SALARIES & BENEFITS	189,400.00	153,300.23	0.00	36,099.77
5100	SERVICES & SUPPLIES	237,167.00	208,426.45	0.00	28,740.55
5200	INTERNAL CHARGES	9,146.00	9,146.00	0.00	0.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	22,000.00	22,000.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Expenditure Total:		457,713.00	392,872.68	0.00	64,840.32
Key Total:		(10,213.00)	(2,487.43)	0.00	(7,725.57)
Key: 153210 - MMSA-MAMMOTH MT SKI AREA					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	1,061,525.00	977,403.90	0.00	84,121.10
4900	OTHER REVENUE	0.00	2,172.90	0.00	(2,172.90)
Revenue Total:		1,061,525.00	979,576.80	0.00	81,948.20
Expenditure					
5000	SALARIES & BENEFITS	473,947.00	428,766.81	0.00	45,180.19
5100	SERVICES & SUPPLIES	474,097.00	470,888.05	21,600.00	(18,391.05)
5200	INTERNAL CHARGES	26,132.00	26,132.00	0.00	0.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	88,000.00	88,000.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		1,062,176.00	1,013,786.86	21,600.00	26,789.14
Key Total:		(651.00)	(34,210.06)	(21,600.00)	55,159.06
Key: 153215 - ESTA-RENO ROUTE					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153216 - ESTA-LANCASTER ROUTE					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	20.39	0.00	(20.39)
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	20.39	0.00	(20.39)
Key Total:		0.00	(20.39)	0.00	20.39
Key: 153234 - ESTA FIXED ASSETS					
Expenditure					
5600	FIXED ASSETS	0.00	(394,635.45)	0.00	394,635.45
5700	DEPRECIATION	0.00	1,120,734.77	0.00	(1,120,734.77)
Expenditure Total:		0.00	726,099.32	0.00	(726,099.32)
Key Total:		0.00	(726,099.32)	0.00	726,099.32
Key: 153299 - EASTERN SIERRA TRANSIT					
Revenue					
4060	TAXES - SALES	1,561,732.00	1,590,505.65	0.00	(28,773.65)

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
4350	REV USE OF MONEY & PROPERTY	20,000.00	44,250.66	0.00	(24,250.66)
4400	AID FROM OTHER GOVT AGENCIES	2,171,828.00	1,858,382.24	0.00	313,445.76
4600	CHARGES FOR CURRENT SERVICES	1,959,334.00	1,882,466.65	0.00	76,867.35
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	5,000.00	24,488.28	0.00	(19,488.28)
Revenue Total:		<u>5,717,894.00</u>	<u>5,400,093.48</u>	<u>0.00</u>	<u>317,800.52</u>
Expenditure					
5000	SALARIES & BENEFITS	2,717,979.00	2,554,442.26	0.00	163,536.74
5100	SERVICES & SUPPLIES	1,908,717.00	1,787,472.43	21,600.02	99,644.55
5200	INTERNAL CHARGES	123,058.00	118,782.00	0.00	4,276.00
5500	OTHER CHARGES	0.00	139,629.00	0.00	(139,629.00)
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	749,180.00	394,635.45	0.00	354,544.55
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	175,030.00	0.00	0.00	175,030.00
5900	RESERVES	34,000.00	5,000.00	0.00	29,000.00
Expenditure Total:		<u>5,707,964.00</u>	<u>4,999,961.14</u>	<u>21,600.02</u>	<u>686,402.84</u>
Key Total:		<u>9,930.00</u>	<u>400,132.34</u>	<u>(21,600.02)</u>	<u>(368,602.32)</u>
Key: 153211 - ESTA ACCUMULATED CAPITAL OUT					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	9,977.64	0.00	(9,977.64)
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>9,977.64</u>	<u>0.00</u>	<u>(9,977.64)</u>
Expenditure					
5800	OTHER FINANCING USES	0.00	(175,030.00)	0.00	175,030.00
Expenditure Total:		<u>0.00</u>	<u>(175,030.00)</u>	<u>0.00</u>	<u>175,030.00</u>
Key Total:		<u>0.00</u>	<u>185,007.64</u>	<u>0.00</u>	<u>(185,007.64)</u>
Key: 153212 - ESTA GENERAL RESERVE					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	5,877.71	0.00	(5,877.71)
Revenue Total:		<u>0.00</u>	<u>5,877.71</u>	<u>0.00</u>	<u>(5,877.71)</u>
Key Total:		<u>0.00</u>	<u>5,877.71</u>	<u>0.00</u>	<u>(5,877.71)</u>
Key: 153213 - ESTA-BUDGET STABILIZATION RESER					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	2,351.06	0.00	(2,351.06)
Revenue Total:		<u>0.00</u>	<u>2,351.06</u>	<u>0.00</u>	<u>(2,351.06)</u>
Key Total:		<u>0.00</u>	<u>2,351.06</u>	<u>0.00</u>	<u>(2,351.06)</u>
Key: 153214 - REDS MEADOW ROAD MAINTENANCE					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	8,884.00	0.00	(8,884.00)
Revenue Total:		<u>0.00</u>	<u>8,884.00</u>	<u>0.00</u>	<u>(8,884.00)</u>
Expenditure					
5500	OTHER CHARGES	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>8,884.00</u>	<u>0.00</u>	<u>(8,884.00)</u>
Key: 612502 - SRTP TRANSPORT PLAN					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
	Expenditure Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Key Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612490 - ACIS-AUTOMATED CUSTOMER IS					
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
	Expenditure Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Key Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612491 - NIGHT RIDER					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
	Revenue Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
	Expenditure Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Key Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612493 - JARC-LONE PINE/BISHOP					
Revenue					
4060	TAXES - SALES	58,213.00	68,454.56	0.00	(10,241.56)
4400	AID FROM OTHER GOVT AGENCIES	56,299.00	40,084.87	0.00	16,214.13
4600	CHARGES FOR CURRENT SERVICES	24,000.00	23,137.58	0.00	862.42
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
	Revenue Total:	<u>138,512.00</u>	<u>131,677.01</u>	<u>0.00</u>	<u>6,834.99</u>
Expenditure					
5000	SALARIES & BENEFITS	82,534.00	68,607.23	0.00	13,926.77
5100	SERVICES & SUPPLIES	52,532.00	59,624.78	0.00	(7,092.78)
5200	INTERNAL CHARGES	3,445.00	3,445.00	0.00	0.00
	Expenditure Total:	<u>138,511.00</u>	<u>131,677.01</u>	<u>0.00</u>	<u>6,833.99</u>
	Key Total:	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Key: 612494 - JARC-MAMMOTH EXPRESS					
Revenue					
4060	TAXES - SALES	43,852.00	40,578.65	0.00	3,273.35
4400	AID FROM OTHER GOVT AGENCIES	43,852.00	36,481.16	0.00	7,370.84
4600	CHARGES FOR CURRENT SERVICES	22,000.00	18,398.39	0.00	3,601.61
	Revenue Total:	<u>109,704.00</u>	<u>95,458.20</u>	<u>0.00</u>	<u>14,245.80</u>
Expenditure					
5000	SALARIES & BENEFITS	61,059.00	48,783.09	0.00	12,275.91
5100	SERVICES & SUPPLIES	45,200.00	43,006.13	0.00	2,193.87
5200	INTERNAL CHARGES	3,445.00	3,445.00	0.00	0.00
	Expenditure Total:	<u>109,704.00</u>	<u>95,234.22</u>	<u>0.00</u>	<u>14,469.78</u>
	Key Total:	<u>0.00</u>	<u>223.98</u>	<u>0.00</u>	<u>(223.98)</u>
Key: 612496 - MONO COUNTY BUS SHELTERS					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
	Revenue Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
	Expenditure Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key Total:		0.00	0.00	0.00	0.00
Key: 612497 - GOOGLE TRANSIT PHASE 2					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612498 - CAPP-CLEAN AIR PROJECT PROGRAM					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612499 - MOBILITY MANAGEMENT 14					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612489 - NON-EMERGENCY TRAN REIM					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	25,850.00	26,101.32	0.00	(251.32)
Revenue Total:		25,850.00	26,101.32	0.00	(251.32)
Expenditure					
5000	SALARIES & BENEFITS	5,690.00	3,689.48	0.00	2,000.52
5100	SERVICES & SUPPLIES	20,330.00	22,365.80	0.00	(2,035.80)
Expenditure Total:		26,020.00	26,055.28	0.00	(35.28)
Key Total:		(170.00)	46.04	0.00	(216.04)
Key: 612503 - BISHOP YARD-ESTA					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	163.22	0.00	(163.22)
4400	AID FROM OTHER GOVT AGENCIES	120,000.00	25,428.62	0.00	94,571.38
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		120,000.00	25,591.84	0.00	94,408.16
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	120,000.00	23,188.58	0.00	96,811.42
Expenditure Total:		120,000.00	23,188.58	0.00	96,811.42
Key Total:		0.00	2,403.26	0.00	(2,403.26)

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 6/30/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 612504 - LCTOP ELECTRIC VEHICLE					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612505 - PTMISEA-CAPITAL PROJECT					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	500.06	0.00	(500.06)
4400	AID FROM OTHER GOVT AGENCIES	0.00	176,608.00	0.00	(176,608.00)
Revenue Total:		<u>0.00</u>	<u>177,108.06</u>	<u>0.00</u>	<u>(177,108.06)</u>
Key Total:		<u>0.00</u>	<u>177,108.06</u>	<u>0.00</u>	<u>(177,108.06)</u>

**COUNTY OF INYO
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2018

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
ESTA - EASTERN SIERRA TRANSIT AUTHORI										
1532 EASTERN SIERRA TRANSIT	1,866,376	939,118		196,919	480,183		1,650	2,520,580	21,600	2,498,980
1533 ESTA ACCUMULATED	1,018,314	2,895						1,021,209		1,021,209
1534 ESTA GENERAL RESERVE	511,131	1,585						512,716		512,716
1535 ESTA BUDGET STAB	204,450	634						205,084		205,084
1536 REDS MEADOW ROAD	8,884							8,884		8,884
6813 JARC-LONE PINE/BISHOP	4,132	266		6,051	5,230			5,219		5,219
6814 JARC-MAMMOTH EXPRESS	17,945	1,770		6,051	5,357			20,409		20,409
6817 GOOGLE TRANSIT PHASE 2	55							55		55
6818 CAPP-CLEAN AIR PROJECT	2,923							2,923		2,923
6819 MOBILITY MANAGEMENT 14	2,227							2,227		2,227
6820 NON-EMERGENCY TRAN REIM	(10,020)	12,020			2,052			(52)		(52)
6821 BISHOP YARD-ESTA	(20,976)	16,248						(4,728)		(4,728)
6823 PTMISEA-CAPITAL PROJECT	177,108							177,108		177,108
ESTA Totals	3,782,549	974,536		209,021	492,822		1,650	4,471,634	21,600	4,450,034
Grand Totals	3,782,549	974,536		209,021	492,822		1,650	4,471,634	21,600	4,450,034

MONTHLY OPERATIONS REPORT

	Nov-18	Oct-18	Percent Change	Nov-17	Percent Change
PASSENGERS					
Adult	37,183	17,323	114.6%	36,450	2.0%
Senior	1,718	1,818	-5.5%	1,618	6.2%
Disabled	830	996	-16.7%	962	-13.7%
Wheelchair	285	343	-16.9%	375	-24.0%
Child	5,540	3,690	50.1%	6,235	-11.1%
Child under 5	278	291	-4.5%	282	-1.4%
Total Passengers	45,834	24,461	87.4%	45,922	-0.2%
FARES	\$27,203.30	\$32,930.20	-17.4%	\$27,856.58	-2.3%
SERVICE MILES	67,312	65,275	3.1%	66,762	0.8%
SERVICE HOURS	3,872	3,663	5.7%	3,885	-0.3%
Passengers per Hour	11.84	6.68	77.3%	11.82	0.2%

RIDERSHIP COMPARISON

REPORT MONTH - THIS YEAR/LAST YEAR

Route	Nov-18	Nov-17	Variance	% Change
Mammoth Express	372	291	81	27.8%
Lone Pine to Bishop	223	233	-10	-4.3%
Lone Pine DAR	296	330	-34	-10.3%
Tecopa	9	16	-7	-43.8%
Walker DAR	115	169	-54	-32.0%
Bridgeport to G'Ville	18	51	-33	-64.7%
Benton to Bishop	53	28	25	89.3%
Bishop DAR	3,485	3,548	-63	-1.8%
Nite Rider	314	322	-8	-2.5%
Mammoth FR	16,545	14,919	1,626	10.9%
Mammoth DAR	141	262	-121	-46.2%
Reno	413	490	-77	-15.7%
Lancaster	364	403	-39	-9.7%
MMSA	23,486	24,860	-1,374	-5.5%
TOTALS	45,834	45,922	-88	-0.2%

PASSENGERS PER SERVICE HOUR				
REPORT MONTH - THIS YEAR/LAST YEAR				PAX MILES/ SVC HOUR
Route	Nov-18	Nov-17	% Change	
Mammoth Express	4.83	3.62	33.4%	
Lone Pine to Bishop	2.31	2.36	-2.2%	
Lone Pine DAR	2.22	2.42	-8.3%	
Tecopa	0.68	1.14	-39.8%	
Walker DAR	0.77	1.18	-34.9%	
Bridgeport to G'Ville	0.73	1.49	-51.1%	
Benton to Bishop	3.88	2.65	46.3%	
Bishop DAR	3.97	4.03	-1.5%	
Nite Rider	4.56	4.47	1.9%	
Mammoth FR	15.43	14.03	10.0%	
Mammoth DAR	0.86	1.39	-38.3%	
Reno	1.50	1.79	-16.4%	130.79
Lancaster	1.64	1.84	-10.7%	166.17
MMSA	34.43	37.07	-7.1%	
Total	11.84	11.82	0.2%	

Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Svc Hours	Yd Mi	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Nov-18																	
Mammoth Express	\$2,132.75	321	25	3	3	10	10	372	88	77	3,507	3,421	5.73	.62	4.83	45.6	0.11
Lone Pine to Bishop	\$1,120.75	113	66	17	19	6	2	223	113	97	4,446	4,321	5.03	.26	2.31	46.1	0.05
Lone Pine DAR	\$738.80	50	110	93	4	38	1	296	140	134	1,298	1,276	2.50	.58	2.22	9.7	0.23
Tecopa	\$45.00	0	9	0	0	0	0	9	13	13	347	347	5.00	.13	.68	26.4	0.03
Walker DAR	\$303.00	3	0	112	0	0	0	115	160	150	563	432	2.63	.70	.77	3.8	0.27
Bridgeport to G'Ville	\$120.00	3	7	8	0	0	0	18	29	25	543	449	6.67	.27	.73	22.0	0.04
Benton to Bishop	\$291.50	26	15	10	0	1	1	53	29	14	1,244	625	5.50	.47	3.88	91.1	0.08
Specials	\$0.00	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Bishop DAR	\$7,556.60	1,114	1,295	482	241	125	228	3,485	951	878	9,809	10,840	2.17	.70	3.97	11.2	0.32
Nite Rider	\$1,261.20	242	28	30	10	1	3	314	70	69	918	903	4.02	1.40	4.56	13.3	0.35
Mammoth FR	\$0.00	14,318	0	5	0	2,222	0	16,545	1,120	1,072	14,055	13,389	N/A	N/A	15.43	13.1	1.24
Mammoth DAR	\$336.80	83	16	14	0	4	24	141	165	165	424	345	2.39	.98	.86	2.6	0.41
Reno	\$7,642.25	295	63	25	7	21	2	413	292	276	12,452	11,693	18.50	.65	1.50	45.2	0.04
Lancaster	\$5,654.65	229	84	31	1	12	7	364	242	222	10,651	10,437	15.53	.54	1.64	48.1	0.03
MMSA	\$0.00	20,386	0	0	0	3,100	0	23,486	718	682	9,239	8,834	N/A	N/A	34.43	13.5	2.66
Total	\$27,203.30	37,183	1,718	830	285	5,540	278	45,834	4,129	3,872	69,496	67,312	.59	.40	11.84	18.0	0.68

Nov-17																	
Mammoth Express	\$1,625.00	234	30	8	0	12	7	291	100	80	3,477	3,405	5.58	.48	3.62	43.3	0.09
Lone Pine to Bishop	\$1,128.13	135	55	26	9	4	4	233	121	99	4,736	4,270	4.84	.26	2.36	48.0	0.05
Lone Pine DAR	\$894.00	51	100	134	0	41	4	330	143	137	1,482	1,436	2.71	.62	2.42	10.9	0.23
Tecopa	\$80.00	0	16	0	0	0	0	16	14	14	353	353	5.00	.23	1.14	25.1	0.05
Walker DAR	\$512.40	14	14	139	0	2	0	169	152	143	1,175	1,035	3.03	.50	1.18	8.2	0.16
Bridgeport to G'Ville	\$329.50	7	38	6	0	0	0	51	40	34	978	678	6.46	.49	1.49	28.6	0.08
Benton to Bishop	\$153.00	7	12	7	0	2	0	28	22	11	925	470	5.46	.33	2.65	87.7	0.06
Specials	\$0.00	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Bishop DAR	\$8,109.80	1,227	1,164	500	344	128	185	3,548	941	880	10,189	9,345	2.29	.87	4.03	11.6	0.38
Nite Rider	\$1,234.80	258	10	11	20	0	23	322	75	72	987	975	3.83	1.27	4.47	13.7	0.33
Mammoth FR	\$0.00	12,639	0	0	0	2,280	0	14,919	1,105	1,063	14,018	13,500	N/A	N/A	14.03	13.2	1.11
Mammoth DAR	\$608.20	135	12	66	0	1	48	262	193	189	512	423	2.32	1.44	1.39	2.7	0.62
Reno	\$7,379.75	356	81	26	1	24	2	490	316	273	12,514	11,551	15.06	.64	1.79	45.8	0.04
Lancaster	\$5,802.00	262	86	39	1	6	9	403	245	219	10,665	10,483	14.40	.55	1.84	48.7	0.04
MMSA	\$0.00	21,125	0	0	0	3,735	0	24,860	709	671	9,280	8,838	.00	.00	37.07	13.8	2.81
Total	\$27,856.58	36,450	1,618	962	375	6,235	282	45,922	4,176	3,885	71,291	66,762	.61	.42	11.82	18.4	0.69

VARIANCE BY ROUTE (RAW NUMBERS) – November 2018 to November 2017																	
ROUTES	FARES	ADULTS	SNR	DIS	W/C	CHILD	FREE	TOTAL PAX	YD HOURS	SVC HOURS	YD MILES	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	\$507.75	87	-5	-5	3	-2	3	81	-12	-3	30	16	0.15	0.15	1.21	2.27	0.02
Lone Pine to Bishop	-\$7.38	-22	11	-9	10	2	-2	-10	-8	-2	-290	51	0.18	0.00	-0.05	-1.96	0.00
Lone Pine DAR	-\$155.20	-1	10	-41	4	-3	-3	-34	-3	-3	-184	-160	-0.21	-0.04	-0.20	-1.13	0.00
Tecopa	-\$35.00	0	-7	0	0	0	0	-7	-1	-1	-6	-6	0.00	-0.10	-0.45	1.29	-0.02
Walker DAR	-\$209.40	-11	-14	-27	0	-2	0	-54	7	7	-612	-603	-0.40	0.21	-0.41	-4.45	0.10
Bridgeport to G'Ville	-\$209.50	-4	-31	2	0	0	0	-33	-12	-10	-435	-229	0.21	-0.22	-0.76	-6.61	-0.04
Benton to Bishop	\$138.50	19	3	3	0	-1	1	25	7	3	319	155	0.04	0.14	1.23	3.46	0.03
Bishop DAR	-\$553.20	-113	131	-18	-103	-3	43	-63	10	-2	-380	1495	-0.12	-0.17	-0.06	-0.41	-0.06
Nite Rider	\$26.40	-16	18	19	-10	1	-20	-8	-5	-3	-69	-72	0.18	0.13	0.08	-0.39	0.02
Mammoth FR	\$0.00	1679	0	5	0	-58	0	1626	15	9	37	-111	N/A	N/A	1.40	-0.08	0.13
Mammoth DAR	-\$271.40	-52	4	-52	0	3	-24	-121	-27	-24	-88	-78	0.07	-0.46	-0.53	-0.14	-0.21
Reno	\$262.50	-61	-18	-1	6	-3	0	-77	-24	2	-62	142	3.44	0.01	-0.29	-0.60	-0.01
Lancaster	-\$147.35	-33	-2	-8	0	6	-2	-39	-3	3	-14	-46	1.14	-0.01	-0.20	-0.61	0.00
MMSA	\$0.00	-739	0	0	0	-635	0	-1,374	9	11	-41	-4					

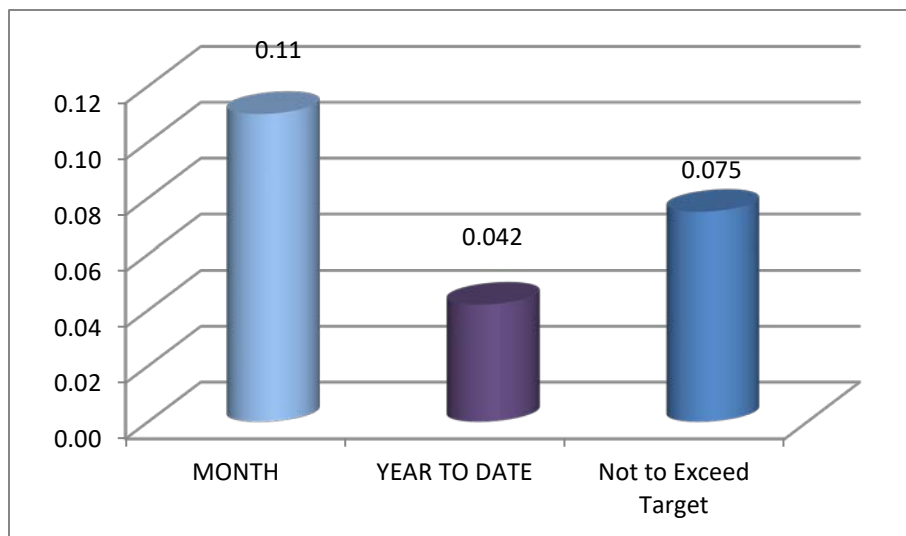
VARIANCE BY ROUTE (PERCENTAGE) – November 2018 to November 2017																	
Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Total Svc Hours	Yd Mi	TOT SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	31%	37%	-17%	-63%		-17%	43%	28%	-12%	-4%	1%	0%	3%	31%	33%	5%	27%
Lone Pine to Bishop	-1%	-16%	20%	-35%	111%	50%	-50%	-4%	-7%	-2%	-6%	1%	4%	-2%	-2%	-4%	-5%
Lone Pine DAR	-17%	-2%	10%	-31%		-7%	-75%	-10%	-2%	-2%	-12%	-11%	-8%	-7%	-8%	-10%	1%
Tecopa	-44%		-44%					-44%	-8%	-7%	-2%	-2%	0%	-43%	-40%	5%	-43%
Walker DAR	-41%	-79%	-100%	-19%		-100%		-32%	5%	5%	-52%	-58%	-13%	42%	-35%	-54%	63%
Bridgeport to G'Ville	-64%	-57%	-82%	33%				-65%	-29%	-28%	-44%	-34%	3%	-45%	-51%	-23%	-47%
Benton to Bishop	91%	271%	25%	43%		-50%		89%	33%	29%	34%	33%	1%	43%	46%	4%	42%
Bishop DAR	-6.8%	-9.2%	11.3%	3.6%	29.9%	-2.3%	23.2%	-1.8%	1.0%	-0.2%	-3.7%	16.0%	-5.1%	-19.7%	-1.5%	-3.5%	-15.3%
Nite Rider	2%	-6%	180%	173%	-50%		-87%	-2%	-7%	-4%	-7%	-7%	5%	10%	2%	-3%	5%
Mammoth FR		13%				-3%		11%	1%	1%	0%	-1%	N/A	N/A	10%	-1%	12%
Mammoth DAR	-45%	-39%	33%	-79%		300%	-50%	-46%	-14%	-13%	-17%	-18%	3%	-32%	-38%	-5%	-34%
Reno	4%	-17%	-22%	-4%	600%	-13%	0%	-16%	-8%	1%	0%	1%	23%	2%	-16%	-1%	-17%
Lancaster	-3%	-13%	-2%	-21%	0%	100%	-22%	-10%	-1%	1%	0%	0%	8%	-2%	-11%	-1%	-9%
MMSA		-3%				-17%		-6%	1%	2%	0%	0%					

Comments

There were six comments received for the month of November 2018.

- 11/1: Customer complimented driver Cheryl Mureau for helping her board the bus and to a seat, and then securing her mobility device so that she didn't have to hold onto it for the ride.
- 11/10: Customer Emailed to complain the new Stop 15 was not ADA compliant. New stop 15 construction was approved by both Caltrans and TOML.
- 11/13: Customer called to complain that a trolley left a stop at the Village 4 minutes early. GPS tracking logs for the given date and timeframe did not reflect any early departures.
- 11/22: Customer called and stated that they were kicked off of bus at Stop 17. Driver stated that the passenger was informed that the bus they boarded was not the correct route, and was given instructions to locate the correct route.
- 11/22: Customer called to state that a driver had told him that he could not board the bus due to smelling of marijuana, asked if we had a policy against such.
- 11/23: Customer called to complain that a bus was cutting across parking rows at the Bishop Vons and nearly hit her vehicle.

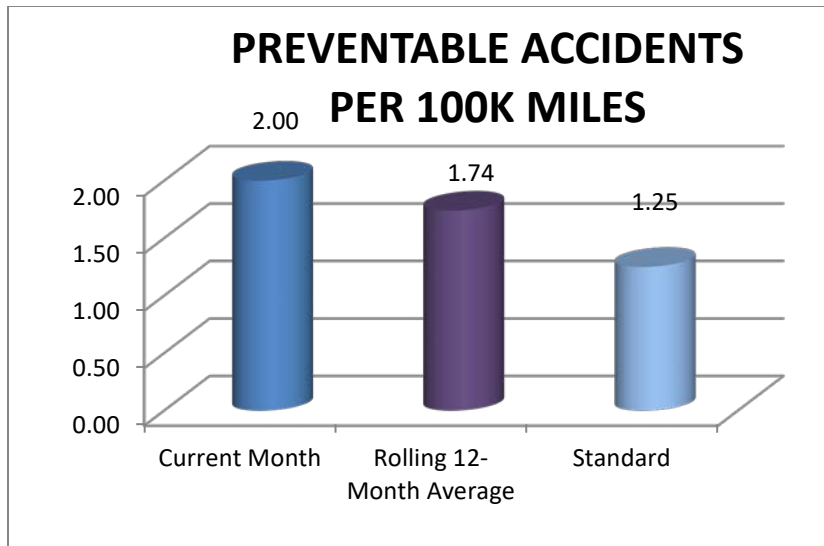
COMPLAINTS PER 1,000 PASSENGERS



Accident/Incidents

There were two preventable accidents in November 2018.

- 11/20: Driver struck snow stake next to stop along Old Mammoth Road
- 11/24: Driver struck snow stake near Stop 1 (Snow Creek bus loop)



Missed Runs

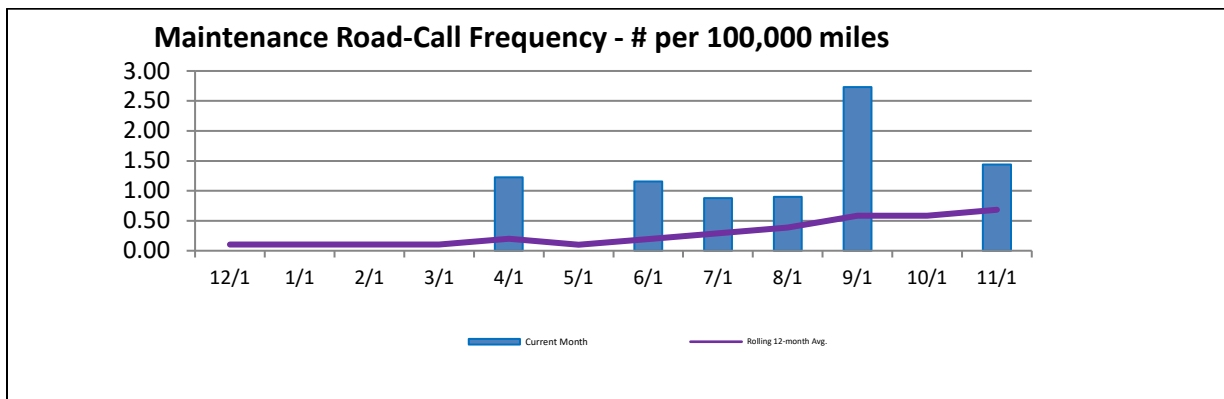
There was one missed/late run in November 2018.

- 11/16: Red Line in the evening (after 1730) ran at 30-minute intervals instead of 20-minute due to last minute staffing shortage.

* 11/22-11/24: Several delayed runs due to Winter storm conditions and associated snow removal traffic.

Road Call Frequency

There was one Road Call during the month of November 2018. The rolling 12-month road call frequency is 0.59 per 100,000 miles traveled.



Bishop Area Dial-A-Ride Wait Times

Wait times for the Bishop Area Dial-A-Ride (Mon. through Fri., 7:00 a.m. – 6:00 p.m.)

NOVEMBER 2018

		PERCENT	GOAL
IMMEDIATE RESPONSE TRIPS			
Total Trips:	1,965	79.2%	
Average Wait Time (min.):	13		<i>< 20 Minutes</i>
Trips > 30 Minute Wait:	132	6.7%	<i>< 5%</i>
ADVANCE RESERVATION TRIPS			
Total Trips:	517	20.8%	
On Time Trips (± 10 min.)	440	85.1%	
TOTAL SCHEDULED TRIPS		2,482	
No-Shows Including Checkpoints	209	8.4%	
No-Shows Excluding Checkpoints	111	4.5%	
Cancellations	79	3.2%	

STAFF REPORT

Subject: Organizational Assessment and Triennial Audit
Recommendations Update

Initiated by: Karie Bentley, Administration Manager

BACKGROUND:

In October 2017, the ESTA Board approved award of a contract to The Matrix Consulting Group to perform an Organizational Assessment of the Authority. The Organizational Assessment report is available on ESTA's website at:

<https://www.estransit.com/wp-content/uploads/2018/05/ESTA-Organizational-Assessment-Final-Report.pdf>

Additionally, Michael Baker International completed the triennial performance audit of ESTA for the three-year period ending June 30, 2016. The report is available here: https://www.estransit.com/wp-content/uploads/2018/12/FY-2014-16_TDA-Performance-Audit_ESTA_Final.pdf

At the request of the Board, the status of the recommendations of these assessments/audits is being reported at each board meeting.

ANALYSIS/DISCUSSION:

In regards to the Triennial Audit Recommendations,

#4 Continue working with Mono and Inyo LTCs and Caltrans to procure additional on-board video cameras for the bus fleet. *(Medium Priority)*

An RFP for new on-board video cameras is being put together. All remaining CalOES funding, approximately \$53K, has been reprogrammed for this purpose and needs to be spent by March 31, 2019.

In regards to the Organizational Assessment Recommendations,

#6. ESTA should work to improve administrative support areas where employees indicated concerns with existing practices.

- ESTA's on-boarding and new hire training underwent major changes this season in an effort work on this area of concern. Overall, retention has greatly improved with this set of new recruits. Although many are still early in the process, so far, only 20% of new hires haven't made it through training. Last spring, 75% of new hires didn't complete the training period. A new survey will be distributed, hopefully next month, to gather updated feedback in this area.

#7. ESTA should develop a procedures manual covering all key administrative processes.

Since our last meeting following procedures have been written and/or updated:

- Payroll Transfer procedure
- FedEx invoice procedure
- ADP Employee Setup
- Board Meeting Checklist
- Insurance/Accident Packet Update Procedure
- NTD Reporting assumptions and notes

#8. ESTA should develop an annual training plan to ensure that a minimum of two staff are proficient in critical administrative functional areas and processes.

Efforts continue in this area.

FINANCIAL CONSIDERATIONS

The Organizational Assessment and Triennial Audit Recommendation Update is presented at this time for the Board's information and consideration. Any costs associated with the recommendations will be provided as they become known.

RECOMMENDATION

The Organizational Assessment and Triennial Audit update is presented at this time as an information item for the Board.

Summary of Organizational Assessment Recommendations

Rec. #	Recommendation	Priority	Status
1	ESTA should adopt a new organizational structure that consolidates all administrative activities under an Administrative Manager position.	1	Done
2	ESTA should adopt revised position titles and job duty descriptions for the administrative positions.	1	Done
3	ESTA should adopt salary levels that are competitive with the market for administrative and supervisory staff positions.	1	Done
4	ESTA should consider adding 1.5 administrative support positions to its staff including making the current half-time clerical position in Bishop full-time and adding a full-time clerical position to the Mammoth Lakes terminal.	1	Bishop half-time clerical position has been made full time. One half-time admin staff has been added in Mammoth. Additional position is still under consideration.
5	ESTA should assign back-up dispatch duties to the added clerical positions so that professional staff currently backing up the dispatchers can focus on more technical duties.	1	Done
6	ESTA should work to improve administrative support areas where employees indicated concerns with existing practices.	2	Not yet formally addressed although informal efforts are being made to address employee concerns.
7	ESTA should develop a procedures manual covering all key administrative processes.	3	Some procedures have been documented
8	ESTA should develop an annual training plan to ensure that a minimum of two staff are proficient in critical administrative functional areas and processes.	4	Administration Manager is cross training the Admin. Spec. I & III in a number of areas. Administration Manager is also working to understand Executive Director Responsibilities
9	ESTA should assess the feasibility of acquiring an integrated financial/personnel management system that includes time keeping/payroll functionality.	2	Not yet started.
10	ESTA should have a systems/data security audit completed by a qualified company specializing in cyber security.	1	Not yet started.
11	ESTA should develop a workforce plan to project retirements and replacement for critical positions.	4	Not yet started.
12	ESTA should review its fleet operations to ensure the most cost-effective and beneficial models are in place for replacing, fueling, and maintaining its buses and other vehicles.	4	Not yet started.

Triennial Audit Recommendations:

1. Ensure vehicle maintenance is conducted within maintenance parameters. *(High Priority)*
2. Study feasibility of bringing 45-day vehicle inspections in-house. *(Medium Priority)*
3. Include comparison of performance against new standards in the monthly operations report. *(Medium Priority)*
4. Continue working with Mono and Inyo LTCs and Caltrans to procure additional on-board video cameras for the bus fleet. *(Medium Priority)*

STAFF REPORT

SUBJECT: Election of 2019 Chairperson and Vice-Chairperson

PRESENTED BY: Phil Moores, Executive Director

BACKGROUND:

Section 2.1 of the Joint Powers Agreement provides that the Board of Directors shall elect a Chair and Vice-Chair from among its members. The ESTA By-Laws approved in 2015 specify that the representative elected to the Chair position shall alternate between Inyo and Mono Counties each year, and that the persons elected to the Chair and Vice-Chair positions shall not be from the same county.

ANALYSIS/DISCUSSION:

In keeping with the provisions outlined in the ESTA By-Laws that were approved in 2015, the Chair for the 2019 year should be from Inyo County. Past practice has been that the Vice-Chair has been elected to the position of Chair in the year following their term as Vice-Chair. Director Griffiths from the City of Bishop was elected to the position of Vice-Chair last year. Also, in keeping with the By-Laws, the Vice-Chair for 2019 should be from either Mono County or the Town of Mammoth Lakes.

FINANCIAL CONSIDERATIONS:

None

RECOMMENDATION:

It is recommended the Board elect a Chairperson and Vice Chairperson for 2019.

STAFF REPORT

SUBJECT: 2019 Board Meeting Calendar

PRESENTED BY: Phil Moores, Executive Director

BACKGROUND:

Section 1.5 of the Joint Powers Agreement provides that the Board of Directors shall provide for at least one regular meeting each month.

ANALYSIS/DISCUSSION:

The Board has historically met on the third Friday of each month, alternating the meetings between Bishop and Mammoth.

FINANCIAL CONSIDERATIONS:

None

RECOMMENDATION:

It is recommended the Board approve a schedule of dates for the regular meetings of the Board for 2019. It is suggested that the meetings be held on the second Friday of each month alternating between Bishop and Mammoth at 11:00am in coordination with the Eastern Sierra Council of Governments (ESCOG) meetings. Anticipated ESCOG meeting dates are indicated in bold. The dates for the second Friday of the month are listed below.

January 11 in Bishop, 11am

July 12 Bishop, 11am

February 8 in Mammoth, 11am

August 9 in Bishop, 11am

March 8 in Bishop, 11am

September 13 in Mammoth, 11am

April 12 in Bishop, 11am

October 11 in Mammoth, 11am

May 10 in Mammoth, 11am

November 8 in Bishop, 11am

June 14 in Mammoth, 11am

December - No Meeting

Eastern Sierra Transit Authority



703 Airport Road
P.O. Box 1357
Bishop, CA 93515
760.872.1901

Ms. Julie Brown
General Manager
June Mountain Ski Area
P.O. Box 146, 3819 Highway 158
June Lake, CA 93529

November 16, 2018

RE: TRANSIT SERVICE AGREEMENT 2018/19 SEASON

Dear Ms. Brown:

This letter is to document the agreement between June Mountain Ski Area (JMSA) and the Eastern Sierra Transit Authority (ESTA) for the payment of guaranteed revenues for the provision of the June Mountain Shuttle for the 2018/19 ski season. Under this agreement, June Mountain Ski Area shall pay ESTA a daily fare guarantee of \$246.00 for each day of operation of the June Mountain Shuttle according to the schedule identified below. ESTA will invoice the June Mountain Ski Area monthly in arrears for the guaranteed fares.

It is anticipated that the June Mountain Shuttle will operate daily from December 17, 2018 through one day after the close of the ski season, which is anticipated to be April 7, 2019. The Shuttle will operate two round trips per day according to the following schedule.

Start Route Mammoth	Depart Mammoth	Arrive June Mountain	Depart June Mountain	Arrive Mammoth
6:50 am	7:00 am	7:50 am	8:00 am	8:35 am
4:10 pm	4:10 pm	4:45 pm	5:00 pm	5:40 pm

Route times and frequency, including the early cessation of the service may be adjusted by mutual agreement between June Mountain Ski Area and Eastern Sierra Transit. JMSA shall notify ESTA of requested service modifications at least five days in advance. The 2018/19 June Mountain Shuttle schedule is attached as Exhibit A.

The June Mountain Shuttle is a fixed route that is open to the general public. June Mountain Ski Area employees with identification (employee pass) will ride for free, as will guests of Mammoth Mountain lodging properties who have been issued a voucher, which shall be accepted as full payment for travel on the June Mountain Shuttle route. All other passengers will be charged the daily one-way fare of \$5.00.

Eastern Sierra Transit looks forward to the opportunity to continue the operation of fixed route transit service to and from the June Mountain Ski Area again this year. Please indicate your acceptance and agreement with this arrangement by signing where indicated below and returning a copy for my files. If you have any questions or require further information, please do not hesitate to contact me.

Regards,

Phil Moores
Executive Director

ACCEPTED AND AGREED:

Mark Brownlie
Mammoth Mountain Ski Area

EXHIBIT A

June
MOUNTAIN

6:50am Mammoth Lakes to June Mountain Ski Area Run

Stop #	Time
Village	6:50am
17	6:50am
16	6:51am
15	6:51am
37	6:51am
36	6:52am
40	6:52am
39	6:52am
47	6:53am
46	6:54am
45	6:54am
9	6:55am
10	6:56am
11	7:00am
June Mountain	Before 7:50am



June Mountain Shuttle Runs	DEPART	DEPART LOCATION	ARRIVE	ARRIVE LOCATION
The Village/Minaret Through Town to June Mountain Ski Area	6:50am	The Village/Minaret Side*	Before 7:50am	June Mountain Ski Area
June Mountain Ski Area to Mammoth Lakes	8:00am	June Mountain Ski Area	8:35am	The Village
The Village/Minaret to June Mountain Ski Area	4:10pm	The Village/Minaret Side	4:45pm	June Mountain Ski Area
June Mountain Ski Area to Mammoth Lakes	5:00pm**	June Mountain Ski Area	5:40pm**	The Village**

***Note: The 6:50am departure to June Mountain Ski Area will follow the map above picking up people throughout the Town of Mammoth Lakes**

****Note: The 5:00pm departure from June Mountain Ski Area departs when all of the employees have made it down from the mountain and are aboard the bus. During busy periods (holiday periods and weekends), the departure can be delayed more than 30 minutes. The route will follow the map above in reverse dropping people off throughout the Town of Mammoth Lakes**

Additional June Mountain Shuttle Runs	Depart	Arrive	Arrive Location
June Mountain Ski Area to Mammoth Lakes	8:00am	8:35am	The Village
The Village at Mammoth Lakes to June Mountain Ski Area	4:10pm	4:45pm	June Mountain Ski Area
June Mountain Ski Area to Mammoth Lakes	5:00pm	5:40pm	The Village**

****Note: The 5:00pm run from June Mountain to Mammoth (5:40pm arrival at The Village) departs when the June Mountain employees have arrived at the bus off the mountain and will continue through the Town of Mammoth Lakes making drop-offs at the bus stops in Town reversing the route from the morning (6:50am) pickups.**

EASTERN SIERRA TRANSIT AUTHORITY

Minutes of Friday, October 19, 2018 Regular Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 11:13 a.m. on Friday, October 19, 2018 at City of Bishop Council Chambers, 301 West Line St, Bishop, California. The following members were present: Dan Totheroh, Bob Gardner, Kirk Stapp, Jeff Griffiths, Karen Schwartz Jim Ellis, and Jennifer Halferty. Director Sauser was absent. Director Halferty led the pledge of allegiance.

Closed Session	Close Session was canceled.
Consent Calendar	Moved by Director Gardner and seconded by Director Griffiths. to approve the consent agenda consisting of: Approve up to \$500.00 reimbursement to ESTA Executive Director finalists for travel expenses to interview in Bishop. Approval of Minutes – Special Meeting of September 28, 2018. Motion carried 7-0 with Director Sauser absent.
Approve 2018 MOU Providing MMSA Employees with Free Transit on Specific Trips	Moved by Director Gardner seconded by Director Halferty to approve 2018 MOU providing MMSA employees with free transit on specific trips. Motion carried 7-0 with Director Sauser absent.
ESTA Employee of the Quarter	Bob Jones was named Employee of the Quarter for the third quarter of 2018.
Approval of Negotiated Contract, and Appoint Mr. Phil Moores as ESTA Executive Director	Moved by Director Ellis and seconded by Director Gardner to appoint Phil Moores as Executive Director and to approve the negotiated contract for his employment. Motion carried 7-0 with Director Sauser absent.
SB-1 Funding and ESTA Impacts on proposition 6	Joe Rye reported on the SB-1 Funding impacts in the event Prop 6 passes. ESTA would lose approximately \$175,000 annually in general STA funding and an additional \$72,000 in STA funding for “State of Good Repair”, a total annual loss of \$247,000
Mammoth Mountain Ski Area Contract Amendment #6	Motion by Director Halferty and seconded by Director Gardner to approve Amendment No. 6 to the Agreement between ESTA and MMSA for the provision of transit services for the 2018/2019 winter season and to authorize the Executive Director to execute the Amendment. Motion carried 7-0 with Director Sauser absent.

Bi-Annual Service Review	Joe Rye presents staff report on six-month review of ESTA's Transit Services.
Organizational Assessment & Triennial Audit Update	Karie Bentley presented the Organizational Assessment and Triennial Audit update.
Preliminary Financial Report for FY 2017/18	Karie Bentley presented the Financial Audit report for the period ending June 30, 2018, with information as of October 11, 2018.
Financial Report 2018/19	Karie Bentley presented the Financial Report for FY 2018/19 for the period ending October 11, 2018.
Operations Report	Joe Rye presented the Operations Report for September 2018.
Board Member Reports	Director Gardner met with YARTS and indicated more coordination with ESTA would be a good idea. The June Lake Shuttle ridership numbers were down. The June Lake business community likes the free shuttle but not making sense to continue when demand is so low.
Executive Director Report	Joe Rye thanks the Board for the opportunity to work for ESTA. Mr. Rye reports that the Bishop Operations Yard Shade Canopy Installation Bid will be in the Inyo Register and on the ESTA website. New Operations Supervisor for Mammoth Lakes will likely start Monday 10/22/18.
Future Agenda Items	Director Stapp requested that a presentation be prepared to inform member entity's Board's about bus replacement changes in current funding climate and that a long-term discussion be agenzized to discuss budget and service impacts of bus replacement.
Adjournment	The Chairperson adjourned the meeting at 12:07 a.m. The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for 8:30 a.m. November 16, 2018, in Mammoth Lakes.

Recorded & Prepared by:

Linda Robinson
Acting Board Clerk
Eastern Sierra Transit Authority

Minutes approved:

STAFF REPORT

Subject: LCTOP Authorized Agent Form

Initiated by: Phil Moores, Executive Director

BACKGROUND:

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. In March 2018 the ESTA Board approved the resolution allocating \$66,147 of the funds to continue the expansion of the Mammoth Express route, reduction of pass prices, and the purchase of an electric vehicle.

The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

This program is administered by Caltrans in coordination with Air Resource Board (ARB) and the State Controller's Office (SCO). The California Department of Transportation (Caltrans) is responsible to ensure that the statutory requirements of the program are met in terms of project eligibility, greenhouse gas reduction, disadvantaged community benefit, and other requirements of the law.

ANALYSIS/DISCUSSION:

This report only serves to add and authorize the new Executive Director as one of the Authorized Agents to complete and execute all documents for the Low Carbon Transit Operations Program. Karie Bentley, Administrative Manager is the other staff authorized.

FINANCIAL CONSIDERATIONS:

This report only serves to add and authorize the new Executive Director as one of the Authorized Agents to complete and execute all documents for the Low Carbon Transit Operations Program.

RECOMMENDATION

Authorize the Eastern Sierra Transit Authority's Executive Director as one of the agents to complete and execute all documents for the Low Carbon Transit Operations Program submittal, allocation requests, and required reporting.



FY 2017-2018 LCTOP

Authorized Agent

AS THE Chairperson
(Chief Executive Officer/Director/President/Secretary)

OF THE Eastern Sierra Transit Authority
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Phil Moores, Executive Director of Eastern Sierra Transit Authority OR
(Name and Title of Authorized Agent)

Karie Bentley, Administration Manager of Eastern Sierra Transit Authority OR
(Name and Title of Authorized Agent)

OR
(Name and Title of Authorized Agent)

OR
(Name and Title of Authorized Agent)

Kirk Stapp Chairperson
(Print Name) (Title)

(Signature)

Approved this 14 day of December, 2018



Eastern Sierra Transit Authority
703 Airport Road, Suite B
Bishop, Ca 93514

November 15, 2018

Dear Mayor Schwartz,

I am writing in support of the City of Bishop's application for a Caltrans Sustainable Communities planning grant to develop a mixed-use overlay for downtown Bishop.

Allowing for a mix of residential and commercial within Bishop's downtown area will be beneficial to the overall health of our community in several ways. First and foremost, it will help alleviate the imbalance in our community between excess commercial spaces and insufficient housing options. It will also allow for new housing development to occur in a sustainable manner, focusing on infill and redevelopment, and preserving the beautiful natural and working landscapes around our community. Finally, increasing the amount of housing in downtown will provide several benefits to transportation infrastructure in Bishop, ranging from increasing active transportation modes like cycling and walking, to creating a density of uses better served by existing public transit. The project will allow residents to reduce vehicle dependence in our community, and create safer streets for pedestrians and cyclists by increasing the visibility of these transportation methods.

I support the City's application to fund a zoning code update including a mixed-use overlay, and look forward to the benefits this planning effort will bring to the community. Please feel welcome to contact me with any questions.

Sincerely,

Phil Moores
Executive Director, Eastern Sierra Transit
760-872-1901 ext. 12