

# EASTERN SIERRA TRANSIT AUTHORITY

## Minutes of Monday, May 14, 2018 Special Meeting

The special meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 3:03 p.m. on Monday, May 14, 2018 at the ESTA Mammoth Lakes Operations Office in Mammoth Lakes, California and by teleconference from ESTA Bishop Administrative and Operations Office in Bishop, California. The following members were present at the Mammoth location: Bob Gardner, Kirk Stapp, Cleland Hoff and Bill Sauser. The following members were present at the Bishop location: Karen Schwartz, Jeff Griffiths and Jim Ellis. Director Kingsley was absent. Director Stapp led the pledge of allegiance.

Public Comment	None.
Approval of Minutes	Moved by Director Stapp and seconded by Director Hoff to approve the minutes of the special meeting of May 7, 2018. Motion carried 7-0, with Director Kingsley absent.
Consent Agenda	Moved by Director Sauser and seconded by Director Stapp to approve the consent agenda consisting of: a. Approve Addendum to ESTA Drug and Alcohol Policy b. Authorization of the Chairperson, Executive Director and Administration Manager as representatives to the California Joint Powers Insurance Authority (CJPIA) c. Cost by Route update. Receive and file the report updating the cost by route analysis for the FY 2016/17 period. Motion carried 7-0, with Director Kingsley absent.
Authorization for Administration Manager	Moved by Director Gardner and seconded by Director Griffiths to grant all of the authority identified in agenda item #7 (approval of funds transfers from the Treasury to ESTA's payroll account to cover bi-weekly payroll expense; approval of payroll; approval of all routine and budgeted payables; approval of grant reimbursements and reporting; approval of grant applications; approval of HR matters including the hiring of new employees (budgeted) and terminations; and approval of secondary support services) while a permanent Executive Director is hired. Motion carried 7-0, with Director Kingsley absent.
Board Member Reports	Director Gardner indicated that he is continuing to elicit support for the June Lake Summer Shuttle and that business in June Lake are beginning to remit contributions.
Executive Director Report	None

Future Agenda Items      None

Closed Seession      Open session was recessed at 3:25 p.m. to convene in closed session with Director Kingsley absent, to consider Agenda item #10:

Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position: Executive Director

Report on Closed Session      Closed session was recessed at 3:45 p.m. Vice Chairperson Griffiths indicated that the Board authorized John Helm to make an offer of employment to a candidate for the position of Executive Director.

Adjournment      The Chairperson adjourned the meeting at 3:46 p.m.

The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for May 18, 2018, at The City of Bishop.

Recorded & Prepared by:



Karie Bentley  
Board Clerk  
Eastern Sierra Transit Authority

Minutes approved:

