

BOARD OF DIRECTORS OF THE EASTERN SIERRA TRANSIT AUTHORITY



Regular Meeting
Friday, July 20, 2018
Town of Mammoth Lakes Council Chambers
Minaret Village Shopping Center, Suite Z
Mammoth Lakes, California
8:30 a.m.

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

DISPOSITION

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

INFORMATION

5. APPROVAL OF MINUTES:

Regular meeting of June 15, 2018

ACTION

6. MAMMOTH STAFFING & SERVICE LEVEL REVIEW

POSSIBLE ACTION

Staff recommendations: The Board is requested to provide feedback about possible service reduction in routes originating from Mammoth Lakes in response to driver shortages.

7. ORGANIZATIONAL ASSESSMENT & TRIENNIAL AUDIT RECOMMENDATIONS UPDATE

INFORMATION

An update on the status of ESTA's Organizational Assessment and Triennial Audit Recommendations is presented as an information item for the board.

8. FISCAL YEAR 2018/19 BUDGET CORRECTION

ACTION

Staff recommendation: Approve a correction of the FY 2018/19 Eastern Sierra Transit Authority Operating Budget for Reno and Lancaster.

9. BISHOP OPERATIONS AND ADMINISTRATION FACILITY GRANT

FUNDING APPLICATION

ACTION

Staff recommendation: The Board is requested to approve Resolution 2018-08 authorizing the Administration Manager to submit a grant application for Section 5339 funding to construct an Operations and Administration Facility at the Bishop Airport, and approving expenditure of up to \$200,000 in matching funds.

10. FINANCIAL REPORT

RECEIVE AND FILE

- a. Preliminary FY 2017/18 report for the period ending June 30, 2018
- b. FY 2018/19 report for the period ending July 18, 2018

11. OPERATIONS REPORT

RECEIVE AND FILE

June 2018

12. REPORTS

INFORMATION

- a. Board Members
- b. Executive Director

13. FUTURE AGENDA ITEMS

14. CLOSED SESSION

DISCUSSION/POSSIBLE ACTION

- a. Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position: Executive Director.
- b. Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; Karie Bentley, John Vallejo. Bargaining Group; ESTA-EEA.

15. REPORT ON CLOSED SESSION AS REQUIRED BY LAW

16. ADJOURNMENT

ACTION

The next scheduled regular meeting will be August 10, 2018 in Bishop at 11:00 am.

EASTERN SIERRA TRANSIT AUTHORITY

Minutes of Friday, June 15, 2018

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 11:20 a.m. on Friday, June 15, 2018 at the Town of Mammoth Lakes Council Chambers Minaret Village Shopping Center, Suite Z, Mammoth Lakes, California. The following members were present: Bob Gardner, Jeff Griffiths, Kirk Stapp, Cleland Hoff, and Matt Kingsley. Directors Schwartz, Sauser and Ellis were absent. Director Hoff led the pledge of allegiance.

Public Comments	None.
Approval of Minutes	Moved by Director Griffiths and seconded by Director Hoff to approve the minutes of the special meeting of June 1, 2018. Motion carried 3-0, with Directors Kingsley and Gardner abstaining and Directors Schwartz, Sauser and Ellis, absent.
Resolution 2018-07	Moved by Director Gardner and seconded by Director Hoff to approve Resolution 2018-07 authorizing the Administrative Manager to file and execute a grant application for "BUILD Transportation Discretionary Grants" funding to construct an Operations and Administration Facility at the Bishop Airport, and to approve expenditure of \$200,000 in matching funds. Motion carried 5-0 with Directors Schwartz, Sauser and Ellis absent.
Fiscal Year 2018/19 Budget	Moved by Director Garner and seconded by Director Staff to approve and authorize the FY 2018/19 Eastern Sierra Transit Authority Operating and Capital Budget. Motion carried 5-0, with Director Schwartz, Sauser and Ellis, absent.
Financial Audit Services Provider Selection	Moved by Director Gardner and seconded by Director Stapp to select CliftonLarsonAllen LLP to provide financial audit services for the three-year period beginning June 30, 2018. Motion carried 5-0 with Director Schwartz, Sauser and Ellis, absent.
Financial Report 2018/19	Karie Bentley presented the Financial Report for FY 2017/18 report for the period ending June 11, 2018.
Operations Report	Karie Bentley presented the Operations Report for May 2018.
Board Member Reports	Director Griffiths will continue to meet with ESTA staff until a permanent director is in place. Director Gardner reported that funds are still being collected for the June Lake free Summer Shuttle. and that the Pacific Crest hikers are very appreciative of the ESTA services.

Executive Director Report	Karie Bentley thanked Mr. Butters from Mono County Human Resources for assisting with the Executive Director recruitment. Ms. Bentley indicated she would attend the CJPA Board Meeting in July and indicated that the Bishop Creek Shuttle and Red Meadows route would begin June 16, 2018.
Future Agenda Items	Labor Negotiations
Closed Session	Open session was recessed at 12:06 p.m. to convene in closed session with Directors Schwartz, Sauser and Ellis absent to consider: <ul style="list-style-type: none"> a. Public employment, employee recruitment (Pursuant to Government Code Section 54957(b)(1). Position: Executive Director. b. Public employee performance evaluation. (Pursuant to Government Code Section 54957(b)). Title: Acting Executive Director. c. Conference with legal counsel-existing litigation. (Pursuant to Government Code Section 54956.9 (d)(1). Name of Case: Boghossian v. ESTA CWA File: 1946782; Allied Claims: 2016024720 & 2016024713; York Claim:ISCP-7390A1; Court File: CV17003
Report on closed Session	Close session adjourned at 1:19 p.m. to reconvene open session. Director Stapp reported that no action was taken during closed session.
Adjournment	The Chairperson adjourned the meeting at 1:20 p.m. The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for July 20, 2018, at the Town of Mammoth Lakes.

Recorded & Prepared by:

Linda Robinson
Acting Board Clerk
Eastern Sierra Transit Authority

Minutes approved:

STAFF REPORT

Subject: Mammoth Staffing and Service Level Review

Initiated by: Karie Bentley, Acting Executive Director

BACKGROUND:

ESTA's Mammoth Lakes location is experiencing a driver shortage. On June 27, 2018, the Mammoth Operations Supervisor provided a Summer Driver Staffing spreadsheet indicating that Mammoth Lakes was short between 5-8 full time drivers and showed a weekly shortfall of over 200 hours, and, assuming one daily shift per person, a shortage of 137 weekly shifts. Although a couple of short shifts can often be handled with one driver, these two metrics are needed to assess staff levels.

The analysis reflected the number of regular hours drivers were generally willing to work, and had no buffer for time off requests. This shortfall did not take into account any Special Events demands, only regular summer service in the Town of Mammoth Lakes and in June Lake.

This information was provided shortly after the start of the Reds Meadow route, which also requires additional staffing for line control and bus loading. Typically, the Operations Supervisor and/or dispatch personnel handle this task.

Additionally, Mammoth's new Account Clerk has accepted a benefited driving position with ESTA which leaves the Mammoth office short on clerical staff.

ANALYSIS:

The Mammoth Lakes driver shortage is due to a combination of factors including a disappointing number of new recruits in the spring, poor retention of new recruits, many winter drivers didn't accept summer work, a few drivers left ESTA for other jobs, to pursue schooling, or for other undisclosed reasons and one driver is out on medical. Some Mammoth drivers have transferred to Bishop since last summer. The cost of living, and housing issues in Mammoth Lakes are likely impactful

along with DOT testing requirements in a state where recreational marijuana is now legal. Additionally, unemployment is low. Increasingly, there is an industry wide driver shortage.

In response to this situation, the following actions have been taken:

- Trip sheets and other paperwork handled by the Mammoth Lakes office have been temporarily routed to the Bishop office. This helps compensate for the lost Account Clerk and frees up dispatch and the Operations Supervisor to focus on other duties and also allows them to drive “tripper shifts” or cover for lunches if needed.
- Inspired by the Red’s ticket sale agreement, Red’s line control and bus loading duties formerly done by dispatch and/or the Operations Supervisor, are now being provided by MMSA. Although the contract has not yet been received, services have been in place since June 30th and will be billed at \$140 per day. This contracted service will allow dispatch and the Operations Supervisor to focus on other duties and allows them drive “tripper shifts” or cover for lunches.
- A list of past employees has been compiled and phone outreach has taken place to ascertain if there is interest in summer driving. This has resulted in one driver committing to one day a week and, only yesterday another indicated he is interested in full time driving.
- Existing ESTA staff also in employ with the school district were asked about co-workers interested in summer driving.
- Reminders were given to ESTA’s drivers about our referral bonus program.
- Bishop drivers willing to take on Mammoth shifts continues to be explored and encouraged.
- Town of Mammoth Lakes, Mammoth Lakes Chamber of Commerce and Mammoth Mountain Ski Area all have ads on their websites for “Class B” drivers. Interested parties will be diverted to ESTA.
- Special Events are being approached cautiously.

These efforts have yielded some improvement and analysis shows we have gained approximately one additional FTE. Additionally, supervisory and dispatch staff are no longer working the Reds line. We are hopeful that an additional 1.5 FTEs may be available within a week. These individuals are pending either pre-employment drug screen or ESTA route training.

ESTA Staff have been in frequent contact with Bluesaplooza personnel to maximize service for this important event. We are currently committed to

extended Trolley hours along with a route modification to the event site. Additional Saturday service, (East and West loops) are under consideration given somewhat improved staffing levels. Bluesaplooza personnel has indicated that MMSA is able to provide some service for this event.

To illustrate the work shortage situation, below is a payroll comparison/summary. It was not possible to compare 2018 with the same weeks in 2017 due to the last start of Reds Meadow last year

Summer 2018 - Early Start!					
Pay Period Ending (two week period)	OT Hours	No. of Drivers working OT	Average OT	No. of Staff with more than OT 15 hours	Most OT worked
6/24/2018	218.67	23	10.31	9	20.25 hours
7/8/2018	316.6	23	13.77	9	33.25 hours 3 people-over 30 hours of OT

Comparison Summer 2017 - Late Start of Reds at the End of July					
Pay Period Ending (two week period)	OT Hours	No. of Drivers working OT	Average OT	No. of Staff with more than OT 15 hours	Most OT worked
8/6/2017 Bluesaplooza	372	29	12.85	11	42 hours - 2 people -over 30 hours of OT
8/20/2017	198	22	9.04	3	25.5

ESTA is two full pay periods into the summer season. So far, there has been 535 hours of overtime. 23 employees have been available to work overtime, this number includes supervisory and dispatch staff. Both weeks, nine people worked more than 15 hours of overtime. On the PPE July 8th three people worked over 30 hours of overtime. According to Mammoth Operations Supervisor, the Town isn't even busy yet.

Part time staff, are working the balance of the hours ESTA is short. While some people are willing to pitch in and work more than they signed up for, the dispatcher responsible for scheduling, reports that many people are eager to get back to a lesser amount of hours. Accommodating requests for time off, has been a particular challenge, especially since they often come after the schedule is made and historically these requests have been granted.

Comparing this year, to the week of Bluesaplooza in 2017, there were 29 employees who were able to work overtime. Even with the extra demand of this event, an approximate 92 additional hours, only two people worked over 30 hours of overtime.

ESTA staff realizes a long-term solution must be found. Achieving a stable and growing workforce will require shifts in company culture at all locations. Initial observations indicate the following would be helpful:

- Meeting with staff individually, to get first hand information about what they do and like and to provide a real "change of approach"
- Cultivate the habit of pointing out what is going well and encourage a friendly, team environment
- Implement some sort of "Benefit Fair" so employees understand what they are really getting from ESTA in terms of retirement and other benefits.
- Professional interpersonal skills training to equip employees with the skills they need to comfortably work together as well as with the general public
- Additional training for supervisory staff to provide support in a challenging industry
- Have more frequent safety trainings and opportunities for people to learn and ask questions
- Assess what can be done to improve our fleet and facilities so that drivers are comfortable and well cared for.
- Explore different ways of advertizing and take a more proactive approach with applicants, figure out how we can facilitate getting the required H-6
- Improve our "on-boarding" experience with more personal interaction so new staff know they are supported and understand their benefit level and what goes along with it. Provide a survey so we know where we can improve.
- Arrange a Train the Trainer program for driver trainers, to ensure our trainers are fully supported with the most current and effective training information to pass along to new drivers in the most, consistent and effective manner. Each trainee should have some training at both ESTA locations to familiarize them with the staff and operations. People who know each other are more willing to pitch in to help when it is needed. This will also grow the collective "ESTA team".
- Creative solutions need to be found for ESTA's extreme seasonal needs.
- Explore financial incentives

- It is important to determine the best use of ESTA driver resources to reduce burn out and increase job satisfaction. Currently the two routes with the lowest ridership are The Limited Route and June Lake summer shuttle, although the change in service in June this summer may have an impact on ridership.

Several ESTA employees were quick to bring up The Limited Route as an area in need of service review.

The Limited Route was implemented on Wednesday, December 13, 2017 in conjunction with the winter season start of the Green, Blue, and Yellow Lines in response to public input regarding transit service to the Old Mammoth Road area west of Snowcreek Athletic Club. This service was expected to be a short-term solution prior to development of a suitable turn-around this summer that would allow the Red Line and Town Trolley buses to provide service to the Old Mammoth area.

The Limited Route was again approved by the ESTA Board at the March 16, 2018 meeting as part of a Six-Month Service Review with a notation that The Limited Route was expected to be replaced by July 1, 2018. It was anticipated that a suitable turn around would be in place at that time and service could be provided by the Red Line and Town Trolley busses. Currently there is no suitable turnaround.

Below is a excerpt from the Six-Month Service Review.

EASTERN SIERRA TRANSIT										
Planned Transit Services: April 2018 through September 2018										
Route	Days of the Week							Hours of Service	Year round or Seasonal	Description
	S	M	T	W	T	F	S			
Walker Dial-a-Ride		X	X	X	X	X		8:00a - 4:00p	Year round	1 bus in service 8:00am to 4:00pm Monday-Friday
Bridgeport - Gardnerville				X				1:30p - 9:00p	Year round	1 roundtrip on Wednesday
June Lake Summer Shuttle PROPOSED	X	X	X	X	X	X	X	9:00a - 5:00p	July 1 - Aug 13, then weekends through Labor Day	Hourly shuttle service operating from 9:00am until 5:00pm with a service break from 1:00pm until 2:00pm for driver meal break. Fixed route from Mammoth to June at 8:30am and return from June to Mammoth at 5:00pm
Mammoth Dial-a-Ride (include The Limited service thru June)	X	X	X	X	X			8:00a - 5:00p	Year round	Weekdays only
Purple Line	X	X	X	X	X	X	X	7:00a - 6:00p	Year round	1 bus in service providing 30 minute headways
The Limited	X	X	X	X	X	X	X	7:00a - 5:20p	Expected to be replaced by July 1	3 a.m runs, and 3 p.m runs providing service from the upper Old Mammoth Road area to schools, the Hospital, and the Village on certain runs

The bulk of The Limited Route ridership is from riders who are at a Red Line stop and are dropped off before the Old Mammoth area. These riders would otherwise be serviced by the Red Line.

Typical ridership to or from the Old Mammoth area is 0-6 people for the morning run and tends to be lower in the afternoon. Most of those riders are school children who do not ride during the summer, so ridership is lower this time of year.

Although this route isn't particularly demanding as far as hours go, it's particularly difficult to cover when the usual staff is off and on the weekends when ESTA drivers are in the greatest demand.

Given the expected end date for The Limited Route has passed, and a turnaround is not yet available, it is an appropriate time to discuss the future of this route.

Options include:

- Keeping the service as is
- Discontinuing the service for the summer
- Discontinuing the service until a turnaround is available and working the route into the Red Line and Town Trolley where service can be provided without an additional driver

RECOMMENDATION

The Mammoth staffing level review is provided for the information of the Board.

The Board is requested to provide direction about the continuation of The Limited Route and, if necessary, direction on alternate approaches to handling the driver shortages, particularly in regards to Special Events.

“THE LIMITED” route

MORNING RUNS			
RUN #	STOP LOCATION	TIME	CONNECTIONS (Red Line = Snowcreek to Main Lodge; Green Line = Old Mammoth Rd/Meridian to Eagle Lodge; Purple Line = Vons to The Village)
Run #1	Aspen Village	7:13	
	Old Mammoth Road at Sherwin	7:14	
	Lower Red Fir at Old Mammoth Road	7:15	
	Old Mammoth Road at Tamarack	7:15	
	Stop #8 (Old Mammoth Road at Carl's J	7:18	Red Line 7:24, Green Line 7:22, Purple Line 7:30
	The Village (Canyon Blvd.)	7:30 (arrive)	
Run #2	Aspen Village	7:45	
	Old Mammoth Road at Sherwin	7:46	
	Lower Red Fir at Old Mammoth Road	7:47	
	Old Mammoth Road at Tamarack	7:47	
	Stop #8 (Old Mammoth Road at Carl's J	7:50	Red Line 8:04, Green Line 7:52, Purple Line 8:00
	Stop #62 (Mammoth Elementary Schoc	7:54	
	Stop #26 (Mammoth High School)	7:55	
	Stop #27 (Mammoth Hospital)	7:56	
	The Village (Canyon Blvd.)	8:05 (arrive)	Blue Line 8:05
Run #3	Aspen Village	8:18	
	Old Mammoth Road at Sherwin	8:19	
	Lower Red Fir at Old Mammoth Road	8:20	
	Old Mammoth Road at Tamarack	8:20	
	Stop #9 (Old Mammoth Road at Mmmt	8:23 (arrive)	Red Line 8:24, Green Line 8:22, Purple Line 8:30
AFTERNOON RUNS - NOTE: BUS WILL NOT TRAVEL PAST STOP #8 IF THERE ARE NO PASSENGERS ABOARD			
RUN #	STOP LOCATION	TIME	CONNECTIONS
Run #4 (operates only on school days)	Stop #62 (Mammoth Elementary Schoc	14:45	
	Stop #26 (Mammoth High School)	14:46	
	Stop #27 (Mammoth Hospital)	14:47	
	Stop #8 (Old Mammoth Rd/Sierra Cent	14:49	Red Line 15:44, Green Line 15:37
	Lower Red Fir at Old Mammoth Road	14:55 (arrive)	
Run #5	Stop #27 (Mammoth Hospital)	16:23	
	Stop #8 (Old Mammoth Rd/Sierra Cent	16:25	
	Lower Red Fir at Old Mammoth Road	16:31 (arrive)	
Run #6	Stop #27 (Mammoth Hospital)	17:05	
	Stop #8 (Old Mammoth Rd/Sierra Cent	17:07	Red Line 17:04, Green Line 17:07
	Lower Red Fir at Old Mammoth Road	17:20 (arrive)	

STAFF REPORT

Subject: Organizational Assessment and Triennial Audit
Recommendations Update

Initiated by: Karie Bentley, Acting Executive Director

BACKGROUND:

In October 2017, the ESTA Board approved award of a contract to The Matrix Consulting Group to perform an Organizational Assessment of the Authority. The Organizational Assessment report is available on ESTA's website at: <https://www.estransit.com/wp-content/uploads/2018/05/ESTA-Organizational-Assessment-Final-Report.pdf>

Additionally, Michael Baker International completed the triennial performance audit of ESTA for the three-year period ending June 30, 2016.

At the request of the Board, the status of the recommendations of these assessments/audits is being reported at each board meeting.

ANALYSIS/DISCUSSION:

In regards to the Organizational Assessment Recommendations,

#6. ESTA should work to improve administrative support areas where employees indicated concerns with existing practices.

- Informal efforts continue in this area. Efforts to engage with employees and take note of feedback is a priority. Management/supervisory staff are committed to improve company culture and insure employees know, and feel they are valued and appreciated.

#7. ESTA should develop a procedures manual covering all key administrative processes.

The following procedures have been recently written or updated:

- Certificate of Insurance Requests
- Board Meeting Agenda including Granicus (in process)
- CalPERS Retirement Reporting
- Non-Emergency Medical Application Process
- ADP Payroll Import Instructions
- Command Line folder copy for Accounts Payable folders
- New Hire Checklist for Payroll

- Deposit vs. Expected Collection Comparison QC
- Server Backup Procedure

#8. ESTA should develop an annual training plan to ensure that a minimum of two staff are proficient in critical administrative functional areas and processes.

ESTA's new Administrative Specialists are being cross-trained with the Administration Manager as part of initial and ongoing training.

The Administration Manager has taken an inclusive approach while learning and in teaching. Both Administrative Specialists have joined the Administration Manager in meetings with PARS Representatives and with our CJPIA Risk Manager. Next week we are all scheduled to attend a webinar, and conference call on Worker's Comp and Liability Insurance. Both Operations Supervisors are also welcome to attend if they have time available to do so. Additionally, webinars on grant applications have been attended by two people. It is ESTA's aim to have a well-trained workforce with ample overlap. This will be an on-going process.

In regards to the Triennial Audit Recommendations, there is nothing to report.

FINANCIAL CONSIDERATIONS

The Organizational Assessment Recommendation Update is presented at this time for the Board's information and consideration. Estimated costs associated with the recommendations are listed in the table above.

Financial considerations for the Triennial Audit Recommendations will be provided as cost become known.

RECOMMENDATION

The Organizational Assessment and Triennial Audit update is presented at this time as an information item for the Board.

Summary of Organizational Assessment Recommendations

Rec. #	Recommendation	Priority	Status
1	ESTA should adopt a new organizational structure that consolidates all administrative activities under an Administrative Manager position.	1	Done
2	ESTA should adopt revised position titles and job duty descriptions for the administrative positions.	1	Done
3	ESTA should adopt salary levels that are competitive with the market for administrative and supervisory staff positions.	1	Done
4	ESTA should consider adding 1.5 administrative support positions to its staff including making the current half-time clerical position in Bishop full-time and adding a full-time clerical position to the Mammoth Lakes terminal.	1	Bishop half-time clerical position has been made full time. One half-time admin staff has been added in Mammoth. Additional position is still under consideration.
5	ESTA should assign back-up dispatch duties to the added clerical positions so that professional staff currently backing up the dispatchers can focus on more technical duties.	1	The additional clerical staff are backing up dispatch in Bishop and Mammoth.
6	ESTA should work to improve administrative support areas where employees indicated concerns with existing practices.	2	Not yet formally addressed although informal efforts are being made to address employee concerns.
7	ESTA should develop a procedures manual covering all key administrative processes.	3	Some procedures have been documented
8	ESTA should develop an annual training plan to ensure that a minimum of two staff are proficient in critical administrative functional areas and processes.	4	Administration Manager is cross training the Admin. Spec. III in a number of areas. Administration Manager is also working to understand Executive Director Responsibilities
9	ESTA should assess the feasibility of acquiring an integrated financial/personnel management system that includes time keeping/payroll functionality.	2	Not yet started.
10	ESTA should have a systems/data security audit completed by a qualified company specializing in cyber security.	1	Not yet started.
11	ESTA should develop a workforce plan to project retirements and replacement for critical positions.	4	Not yet started.
12	ESTA should review its fleet operations to ensure the most cost-effective and beneficial models are in place for replacing, fueling, and maintaining its buses and other vehicles.	4	Not yet started.

Triennial Audit Recommendations:

1. Ensure vehicle maintenance is conducted within maintenance parameters. *(High Priority)*
2. Study feasibility of bringing 45-day vehicle inspections in-house. *(Medium Priority)*
3. Include comparison of performance against new standards in the monthly operations report. *(Medium Priority)*
4. Continue working with Mono and Inyo LTCs and Caltrans to procure additional on-board video cameras for the bus fleet. *(Medium Priority)*

STAFF REPORT

Subject: Eastern Sierra Transit Authority FY 2018/19 Budget Correction

Initiated by: Karie Bentley, Acting Executive Director

BACKGROUND:

The Eastern Sierra Transit Authority’s Board of Directors approved a FY 18/19 at the meeting on June 15, 2018. When the budget was loading into Inyo Counties IFAS system it was discovered that a formula totaling the Reno and Lancaster expenses was not updated correctly. The overall budget was correct, and not effected by this formula error.

ANALYSIS:

Reno was previously listed with a total budget of \$333,380 the correct total for this budget unit is \$380,540.

Lancaster was previously listed with a total budget of \$309,556, the correct total for this budget unit is \$322,996.

The updated totals are show below in red. The overall budget had a correct total, this formula issue only effected these two numbers.

CAPITAL BUDGET														
Inyo	Mono	Bishop	TOML	Reno	Lancaster	Special	Reds	Reds \$1.00	MMSA	LPX	MMX	NEMT	Yard	F
278,449	150,702	278,449	230,187	98,995	77,782					110,000	55,000			
92,947	89,856	92,947	122,182	0	0									
0	0	0	183,936	0	0	0	0		0	0	0	0	120,000	
6,000	6,000	6,000	6,000	0	0									
7,520	19,863	7,520	19,863	0	0									
9,497	3,598	9,497	3,598	0	0						31,795			
16,668	16,082	16,668	22,208	0	0									
50,045	32,916	50,045	45,456	139,266	109,424							25,850		
0		0		0	0									
			854,855	0	24,000									
52,803	25,414	65,338	21,185	142,279	111,791	8,000	475,000	60,000	1,061,525	24,000	21,984			
1,500		1,500	1,500	0	0		500							
515,429	344,430	527,964	1,510,969	380,540	322,996	8,000	475,500	60,000	1,061,525	134,000	108,779	25,850	120,000	
11.84%	7.14%	12.87%	26.29%	7.73%	6.08%	0.15%	6.09%	0.00%	15.03%	2.49%	1.86%	0.20%		

RECOMMENDATION

The Board is requested to approve the corrected total of the Reno and Lancaster routes.

STAFF REPORT

Subject: Grant Funding Opportunity – Bishop Operations and
Administrative Facility

Initiated by: Karie Bentley, Acting Executive Director

BACKGROUND:

A Notice of Funding Opportunity (NOFO) was published in the Federal Register on June 21, 2018 advising of Federal Transit Administration (FTA) funding availability for Bus and Bus Facility Infrastructure Investment Program projects (Section 5339(b)). ESTA applied for this funding in FY 17/18 and was unsuccessful. This year's application will include much of the same backup material with an updated "unmet needs" section which details the likelihood of the Bishop Airport being developed and an increased need for a new permanent facility.

ANALYSIS:

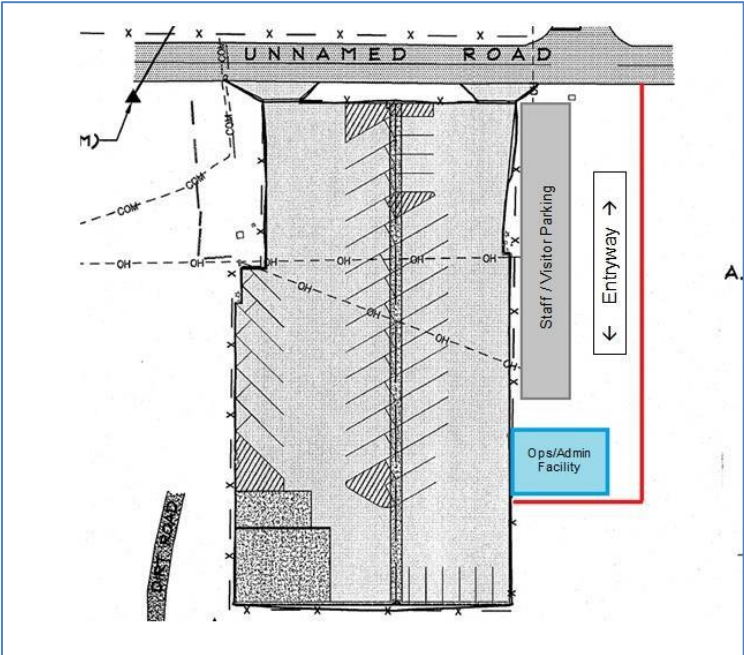
The Bus and Bus Facility Infrastructure Investment Program makes federal resources available to states and direct recipients to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities. Funding is provided through formula allocations and competitive grants. The NOFO announced on June 21st is a competitive program that will provide approximately \$366.3 million for eligible projects. Caltrans is an eligible recipient, as it allocates funding to fixed route bus operators. ESTA is an eligible subrecipient of this Caltrans funding in that it is a rural operator that receives grant funding under federal formula or discretionary programs (e.g. Section 5311) and is a public agency engaged in fixed route public transportation. A grant application by ESTA would be submitted to Caltrans, which would then submit it to the FTA as part of the state, rural operator package. Although the deadline for submittal of applications identified in the NOFO is August 6, 2018, Caltrans has indicated that rural transit operators wishing to apply for grant funding through this program must submit their completed applications to the state by August 1st.

This grant funding opportunity is of considerable interest to ESTA as these funds could be used to develop an Operations and Administration facility for the Authority in Bishop. Currently, ESTA leases office space in the Eastern Sierra Regional Airport from Inyo County for these purposes. ESTA has outgrown the office space available at the airport terminal and has had a long-term goal to develop an operations and administration facility adjacent to the recently completed bus parking, cleaning and light maintenance yard on the airport grounds.

Inyo-Mono Transit (IMT), the predecessor of the Eastern Sierra Transit Authority occupied the office space in the terminal currently serving as ESTA's Bishop Operations and Administration facility when the new terminal was completed in 2002. Since that time, the scope of public transit services operated and administered has grown dramatically. In 2002, IMT operated a fleet of 32 buses, had 34 employees and provided 29,900 annual service hours. In FY 2017/18, ESTA was budgeted to operate a fleet of 68 vehicles, provided 60,600 vehicle service hours, and employed 80 individuals to deliver these services. From 2002 until present, the combined scope of operations has more than doubled, while operating from the same primary operations and administration facility in Bishop. Although ESTA also utilizes an operations facility in Mammoth Lakes, all of ESTA's services (Mammoth, Walker, Lone Pine) are administered from the Bishop facility.

Last year, ESTA staff discussed a similar grant funding opportunity with the County's Public Works Department and both parties agree that developing an operations and administration facility with this funding would be beneficial for both ESTA and the County. Inyo County is in the process of upgrading the capabilities of the Eastern Sierra Regional Airport to allow the facility to potentially support or provide commercial air service to the region on some level. These plans indicate that additional space is needed in the airport terminal to support these expanded services, which would include security (TSA capabilities) and expanded customer services (baggage, ticketing, etc.).

John Pinckney with the Inyo County Public Works Department has provided design comments and preliminary cost estimates that could be used in a grant application. It has been determined that a 2,500 square foot single-story facility would effectively meet ESTA's needs and enhance certain current shortcomings such as the absence of a meeting/training room. Mr. Pinckney has indicated that, based on recent similar projects undertaken by the County, the total development costs for such a facility would be approximately \$900,000. Adding a contingency factor of 10% would increase the total project cost to approximately \$1 million. A depiction of the location of the proposed project is included at right.



Discussions with Inyo County have also included arrangements for a long term ground lease for the property that would be developed through this project. ESTA staff has met with Airport staff to approve the proposed project location and it has been acknowledged that this portion of the airport property is not planned for any current or future airport need.

The Section 5339 grant funding requires a 20% match for bus facilities. Using a maximum project cost of \$1 million, \$200,000 would be required in matching funds. These funds currently exist in the following program funding accounts.

Funding Source	Available Funding	Comments
PTMISEA	\$90,000	These funds were allocated by the Inyo County Local Transportation Commission (LTC) to the Eastern Sierra Transit Authority for "Bishop Transit Facility enhancements."
State Transit Assistance	\$110,000	The Inyo County Local Transportation Commission has allocated these funds to the Eastern Sierra Transit Authority for "Capital Expenditure" projects. The funds are being held by Inyo County on behalf of the Eastern Sierra Transit Authority, have not yet been expended and are eligible for use in this type of project.

FINANCIAL:

Submittal and award of Section 5339(b) grant funding for the development of an Operations and Administration Facility in Bishop would entail an approximate \$1 million expenditure, of which up to \$200,000 would be provided by ESTA as matching funds. ESTA currently has these matching funds available and approximately 50% of the available funds for the match are restricted to a capital project to bring about enhancements to the Bishop transit facility (PTMISEA).

LEGAL:

ESTA is an eligible recipient of these Section 5339(b) grant funds and has demonstrated through previous federal grant funding projects that the Authority possesses the required legal, financial, and technical capabilities to receive and administer the federal funding.

RECOMMENDATION:

The Board is requested to pass and approve Resolution 2018-08 authorizing submittal of an application for grant funding under the Federal Transit Administration's Bus and Bus Facilities Infrastructure Investment Program, and to approve the use of up to \$200,000 in existing PTMISEA, STA, and General Fund Balance funds as matching funds for the grant.

RESOLUTION 2018 - 08

A RESOLUTION OF THE EASTERN SIERRA TRANSIT AUTHORITY BOARD OF DIRECTORS, AUTHORIZING SUBMITTAL OF A GRANT APPLICATION FOR SECTION 5339(B) FUNDING FOR A BISHOP OPERATIONS AND ADMINISTRATION FACILITY, AND APPROVING REQUIRED MATCH FUNDING FOR THE GRANT AND TO SIGN

WHEREAS, pursuant to Section 26002 of the Government Code, the Counties of Inyo and Mono are authorized to establish and operate transit systems, and pursuant to Section 39732 of the Government Code the Town of Mammoth Lakes and the City of Bishop are authorized to operate transit systems; and

WHEREAS, pursuant to the Transportation Authority Joint Powers Agreement dated October 10, 2006, the County of Inyo, County of Mono, City of Bishop and Town of Mammoth Lakes, created the Eastern Sierra Transit Authority to provide public transportation service within the jurisdiction and boundaries of the member entities and surrounding areas; and

WHEREAS, Section 4.6 of the Eastern Sierra Transit Authority Joint Powers Agreement states that the Authority's Executive Director is authorized to prepare, submit, and execute grant applications for the use of Federal Transit Administration operating, planning, and capital funds; and

WHEREAS, the U. S. Department of Transportation (USDOT) is authorized to make grants directly to eligible recipients and to states where such states administer the applicable federal transit assistance programs; and

WHEREAS, the California Department of Transportation (Caltrans) has been designated by the Governor of the State of California to administer Section 5339(b) Bus and Bus Facilities Infrastructure Investment Program projects for rural transit operators; and

WHEREAS, the Eastern Sierra Transit Authority desires to apply for federal financial assistance through Section 5339(b) to develop an Operations and Administration Facility in Bishop, California; and

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Authority, and will require the Authority to provide the local share of the project cost; and

WHEREAS, the Eastern Sierra Transit Authority has or will provide all annual certifications and assurances required for the project.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that:

1. the Board of Directors of the Eastern Sierra Transit Authority does hereby authorize the Executive Director, to file and execute an application on behalf of the Eastern Sierra Transit Authority with the USDOT and Caltrans to aid in the financing for development

of an Operations and Administration Facility in Bishop, California pursuant to Sections 5339 of the Federal Transit Act, as amended

2. the Eastern Sierra Transit Authority possesses the requisite legal, technical, and financial capabilities required for the project
3. the Executive Director is authorized to provide additional information as requested by the USDOT or Caltrans and to execute and file certification of assurances, contracts, agreements, or any other document required in connection with the application for the Section 5339 project, and
4. the Eastern Sierra Transit Authority has up to \$200,000.00 available for the required 20% match for this project and that, if selected by the FTA Administrator for project funding, these funds will be expended on the project.

PASSED AND ADOPTED by the Board of Directors of the Eastern Sierra Transit Authority, State of California, at a regular meeting of said Board held on the 20th day of July, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Kirk Stapp, Chairperson
Eastern Sierra Transit Authority Board of Directors

Attest: Linda Robinson
Acting Board Clerk

By: _____
Linda Robinson

July 20, 2018

STAFF REPORT

Subject: Preliminary Financial Report – FY 2017/18

Initiated by: Karie Bentley, Acting Executive Director

The preliminary year-to-date roll-up, budget unit summary, and fund balance reports for the 2017/18 fiscal year are included on the following pages. The table below summarizes the preliminary year-end revenue and the expenses by major expense category, although there will be additional expenses and revenue through the accrual period.

Budget appropriations within the Executive Director's authority, which were expected to occur over the past month, along with the associated reporting have not yet occurred.

ESTA Operating Expenses FY17/18			
	% of fiscal year →		100.0%
Category	Budget	Actual Year To Date	% of Budget
Total Revenue	4,980,514	4,289,744	86.1%
EXPENSES			
Total Salaries	1,960,676	1,771,825	90.4%
Total Benefits	752,703	698,264	92.8%
Total Insurance	349,620	331,564	94.8%
Total Maintenance	559,880	480,677	85.9%
Facilities	236,550	245,026	103.6%
Total Services	197,260	240,692	122.0%
Fuel	592,515	399,190	67.4%
Other	134,550	110,092	81.8%
Total Expenses	4,783,754	4,277,330	89.4%

STAFF REPORT

Subject: Financial Report – FY 2018/19

Initiated by: Karie Bentley, Acting Executive Director

The year-to-date roll-up, budget unit summary, and fund balance reports for the 2018/19 fiscal year through July 18, 2018 are included on the following pages. As we are only days into the new fiscal year, there is little to report and, as much revenue is collected through a reimbursement process, it is typical the year-to-date expenses are greater the revenue, early in the fiscal year.

The table below summarizes the year-end revenue and the expenses by major expense category.

ESTA Operating Expenses FY18/19			
% of fiscal year →			4.9%
Category	Budget	Actual Year To Date	% of Budget
Total Revenue	5,237,283	26,325	0.5%
EXPENSES			
Total Salaries	2,003,628	200	0.0%
Total Benefits	785,182	41	0.0%
Total Insurance	339,976	208,661	61.4%
Total Maintenance	593,880	630	0.1%
Facilities	246,694	405	0.2%
Total Services	208,400	0	0.0%
Fuel	632,752	0	0.0%
Other	228,050	2,625	1.2%
Total Expenses	5,038,562	212,563	4.2%

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance	%
Key: 153299 - EASTERN SIERRA TRANSIT						
OPERATING						
Revenue						
4061	LOCAL TRANSPORTATION TAX	1,279,564.00	0.00	0.00	1,279,564.00	0.00
4065	STATE TRANSIT ASST	397,932.00	0.00	0.00	397,932.00	0.00
4301	INTEREST FROM TREASURY	24,000.00	0.00	0.00	24,000.00	0.00
4498	STATE GRANTS	57,985.00	0.00	0.00	57,985.00	0.00
4499	STATE OTHER	71,626.00	0.00	0.00	71,626.00	0.00
4555	FEDERAL GRANTS	453,002.00	0.00	0.00	453,002.00	0.00
4599	OTHER AGENCIES	878,855.00	0.00	0.00	878,855.00	0.00
4819	SERVICES & FEES	2,069,319.00	26,325.12	0.00	2,042,993.88	1.27
4959	MISCELLANEOUS REVENUE	5,000.00	0.00	0.00	5,000.00	0.00
	Revenue Total:	5,237,283.00	26,325.12	0.00	5,210,957.88	0.50
Expenditure						
5001	SALARIED EMPLOYEES	1,525,159.00	200.00	0.00	1,524,959.00	0.01
5003	OVERTIME	69,218.00	0.00	0.00	69,218.00	0.00
5005	HOLIDAY OVERTIME	131,197.00	0.00	0.00	131,197.00	0.00
5012	PART TIME EMPLOYEES	278,054.00	0.00	0.00	278,054.00	0.00
5021	RETIREMENT & SOCIAL SECURITY	47,606.00	15.20	0.00	47,590.80	0.03
5022	PERS RETIREMENT	225,009.00	16.78	0.00	224,992.22	0.00
5031	MEDICAL INSURANCE	326,565.00	5.23	0.00	326,559.77	0.00
5043	OTHER BENEFITS	38,493.00	4.25	0.00	38,488.75	0.01
5045	COMPENSATED ABSENCE EXPENSE	143,459.00	0.00	0.00	143,459.00	0.00
5047	EMPLOYEE INCENTIVES	4,050.00	0.00	0.00	4,050.00	0.00
5111	CLOTHING	4,600.00	1,654.87	0.00	2,945.13	35.97
5152	WORKERS COMPENSATION	124,786.00	99,935.00	0.00	24,851.00	80.08
5154	UNEMPLOYMENT INSURANCE	45,000.00	0.00	0.00	45,000.00	0.00
5158	INSURANCE PREMIUM	170,190.00	108,726.00	0.00	61,464.00	63.88
5171	MAINTENANCE OF EQUIPMENT	565,380.00	630.40	0.00	564,749.60	0.11
5173	MAINTENANCE OF	18,500.00	0.00	0.00	18,500.00	0.00
5191	MAINTENANCE OF STRUCTURES	10,000.00	0.00	0.00	10,000.00	0.00
5211	MEMBERSHIPS	2,300.00	0.00	0.00	2,300.00	0.00
5232	OFFICE & OTHER EQUIP < \$5,000	14,500.00	0.00	0.00	14,500.00	0.00
5238	OFFICE SUPPLIES	7,600.00	145.95	0.00	7,454.05	1.92
5253	ACCOUNTING & AUDITING SERVICE	48,500.00	0.00	0.00	48,500.00	0.00
5260	HEALTH - EMPLOYEE PHYSICALS	6,200.00	0.00	0.00	6,200.00	0.00
5263	ADVERTISING	51,200.00	0.00	0.00	51,200.00	0.00
5265	PROFESSIONAL & SPECIAL SERVICE	102,500.00	0.00	0.00	102,500.00	0.00
5291	OFFICE, SPACE & SITE RENTAL	194,694.00	405.00	0.00	194,289.00	0.20
5311	GENERAL OPERATING EXPENSE	51,830.00	610.00	0.00	51,220.00	1.17
5331	TRAVEL EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
5332	MILEAGE REIMBURSEMENT	21,220.00	213.85	0.00	21,006.15	1.00
5351	UTILITIES	52,000.00	0.00	0.00	52,000.00	0.00
5352	FUEL & OIL	632,752.00	0.00	0.00	632,752.00	0.00
5539	OTHER AGENCY CONTRIBUTIONS	60,000.00	0.00	0.00	60,000.00	0.00
5901	CONTINGENCIES	61,000.00	0.00	0.00	61,000.00	0.00
	Expenditure Total:	5,038,562.00	212,562.53	0.00	4,825,999.47	4.21
NET OPERATING		198,721.00	(186,237.41)	0.00	384,958.41	
CAPITAL ACCOUNT						

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance	%
Revenue						
4066	PTMISEA	303,936.00	0.00	0.00	303,936.00	0.00
4495	STATE GRANTS - CAPITAL	<u>54,766.00</u>	<u>0.00</u>	<u>0.00</u>	<u>54,766.00</u>	<u>0.00</u>
	Revenue Total:	<u>358,702.00</u>	<u>0.00</u>	<u>0.00</u>	<u>358,702.00</u>	<u>0.00</u>
Expenditure						
5640	STRUCTURES & IMPROVEMENTS	120,000.00	0.00	0.00	120,000.00	0.00
5650	EQUIPMENT	74,766.00	0.00	0.00	74,766.00	0.00
5655	VEHICLES	<u>183,936.00</u>	<u>0.00</u>	<u>0.00</u>	<u>183,936.00</u>	<u>0.00</u>
	Expenditure Total:	<u>378,702.00</u>	<u>0.00</u>	<u>0.00</u>	<u>378,702.00</u>	<u>0.00</u>
NET CAPITAL ACCOUNT		<u>358,702.00</u>	<u>0.00</u>	<u>0.00</u>	<u>358,702.00</u>	
TRANSFERS						
Revenue						
Expenditure						
5798	CAPITAL REPLACEMENT	<u>170,520.00</u>	<u>0.00</u>	<u>0.00</u>	<u>170,520.00</u>	<u>0.00</u>
	Expenditure Total:	<u>170,520.00</u>	<u>0.00</u>	<u>0.00</u>	<u>170,520.00</u>	<u>0.00</u>
NET TRANSFERS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	153299 Total:	<u>8,201.00</u>	<u>(186,237.41)</u>	<u>0.00</u>	<u>194,438.41</u>	

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 153200 - EASTERN SIERRA TRANSIT FUND					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153201 - ESTA ADMINISTRATION					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153202 - INYO TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	371,396.00	0.00	0.00	371,396.00
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	83,730.00	0.00	0.00	83,730.00
4600	CHARGES FOR CURRENT SERVICES	52,803.00	1,739.16	0.00	51,063.84
4900	OTHER REVENUE	1,500.00	0.00	0.00	1,500.00
Revenue Total:		515,429.00	1,739.16	0.00	513,689.84
Expenditure					
5000	SALARIES & BENEFITS	325,694.00	367.09	0.00	325,326.91
5100	SERVICES & SUPPLIES	131,814.00	12,863.16	0.00	118,950.84
5200	INTERNAL CHARGES	13,700.00	11,293.00	0.00	2,407.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	12,520.00	0.00	0.00	12,520.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	13,600.00	0.00	0.00	13,600.00
5900	RESERVES	15,000.00	0.00	0.00	15,000.00
Expenditure Total:		512,328.00	24,523.25	0.00	487,804.75
Key Total:		3,101.00	(22,784.09)	0.00	25,885.09
Key: 153203 - MONO TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	240,558.00	0.00	0.00	240,558.00
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	72,459.00	0.00	0.00	72,459.00
4600	CHARGES FOR CURRENT SERVICES	25,414.00	2,161.25	0.00	23,252.75
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		344,431.00	2,161.25	0.00	342,269.75

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Expenditure					
5000	SALARIES & BENEFITS	172,785.00	171.62	0.00	172,613.38
5100	SERVICES & SUPPLIES	117,905.00	4,981.66	0.00	112,923.34
5200	INTERNAL CHARGES	5,500.00	4,497.00	0.00	1,003.00
5600	FIXED ASSETS	24,863.00	0.00	0.00	24,863.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	5,700.00	0.00	0.00	5,700.00
5900	RESERVES	15,000.00	0.00	0.00	15,000.00
Expenditure Total:		<u>341,753.00</u>	<u>9,650.28</u>	<u>0.00</u>	<u>332,102.72</u>
Key Total:		<u>2,678.00</u>	<u>(7,489.03)</u>	<u>0.00</u>	<u>10,167.03</u>
Key: 153204 - BISHOP TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	371,396.00	0.00	0.00	371,396.00
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	83,730.00	0.00	0.00	83,730.00
4600	CHARGES FOR CURRENT SERVICES	65,338.00	2,286.38	0.00	63,051.62
4900	OTHER REVENUE	1,500.00	0.00	0.00	1,500.00
Revenue Total:		<u>527,964.00</u>	<u>2,286.38</u>	<u>0.00</u>	<u>525,677.62</u>
Expenditure					
5000	SALARIES & BENEFITS	355,072.00	361.15	0.00	354,710.85
5100	SERVICES & SUPPLIES	123,713.00	12,839.45	0.00	110,873.55
5200	INTERNAL CHARGES	13,700.00	11,293.00	0.00	2,407.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	12,520.00	0.00	0.00	12,520.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	13,600.00	0.00	0.00	13,600.00
5900	RESERVES	6,000.00	0.00	0.00	6,000.00
Expenditure Total:		<u>524,605.00</u>	<u>24,493.60</u>	<u>0.00</u>	<u>500,111.40</u>
Key Total:		<u>3,359.00</u>	<u>(22,207.22)</u>	<u>0.00</u>	<u>25,566.22</u>
Key: 153205 - MAMMOTH TRANSIT SERVICE					
Revenue					
4060	TAXES - SALES	352,369.00	0.00	0.00	352,369.00
4350	REV USE OF MONEY & PROPERTY	6,000.00	0.00	0.00	6,000.00
4400	AID FROM OTHER GOVT AGENCIES	1,129,916.00	0.00	0.00	1,129,916.00
4600	CHARGES FOR CURRENT SERVICES	21,185.00	41.75	0.00	21,143.25
4900	OTHER REVENUE	1,500.00	0.00	0.00	1,500.00
Revenue Total:		<u>1,510,970.00</u>	<u>41.75</u>	<u>0.00</u>	<u>1,510,928.25</u>
Expenditure					
5000	SALARIES & BENEFITS	733,168.00	231.89	0.00	732,936.11
5100	SERVICES & SUPPLIES	477,381.00	27,613.35	0.00	449,767.65
5200	INTERNAL CHARGES	30,500.00	25,184.00	0.00	5,316.00
5600	FIXED ASSETS	208,799.00	0.00	0.00	208,799.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	34,120.00	0.00	0.00	34,120.00
5900	RESERVES	25,000.00	0.00	0.00	25,000.00
Expenditure Total:		<u>1,508,968.00</u>	<u>53,029.24</u>	<u>0.00</u>	<u>1,455,938.76</u>
Key Total:		<u>2,002.00</u>	<u>(52,987.49)</u>	<u>0.00</u>	<u>54,989.49</u>
Key: 153206 - 395 ROUTE					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	36.23	0.00	(36.23)
5100	SERVICES & SUPPLIES	0.00	13,079.26	0.00	(13,079.26)
5200	INTERNAL CHARGES	0.00	11,992.00	0.00	(11,992.00)
5600	FIXED ASSETS	0.00	0.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	25,107.49	0.00	(25,107.49)
Key Total:		0.00	(25,107.49)	0.00	25,107.49
Key: 153207 - SPECIALS					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	8,000.00	0.00	0.00	8,000.00
Revenue Total:		8,000.00	0.00	0.00	8,000.00
Expenditure					
5000	SALARIES & BENEFITS	2,570.00	0.00	0.00	2,570.00
5100	SERVICES & SUPPLIES	5,000.00	217.00	0.00	4,783.00
5200	INTERNAL CHARGES	238.00	200.00	0.00	38.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		7,808.00	417.00	0.00	7,391.00
Key Total:		192.00	(417.00)	0.00	609.00
Key: 153208 - COMMUTER VANPOOL					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 153209 - REDS MEADOW					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	475,000.00	6,056.65	0.00	468,943.35
4900	OTHER REVENUE	500.00	0.00	0.00	500.00
Revenue Total:		475,500.00	6,056.65	0.00	469,443.35
Expenditure					
5000	SALARIES & BENEFITS	207,033.00	355.12	0.00	206,677.88
5100	SERVICES & SUPPLIES	239,092.00	8,444.97	0.00	230,647.03
5200	INTERNAL CHARGES	9,146.00	7,695.00	0.00	1,451.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	21,000.00	0.00	0.00	21,000.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		476,271.00	16,495.09	0.00	459,775.91
Key Total:		(771.00)	(10,438.44)	0.00	9,667.44
Key: 153210 - MMSA-MAMMOTH MT SKI AREA					

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	1,061,525.00	0.00	0.00	1,061,525.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		1,061,525.00	0.00	0.00	1,061,525.00
Expenditure					
5000	SALARIES & BENEFITS	464,989.00	42.24	0.00	464,946.76
5100	SERVICES & SUPPLIES	489,372.00	23,920.00	0.00	465,452.00
5200	INTERNAL CHARGES	26,132.00	21,985.00	0.00	4,147.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	82,500.00	0.00	0.00	82,500.00
5900	RESERVES	0.00	0.00	0.00	0.00
Expenditure Total:		1,062,993.00	45,947.24	0.00	1,017,045.76
Key Total:		(1,468.00)	(45,947.24)	0.00	44,479.24
Key: 153215 - ESTA-RENO ROUTE					
Revenue					
4060	TAXES - SALES	98,995.00	0.00	0.00	98,995.00
4400	AID FROM OTHER GOVT AGENCIES	139,266.00	0.00	0.00	139,266.00
4600	CHARGES FOR CURRENT SERVICES	142,279.00	7,822.26	0.00	134,456.74
Revenue Total:		380,540.00	7,822.26	0.00	372,717.74
Expenditure					
5000	SALARIES & BENEFITS	216,157.00	172.12	0.00	215,984.88
5100	SERVICES & SUPPLIES	167,195.00	25.00	0.00	167,170.00
5200	INTERNAL CHARGES	10,629.00	0.00	0.00	10,629.00
Expenditure Total:		393,981.00	197.12	0.00	393,783.88
Key Total:		(13,441.00)	7,625.14	0.00	(21,066.14)
Key: 153216 - ESTA-LANCASTER ROUTE					
Revenue					
4060	TAXES - SALES	77,782.00	0.00	0.00	77,782.00
4400	AID FROM OTHER GOVT AGENCIES	133,424.00	0.00	0.00	133,424.00
4600	CHARGES FOR CURRENT SERVICES	111,791.00	4,868.76	0.00	106,922.24
Revenue Total:		322,997.00	4,868.76	0.00	318,128.24
Expenditure					
5000	SALARIES & BENEFITS	169,836.00	158.87	0.00	169,677.13
5100	SERVICES & SUPPLIES	131,368.00	25.00	0.00	131,343.00
5200	INTERNAL CHARGES	8,351.00	0.00	0.00	8,351.00
Expenditure Total:		309,555.00	183.87	0.00	309,371.13
Key Total:		13,442.00	4,684.89	0.00	8,757.11
Key: 153299 - EASTERN SIERRA TRANSIT					
Revenue					
4060	TAXES - SALES	1,677,496.00	0.00	0.00	1,677,496.00
4350	REV USE OF MONEY & PROPERTY	24,000.00	0.00	0.00	24,000.00
4400	AID FROM OTHER GOVT AGENCIES	1,820,170.00	0.00	0.00	1,820,170.00
4600	CHARGES FOR CURRENT SERVICES	2,069,319.00	26,325.12	0.00	2,042,993.88
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	5,000.00	0.00	0.00	5,000.00
Revenue Total:		5,595,985.00	26,325.12	0.00	5,569,659.88
Expenditure					
5000	SALARIES & BENEFITS	2,793,410.00	1,896.33	0.00	2,791,513.67
5100	SERVICES & SUPPLIES	1,999,366.00	110,731.20	0.00	1,888,634.80
5200	INTERNAL CHARGES	124,786.00	99,935.00	0.00	24,851.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 7/18/2018

<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
5500	OTHER CHARGES	60,000.00	0.00	0.00	60,000.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	378,702.00	0.00	0.00	378,702.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	170,520.00	0.00	0.00	170,520.00
5900	RESERVES	61,000.00	0.00	0.00	61,000.00
Expenditure Total:		<u>5,587,784.00</u>	<u>212,562.53</u>	<u>0.00</u>	<u>5,375,221.47</u>
Key Total:		<u>8,201.00</u>	<u>(186,237.41)</u>	<u>0.00</u>	<u>194,438.41</u>
Key: 153211 - ESTA ACCUMULATED CAPITAL OUT					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure					
5800	OTHER FINANCING USES	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 153212 - ESTA GENERAL RESERVE					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 153213 - ESTA-BUDGET STABILIZATION RESER					
Revenue					
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 153214 - REDS MEADOW ROAD MAINTENANCE					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	60,000.00	0.00	0.00	60,000.00
Revenue Total:		<u>60,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>
Expenditure					
5500	OTHER CHARGES	60,000.00	0.00	0.00	60,000.00
Expenditure Total:		<u>60,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612502 - SRTP TRANSPORT PLAN					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key: 612490 - ACIS-AUTOMATED CUSTOMER IS					
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Key Total:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

Ledger: GL

As Of 7/18/2018

Object	Description	Budget	Actual	Encumbrance	Balance
Key: 612491 - NIGHT RIDER					
Revenue					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612493 - JARC-LONE PINE/BISHOP					
Revenue					
4060	TAXES - SALES	110,000.00	0.00	0.00	110,000.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	24,000.00	606.66	0.00	23,393.34
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		134,000.00	606.66	0.00	133,393.34
Expenditure					
5000	SALARIES & BENEFITS	79,042.00	0.00	0.00	79,042.00
5100	SERVICES & SUPPLIES	51,767.00	3,355.50	0.00	48,411.50
5200	INTERNAL CHARGES	3,445.00	2,898.00	0.00	547.00
Expenditure Total:		134,254.00	6,253.50	0.00	128,000.50
Key Total:		(254.00)	(5,646.84)	0.00	5,392.84
Key: 612494 - JARC-MAMMOTH EXPRESS					
Revenue					
4060	TAXES - SALES	55,000.00	0.00	0.00	55,000.00
4400	AID FROM OTHER GOVT AGENCIES	31,795.00	0.00	0.00	31,795.00
4600	CHARGES FOR CURRENT SERVICES	21,984.00	742.25	0.00	21,241.75
Revenue Total:		108,779.00	742.25	0.00	108,036.75
Expenditure					
5000	SALARIES & BENEFITS	62,146.00	0.00	0.00	62,146.00
5100	SERVICES & SUPPLIES	44,229.00	3,153.00	0.00	41,076.00
5200	INTERNAL CHARGES	3,445.00	2,898.00	0.00	547.00
Expenditure Total:		109,820.00	6,051.00	0.00	103,769.00
Key Total:		(1,041.00)	(5,308.75)	0.00	4,267.75
Key: 612496 - MONO COUNTY BUS SHELTERS					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612497 - GOOGLE TRANSIT PHASE 2					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00

COUNTY OF INYO

Budget to Actuals with Encumbrances by Key/Income Grouping

As Of 7/18/2018

Ledger: GL

Object	Description	Budget	Actual	Encumbrance	Balance
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612498 - CAPP-CLEAN AIR PROJECT PROGRAM					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612499 - MOBILITY MANAGEMENT 14					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
Revenue Total:		0.00	0.00	0.00	0.00
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
Expenditure Total:		0.00	0.00	0.00	0.00
Key Total:		0.00	0.00	0.00	0.00
Key: 612489 - NON-EMERGENCY TRAN REIM					
Revenue					
4400	AID FROM OTHER GOVT AGENCIES	25,850.00	0.00	0.00	25,850.00
Revenue Total:		25,850.00	0.00	0.00	25,850.00
Expenditure					
5000	SALARIES & BENEFITS	4,918.00	0.00	0.00	4,918.00
5100	SERVICES & SUPPLIES	20,530.00	213.85	0.00	20,316.15
Expenditure Total:		25,448.00	213.85	0.00	25,234.15
Key Total:		402.00	(213.85)	0.00	615.85
Key: 612503 - BISHOP YARD-ESTA					
Revenue					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00
4400	AID FROM OTHER GOVT AGENCIES	120,000.00	0.00	0.00	120,000.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
Revenue Total:		120,000.00	0.00	0.00	120,000.00
Expenditure					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	120,000.00	0.00	0.00	120,000.00
Expenditure Total:		120,000.00	0.00	0.00	120,000.00
Key Total:		0.00	0.00	0.00	0.00

**COUNTY OF INYO
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2019

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
ESTA - EASTERN SIERRA TRANSIT AUTHORI										
1532 EASTERN SIERRA TRANSIT	(98,282)	(49,235)	2,000	(196,919)	(50,718)		(1,650)	(290,068)		(290,068)
6813 JARC-LONE PINE/BISHOP	(4,371)	(266)		(6,051)	(5,040)			(5,648)		(5,648)
6814 JARC-MAMMOTH EXPRESS	(2,611)	(1,770)		(6,051)	(5,124)			(5,308)		(5,308)
6820 NON-EMERGENCY TRAN REIM	(330)				(1,616)	1,500		(214)		(214)
6821 BISHOP YARD-ESTA	500					500				
ESTA Totals	(105,094)	(51,271)	2,000	(209,021)	(62,498)	2,000	(1,650)	(301,238)		(301,238)
Grand Totals	(105,094)	(51,271)	2,000	(209,021)	(62,498)	2,000	(1,650)	(301,238)		(301,238)

MONTHLY REPORT

June 2018

	Jun-18	May-18	Percent Change	Jun-17	Percent Change
PASSENGERS					
Adult	54,756	20,314	169.5%	26,372	107.6%
Senior	2,338	2,246	4.1%	1,855	26.0%
Disabled	848	920	-7.8%	964	-12.0%
Wheelchair	383	436	-12.2%	431	-11.1%
Child	11,004	3,626	203.5%	6,595	66.9%
Child under 5	567	465	21.9%	577	-1.7%
Total Passengers	69,896	28,007	149.6%	36,794	90.0%
FARES	\$119,549.24	\$37,459.60	219.1%	\$43,496.99	174.8%
SERVICE MILES	80,433	65,483	22.8%	61,059	31.7%
SERVICE HOURS	4,951	3,710	33.4%	3,596	37.7%
Passengers per Hour	14.12	7.55	87.0%	10.23	38.0%

RIDERSHIP COMPARISON

REPORT MONTH - THIS YEAR/LAST YEAR					FISCAL YEAR TO DATE				
Route	Jun-18	Jun-17	Variance	% Change	Route	FY 17/18	FY 16/17	Variance	% Change
Mammoth Express	409	533	-124	-23.3%	Mammoth Express	4,498	5,560	-1,062	-19.1%
Lone Pine to Bishop	610	406	204	50.2%	Lone Pine to Bishop	3,571	4,058	-487	-12.0%
Lone Pine DAR	366	330	36	10.9%	Lone Pine DAR	4,317	3,871	446	11.5%
Tecopa	6	8	-2	-25.0%	Tecopa	113	70	43	61.4%
Walker DAR	147	200	-53	-26.5%	Walker DAR	2,130	2,322	-192	-8.3%
Bridgeport to G'Ville	28	49	-21	-42.9%	Bridgeport to G'Ville	501	454	47	10.4%
Benton to Bishop	39	15	24	160.0%	Benton to Bishop	362	246	116	47.2%
Bishop DAR	3,924	3,696	228	6.2%	Bishop DAR	43,992	41,731	2,261	5.4%
Nite Rider	393	346	47	13.6%	Nite Rider	4,415	4,123	292	7.1%
Mammoth FR	37,758	29,434	8,324	28.3%	Mammoth FR	371,255	385,635	-14,380	-3.7%
Mammoth DAR	249	308	-59	-19.2%	Mammoth DAR	3,745	4,068	-323	-7.9%
Reno	877	681	196	28.8%	Reno	7,950	6,601	1,349	20.4%
Lancaster	773	505	268	53.1%	Lancaster	5,730	4,886	844	17.3%
TOTALS	69,896	36,794	33,102	90.0%	TOTALS:	1,063,945	1,194,385	-130,440	-10.9%

PASSENGERS PER SERVICE HOUR

REPORT MONTH - THIS YEAR/LAST YEAR				PAX MILES/ SVC HOUR	FISCAL YEAR TO DATE				PAX MILES/ SVC HOUR		
Route	Jun-18	Jun-17	% Change		Route	FY 17/18	FY 16/17	% Change			
Mammoth Express	5.34	4.57	16.8%		Mammoth Express	4.48	3.79	18.2%			
Lone Pine to Bishop	5.68	3.02	87.8%		Lone Pine to Bishop	2.84	2.73	4.1%			
Lone Pine DAR	2.49	2.14	16.2%		Lone Pine DAR	2.45	2.19	11.8%			
Tecopa	0.42	1.00	N/A		Tecopa	0.75	0.86	-13.0%			
Walker DAR	0.95	1.57	-39.5%		Walker (total)	1.16	1.53	-24.4%			
Bridgeport to G'Ville	1.09	1.79	-39.3%		Bridgeport to G'Ville	1.54	1.41	8.6%			
Benton to Bishop	2.07	1.20	73.1%		Benton to Bishop	2.12	1.65	28.2%			
Bishop DAR	4.19	3.87	8.5%		Bishop DAR	4.02	3.88	3.5%			
Nite Rider	5.10	5.13	-0.4%		Nite Rider	5.21	5.03	3.7%			
Mammoth FR	21.02	20.46	2.8%		Mammoth FR	22.26	25.14	-11.5%			
Mammoth DAR	1.45	1.83	-20.7%		Mammoth DAR	1.70	1.95	-12.7%			
Reno	3.09	2.85	8.4%		326.81	Reno	2.40	2.44		-1.5%	243.45
Lancaster	3.45	3.61	-4.4%		291.71	Lancaster	2.22	2.95		-24.7%	217.62
Total	14.12	10.23	38.0%			Total	18.48	21.48		-14.0%	

Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Svc Hours	Yd Mi	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Jun-18																	
Mammoth Express	\$2,250.00	324	48	15	0	10	12	409	90	77	3,611	3,534	5.50	.64	5.34	47.1	0.12
Lone Pine to Bishop	\$3,548.75	437	105	33	17	13	5	610	129	107	4,954	4,688	5.82	.76	5.68	46.1	0.13
Lone Pine DAR	\$921.60	33	222	72	19	20	0	366	154	147	1,515	1,509	2.52	.61	2.49	10.3	0.24
Tecopa	\$31.00	2	4	0	0	0	0	6	14	14	430	430	5.17	.07	.42	30.0	0.01
Walker DAR	\$428.40	5	18	124	0	0	0	147	166	155	1,070	844	2.91	.51	.95	6.9	0.17
Bridgeport to G'Ville	\$196.00	0	28	0	0	0	0	28	32	26	909	593	7.00	.33	1.09	35.3	0.05
Benton to Bishop	\$201.50	2	20	15	0	0	2	39	36	19	1,454	717	5.17	.28	2.07	77.1	0.05
Specials	\$715.99	1128	0	8	0	141	0	1277	79	69	968	685	N/A	N/A	18.64	14.1	1.86
Bishop DAR	\$8,866.00	1,420	1,551	441	314	17	181	3,924	1,011	936	10,659	9,767	2.26	.91	4.19	11.4	0.40
Nite Rider	\$1,554.60	285	39	30	23	7	9	393	81	77	1,181	1,181	3.96	1.32	5.10	15.3	0.33
Mammoth FR	\$0.00	31,668	0	17	0	6,073	0	37,758	1,862	1,796	23,116	22,169	N/A	N/A	21.02	12.9	1.70
Mammoth DAR	\$468.40	123	17	13	1	8	87	249	172	172	616	540	1.88	.87	1.45	3.6	0.46
Reno	\$20,135.00	666	145	41	9	15	1	877	315	284	12,445	11,777	22.96	1.71	3.09	43.8	0.07
Lancaster	\$10,441.00	592	117	39	0	15	10	773	253	224	11,068	10,489	13.51	1.00	3.45	49.4	0.07
Reds Meadow	\$69,134.00	17,989	0	0	0	4,605	260	22,854	857	783	10,740	9,650	3.03	7.16	29.21	13.7	2.37
June Lake Shuttle	\$12.00	4	0	0	0	0	0	4	9	9	142	138	3.00	.09	.44	15.8	0.03
Bishop Creek	\$645.00	78	24	0	0	80	0	182	66	58	1,725	1,722	3.54	.37	3.14	29.8	0.11
Total	\$119,549.24	54,756	2,338	848	383	11,004	567	69,896	5,326	4,951	86,603	80,433	1.71	1.49	14.12	17.5	0.87
Jun-17																	
Mammoth Express	\$3,031.00	412	62	6	6	24	23	533	147	117	5,020	4,874	5.69	.62	4.57	43.0	0.11
Lone Pine to Bishop	\$2,223.24	291	71	27	7	2	8	406	165	134	6,453	5,759	5.48	.39	3.02	48.1	0.07
Lone Pine DAR	\$823.00	22	204	55	26	23	0	330	161	154	1,612	1,606	2.49	.51	2.14	10.5	0.21
Tecopa	\$40.00	0	8	0	0	0	0	8	11	8	328	164	5.00	.24	1.00	41.0	0.05
Walker DAR	\$608.10	7	45	141	0	7	0	200	136	128	1,263	1,090	3.04	.56	1.57	9.9	0.18
Bridgeport to G'Ville	\$356.50	7	42	0	0	0	0	49	32	27	873	593	7.28	.60	1.79	31.9	0.08
Benton to Bishop	\$79.50	3	11	0	0	1	0	15	24	13	1,154	598	5.30	.13	1.20	92.0	0.03
Specials	\$0.00	250	0	4	0	29	0	283	14	7	325	233	N/A	N/A	N/A	N/A	N/A
Bishop DAR	\$7,753.45	1,050	1,210	540	357	47	492	3,696	1,045	956	11,103	10,075	2.10	.77	3.87	11.6	0.37
Nite Rider	\$1,357.00	237	18	52	29	0	10	346	71	68	1,095	1,084	3.92	1.25	5.13	16.2	0.32
Mammoth FR	\$0.00	22,992	0	0	0	6,442	0	29,434	1,491	1,439	18,642	17,932	N/A	N/A	20.46	13.0	1.64
Mammoth DAR	\$782.20	172	18	85	0	2	31	308	169	168	470	412	2.54	1.90	1.83	2.8	0.75
Reno	\$18,127.50	554	90	23	4	8	2	681	264	239	10,584	10,056	26.62	1.80	2.85	44.3	0.07
Lancaster	\$8,315.50	375	76	31	2	10	11	505	157	140	6,724	6,583	16.47	1.26	3.61	48.1	0.08
Reds Meadow	\$0.00	0	0	0	0	0	0	0	0	0	0	0					
June Lake Shuttle	\$0.00	0	0	0	0	0	0	0	0	0	0	0					
Bishop Creek	\$310.00	38	2	0	0	46	0	86	61	56	1,629	1,529	3.60	.20	1.54	29.2	0.06
Total	\$43,496.99	26,372	1,855	964	431	6,595	577	36,794	3,888	3,596	65,646	61,059	1.18	.71	10.23	18.3	0.60

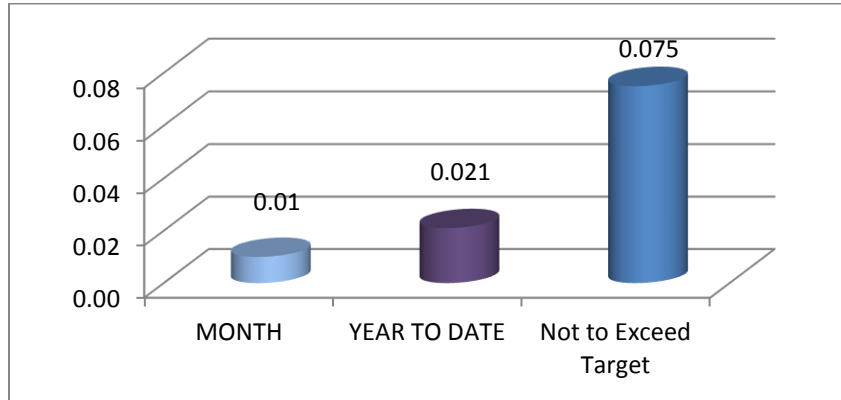
VARIANCE BY ROUTE (RAW NUMBERS) – June 2018 to June 2017																	
ROUTES	FARES	ADULTS	SNR	DIS	W/C	CHILD	FREE	TOTAL PAX	YD HOURS	SVC HOURS	YD MILES	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	-\$781.00	-88	-14	9	-6	-14	-11	-124	-58	-40	-1409	-1340	-0.19	0.01	0.77	4.09	0.01
Lone Pine to Bishop	\$1,325.51	146	34	6	10	11	-3	204	-36	-27	-1499	-1071	0.34	0.37	2.66	-1.94	0.06
Lone Pine DAR	\$98.60	11	18	17	-7	-3	0	36	-7	-7	-97	-97	0.02	0.10	0.35	-0.16	0.04
Tecopa	-\$9.00	2	-4	0	0	0	0	-2	3	6	102	266	0.17	-0.17	-0.58	-11.00	-0.03
Walker DAR	-\$179.70	-2	-27	-17	0	-7	0	-53	29	27	-193	-246	-0.13	-0.05	-0.62	-3.00	-0.01
Bridgeport to G'Ville	-\$160.50	-7	-14	0	0	0	0	-21	-1	-2	36	0	-0.28	-0.27	-0.71	3.36	-0.04
Benton to Bishop	\$122.00	-1	9	15	0	-1	2	24	13	6	300	119	-0.13	0.15	0.87	-14.82	0.03
Bishop DAR	\$1,112.55	370	341	-99	-43	-30	-311	228	-34	-20	-444	-308	0.16	0.14	0.33	-0.22	0.03
Nite Rider	\$197.60	48	21	-22	-6	7	-1	47	10	10	86	97	0.03	0.06	-0.02	-0.88	0.01
Mammoth FR	\$0.00	8676	0	17	0	-369	0	8324	371	357	4474	4237	N/A	N/A	0.57	-0.09	0.06
Mammoth DAR	-\$313.80	-49	-1	-72	1	6	56	-59	3	3	146	128	-0.66	-1.03	-0.38	0.80	-0.29
Reno	\$2,007.50	112	55	18	5	7	-1	196	51	45	1861	1721	-3.66	-0.09	0.24	-0.47	0.01
Lancaster	\$2,125.50	217	41	8	-2	5	-1	268	96	84	4344	3906	-2.96	-0.27	-0.16	1.33	0.00
Reds Meadow	#####	17989	0	0	0	4605	260	22854	857	783	10740	9650					
June Lake Shuttle	\$12.00	4	0	0	0	0	0	4	9	9	142	138					
VARIANCE BY ROUTE (PERCENTAGE) – June 2018 to June 2017																	
Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Total Svc Hours	Yd Mi	TOT SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	-26%	-21%	-23%	150%	100%	-58%	-48%	-23%	-39%	-34%	-28%	-27%	-3%	2%	17%	10%	6%
Lone Pine to Bishop	60%	50%	48%	22%	143%	550%	-38%	50%	-22%	-20%	-23%	-19%	6%	96%	88%	-4%	85%
Lone Pine DAR	12%	50%	9%	31%	-27%	-13%		11%	-4%	-5%	-6%	-6%	1%	19%	16%	-2%	18%
Tecopa	-23%		-50%					-25%	30%	79%	31%	162%	3%	-70%	-58%	-27%	-71%
Walker DAR	-30%	-29%	-60%	-12%		-100%		-27%	22%	21%	-15%	-23%	-4%	-9%	-40%	-30%	-5%
Bridgeport to G'Ville	-45%	-100%	-33%					-43%	-2%	-6%	4%	0%	-4%	-45%	-39%	11%	-43%
Benton to Bishop	153%	-33%	82%			-100%		160%	53%	50%	26%	20%	-3%	111%	73%	-16%	117%
Bishop DAR	14.3%	35.2%	28.2%	18.3%	12.0%	63.8%	63.2%	6.2%	-3.3%	-2.1%	-4.0%	-3.1%	7.7%	18.0%	8.5%	-1.9%	9.5%
Nite Rider	15%	20%	117%	-42%	-21%		-10%	14%	14%	14%	8%	9%	1%	5%	0%	-5%	4%
Mammoth FR		38%				-6%		28%	25%	25%	24%	24%	N/A	N/A	3%	-1%	4%
Mammoth DAR	-40%	-28%	-6%	-85%		300%	181%	-19%	2%	2%	31%	31%	-26%	-54%	-21%	29%	-38%
Reno	11%	20%	61%	78%	125%	88%	-50%	29%	19%	19%	18%	17%	-14%	-5%	8%	-1%	10%
Lancaster	26%	58%	54%	26%	100%	50%	-9%	53%	61%	60%	65%	59%	-18%	-21%	-4%	3%	-4%
Reds Meadow																	
June Lake Shuttle																	

Comments

There was one comments received for the month of June 2018.

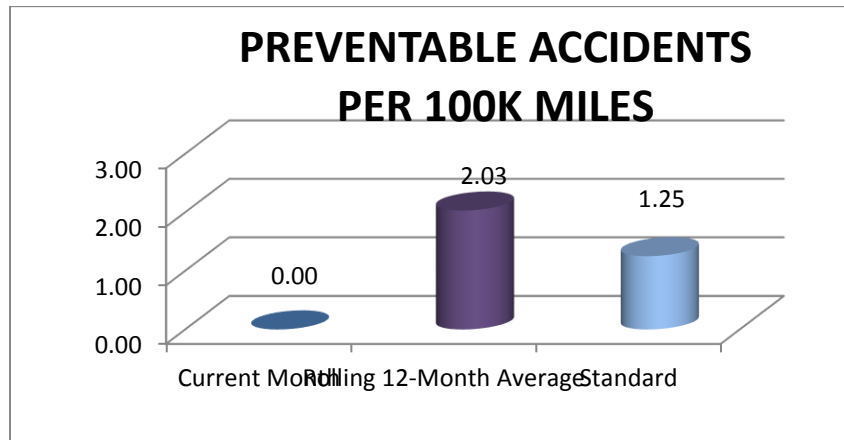
- 6/20/18: Had 2 customers contact Bishop office about delayed pick up times of Reno Route. One was Mammoth, the other Big Pine.

COMPLAINTS PER 1,000 PASSENGERS



Accident/Incidents

There were no preventable accidents in June 2018.

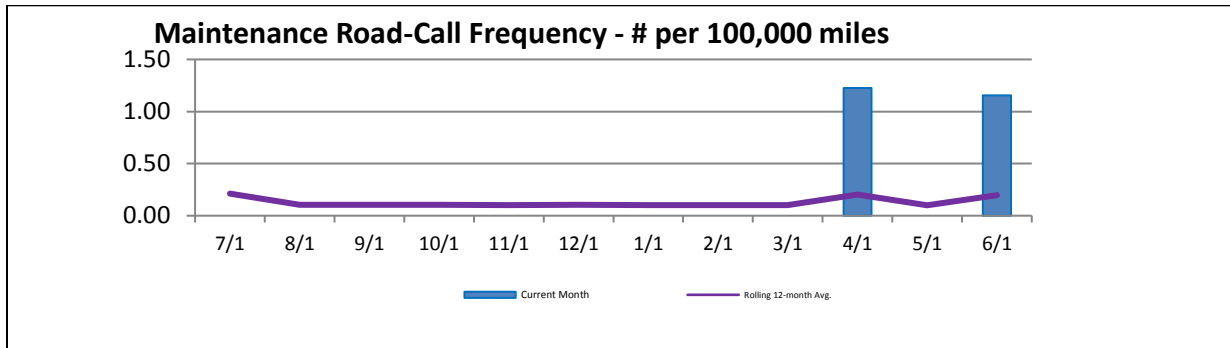


Missed Runs

There were no missed runs in June 2018.

Road Call Frequency

There was one Road Call during the month of June 2018. The rolling 12-month road call frequency is 0.20 per 100,000 miles traveled.



Bishop Area Dial-A-Ride Wait Times

Wait times for the Bishop Area Dial-A-Ride (Mon. through Fri., 7:00 a.m. – 6:00 p.m.)

JUNE 2018

	PERCENT		GOAL
IMMEDIATE RESPONSE TRIPS			
Total Trips:	2,108	71.6%	
Average Wait Time (min.):	15		< 20 Minutes
Trips > 30 Minute Wait:	181	8.6%	< 5%
ADVANCE RESERVATION TRIPS			
Total Trips:	838	28.4%	
On Time Trips (± 10 min.)	658	78.5%	
TOTAL SCHEDULED TRIPS			
	2,946		
No-Shows Including Checkpoints	292	9.9%	
No-Shows Excluding Checkpoints	207	7.0%	
Cancellations	70	2.4%	