



ESTA BOARD AGENDA

Regular Meeting

Friday, November 18, 2022 at 9:00am

City of Bishop Council Chambers

301 West Line St, Bishop, California

The Agenda is available at www.estransit.com

Chairperson: Bill Sauser

Vice-Chairperson: Dan Totheroh

Board Members:

Kirk Stapp (Mammoth Lakes)
Karen Schwartz (Bishop)
Jim Ellis (Bishop)
Dan Totheroh (Inyo County)

Jeff Griffiths (Inyo County)
Rhonda Duggan (Mono County)
Bill Sauser (Mammoth Lakes)
Bob Gardner (Mono County)

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

Voice recorded public comment: To submit public comment via recorded message, please call 760-872-1901 ext. 12 by 4pm Thursday, November 17. State your name and the item number(s) on which you wish to speak. The recordings will be limited to two minutes. These comments may be shared at the appropriate time during the board meeting.

Email public comment: To submit an emailed public comment to the Board please email pmoores@estransit.com by 4pm Thursday, November 17 and provide your name, the number(s) on which you wish to speak, and your comment. These comments will be shared with all attending Board members.

HOW TO VIRTUALLY ATTEND THE ESTA BOARD MEETING:

Listen to the meeting via phone by calling 669-900-9128 enter meeting code: 760-871-1901#, if prompted, use password 753752. Join the ZOOM meeting on your computer or mobile device by using this link:

<https://us02web.zoom.us/j/7608711901?pwd=VS9TeE4rU0NleWFCY0JTOVhzejEyQT09>

Remember, to eliminate feedback, use only one source of audio for the meeting, not both the phone and the computer.

Begin Recording Meeting & Call to Order

Roll Call

Pledge of Allegiance

Public Comment*: The Board reserves this portion of the agenda for members of the public to address the Eastern Sierra Transit Authority Board on any items not on the agenda and within the jurisdiction of the Board. The Board will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

*Check meeting attendees. Read emails and/or phone calls submitted.

A. Consent Agenda (Board Action Required)

The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the ESTA or public wishes an item removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by ESTA Board members, without the removal of the item from the Consent Agenda.

- A-1 Approval of Regular Meeting Minutes of October 14, 2022
- A-2 Van Purchase
- A-3 FY2022-23 Winter Service Review

B. Information Agenda (Receive and File Only)

The following items are presented as information only. Staff is prepared to answer questions on these items, and may verbally emphasize points as necessary. Otherwise, if no member of the public or Board wishes to open a discussion, the Information Agenda will stand as presented, and the meeting will move to the next section.

- B-1 2023 ESTA Board Meeting Dates
- B-2 Financial Report for 2022/23
- B-3 Dial-a-Ride Fare Increase

C. Action Agenda (Board Action Required)

- C-1 2023 ESTA Board Elections

D. Board Member Comments

E. Closed Session

- E-1 DISCUSSION/POSSIBLE ACTION. Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; Phil Moores, Dawn Vidal, and Christy Milovich. Bargaining Group; ESTA-EEA
- E-2 Report on closed session as required by law.

F. Adjournment

The next regularly scheduled meeting is December 9, 2022 at 11:00 am, in Bishop, CA. Check ESTA website for details on attending the meeting.

Draft Minutes 10/14/2022

Call to Order

The meeting was called to order at 11:07 a.m.

Roll Call

Board Members Karen Schwartz, Rhonda Duggan, and Chair Bill Sauser attended the meeting in person, Board Members Jim Ellis, Jeff Griffiths, and Bob Gardner joined the meeting via videoconference. Board Members Kirk Stapp and Dan Tothoroh were absent.

Pledge of Allegiance

Jim Warda Led the Pledge of Allegiance.

Consent Agenda

It was moved by Board Member Rhonda Duggan, seconded by Board Member Karen Schwartz, with Board Members Kirk Stapp and Dan Tothoroh absent and carried by a 6-0 roll call vote to approve the Consent Agenda as presented.

Information Agenda

B-1 Executive Director Phil Moores announced that Joe Warda had been awarded the ESTA Employee of the Quarter. There was discussion between Mr. Moores, Mr. Warda and members of the Board.

B-2 Executive Director Phil Moores outlined the information in the 2021/22 Financial Report. Chair Bill Sauser suggested that moving forward the Financial Reports be added to the Consent Agenda. There was discussion between Mr. Moores and members of the Board.

B-3 Executive Director Phil Moores presented the Financial Report for 2022/23 (There was no discussion.)

B-4 Executive Director Phil Moores outlined the information in the staff report. There was discussion between Mr. Moores and members of the Board.

B-5 Executive Director Phil Moores outlined the information in the staff report. There was discussion between Mr. Moores and members of the Board.

Action Agenda

C-1 Executive Director Phil Moores outlined the information in the staff report. There was discussion between Mr. Moores and members of the Board.

It was moved by Board Member Jeff Griffiths, seconded by Board Member Karen Schwartz, with Board Members Kirk Stapp and Dan Tothoroh absent and carried by a 6-0 roll call vote to approve Job Sharing Program as presented.

Board Member Comments

Board Member Bob Gardner announced that there was a Yosemite Area Regional Transportation System (YARTS) meeting on Monday and invited Executive Director Phil Moores to attend.

There was discussion between Mr. Moores and members of the Board.

Closed Session

The Board went into closed session at 11:29 a.m.

The Board returned from closed session at 11:52 a.m.

Chair Bill Sauser reported that there was no reportable action was taken in closed session

Adjournment

The meeting was adjourned at 11:52 a.m. to the next regular meeting scheduled to be held on November 18, 2022 in Bishop.

STAFF REPORT

Subject: Approval of Van Purchases

Initiated by: Phil Moores, Executive Director

BACKGROUND:

Poor availability of vehicles has made executing grant awards difficult. We have six large cutaways, a trolley, and two small cutaways left to receive on previous grant awards. Meanwhile, the Bishop dial-a-ride fleet is broken in many ways. Older vehicles need parts and have a high maintenance cost and fuel cost.

ANALYSIS/DISCUSSION:

To address the challenge, purchasing smaller vehicles that are currently available will both provide a working fleet and cost less to do it. They will all be ADA accessible. Once the vans are received, the older small cutaways will be sold or gifted.

FINANCIAL CONSIDERATIONS

The purchase of these vans will be funded with Inyo and Mono Capital Restricted STA and/or with funds from ESTA's Capital Replacement Account. There are sufficient funds to make the purchase. The per unit price is \$74,968.28.

RECOMMENDATION

The Board is requested to approve the purchase of five Dodge Braun Vans from Creative Bus Sales, in the amount not to exceed \$400,000 funded with Inyo and Mono Capital Restricted STA funds and/or with funds from ESTA's capital replacement account.



Creative Bus Sales

14740 Ramona Avenue
Chino, CA 91710
888.633.8380



Creative Bus Sales

7471 Reese Road
Sacramento, CA 95828
888.633.8380

CalACT MBTA RFP #20-01 - Class D - Quote Sheet <small>(Rev 2022)</small>				
Vehicle Type:	Class D - Braun (WAV Side Entry)	Type of Ramp:	<input checked="" type="checkbox"/> Braun	
Contact:	Phil Moores	Ramp Location:	<input checked="" type="checkbox"/> Front Side	
Agency:	Eastern Sierra Transit Authority	Seat Material Level:	Level 4- Docket 90	
Address:	565 Airport Rd	Seat Color:	Grey	
City, State, Zip:	Inyo, CA 93514	Flooring and Color:	Grey	
Phone:	760-872-1901 ext 12	Salesperson:	Mike Farr/Steve Chung	
E-Mail:	pmoores@etransit.com	Salesperson Cell:	909-730-5319/909-549-9398	
Delivery:	30 Days from PO (In stock)	Salesperson E-Mail:	Mikef@creativebus-sales.com	
Quantity:	Description	Price	Ext. Price	ADA
1	Braun - WAV Side Entry - Class D	\$65,623.00	\$65,623.00	\$25,619.00
Published Options				
1	14 - Delivery Zone 3	\$1,320.00	\$1,320.00	
Non-Published Options				
1	Decals/Graphics allowance (ESTA Design)	\$1,800.00	\$1,800.00	
1	Two Way radio purchase and installation	\$1,575.00	\$1,575.00	
		Class D - Base Price	\$65,623.00	
		Published Options	\$1,320.00	
		Non-Published Options	\$3,375.00	
		Total	\$70,318.00	\$25,619.00
		Doc Prep Fee	\$85.00	
The Non-Taxable Amount is the ADA Equipment in the Base and Added as Options		Non-Taxable	\$25,619.00	
		Taxable Amount	\$44,784.00	
Inyo ▼		Tax Total	\$3,470.76	7.750%
		Sub-Total	\$73,873.76	
		CalACT Fee	\$1,054.77	
		DMV E-File Fee:	\$31.00	
		DMV Fee	\$0.00	<i>(Estimated)</i>
		Tire Fee	\$8.75	
		Total	\$74,968.28	<i>Insert Miles</i>
		Number of Units	5	
		Final Total	\$374,841.40	
<p>Purchasing of vehicles requires a CALACT membership, letter of assignment, and payment of procurement fee. If you have any questions, please contact CALACT direct at 916-920-8018</p>				

Mike Farr

Mike Farr
Transit Bus Sales
Creative Bus Sales
11/10/22

Phil Moores
Phil Moores
Executive Director
ESTA
11/10/22

STAFF REPORT

Subject: 2022-23 Winter Service Recommendations
Presented by: Phil Moores, Executive Director

BACKGROUND:

ESTA’s Service Change Policy includes a plan for bi-annual service planning sessions to allow the Board an opportunity to review and approve the services proposed to be operated for the coming six months.

ANALYSIS/DISCUSSION:

The following pages detail the specific routes that are planned to be operated by Eastern Sierra Transit for what is considered the winter season 2022-23. Table 1 provides descriptions of the routes. All services approved for operation in FY21-22 are proposed to continue in FY22-23.

Table 1

Route	Type	Days of Week								Hours	Service Period	Description
		S	M	T	W	T	F	S	S			
Walker DAR	DAR		X	X	X	X	X	X		8am-4:30pm	year-round	1 bus, expand to Bridgeport 1 days
Bridgeport - Carson	LL				X					11am-6:30pm	year-round	1 roundtrip on Wednesday
Walker to Mammoth	LL		X	X	X	X	X	X		8am-5pm	Tuesdays	Operated by Walker DAR driver. Res. Only
Mammoth DAR	Par		X	X	X	X	X	X		8am-5pm	year-round	Provides ADA paratransit backup
Purple Line	Cor	X	X	X	X	X	X	X		7am-6pm	year-round	1 bus with 30-minute headways
Mammoth Winter Trolley	Cor	X	X	X	X	X	X	X		5:40p-2am	Through April 21	2 buses with 30-minutes service till 2am
Mammoth Shoulder Season Trolley	Cor	X	X	X	X	X	X	X		7am-10pm	mid-April to mid-June Labor Day till Nov.	2 buses with 30-minutes service till 2am
Red Line	Cor	X	X	X	X	X	X	X		7am-5:30pm	Thru April	3 buses with 20-minute service As many as 6 buses on busy days
Blue Line	Cor	X	X	X	X	X	X	X		7am-5:20pm	Thru April	1 bus with 15-minute service
Green Line	Cor	X	X	X	X	X	X	X		7:30am-5:30pm	Thru April	1 bus with 15-minute service
Yellow Line	Cor	X	X	X	X	X	X	X		7:30am-5:30pm	Thru April	1 bus with 20-minute service
Mammoth Express	Com		X	X	X	X	X			see schedule	year-round	8 trips daily
395 Reno	Cor		X	X	X	X	X			see schedule	year-round	1 roundtrip daily
395 Lancaster	Cor		X	X	X	X	X			see schedule	year-round	1 roundtrip daily
Benton - Bishop	LL			X				X		8:30am leave 2:30pm return	year-round	1 roundtrip daily, 2 days per week
Bishop DAR	DAR	X	X	X	X	X	X	X		7am-6:30pm (M-F) 8:30am-6pm (Sat) 8am-1pm (Sun)	year-round	Door-to-door service in Bishop
Nite Rider	DAR							X	X	6pm-2am	year-round	Friday and Saturday nights (and New Years Eve & Tri-county Fair Sunday)
Lone Pine - Bishop	Com		X	X	X	X	X			see schedule	year-round	6 trips daily
Lone Pine DAR	DAR		X	X	X	X	X			7:30am-3:30pm	year-round	1 bus - door-to-door service

FINANCIAL CONSIDERATIONS

The transit service detailed on the preceding pages are included in the ESTA FY 2022/23 budget and are consistent with the revenues included in the budget. The revenues and expenses for the routes that are approved to operate beyond June 30, 2023 will be included in the FY 2023/24 budget.

RECOMMENDATION

The Board is requested to approve the Eastern Sierra Transit services planned to be operated through April 2023.

STAFF REPORT

Subject: 2023 Board Meeting Calendar

Presented By: Phil Moores, Executive Director

Background:

Section 1.5 of the Joint Powers Agreement provides that the Board of Directors shall provide for at least one regular meeting each month.

Analysis/Discussion:

The Board has historically met on the second Friday of each month, alternating the meetings between Bishop and Mammoth two at a time. Virtual meetings will likely continue for a while. Both the ESCOG and League of Cities calendars were consulted. The California League of Cities conference is scheduled for September 20-22, 2023, in Sacramento. Anticipated ESCOG meeting dates are indicated in bold.

Financial Considerations:

None

Recommendation:

It is recommended the Board approve a schedule of dates for the regular meetings of the Board for 2023.

January 13 in Bishop, 9am

July 14 Bishop, 9am

February 10 in Mammoth, 11am

August 11 in Bishop, 11am

March 10 in Bishop, 9am

September 8 in Mammoth, 11am

April 14 in Bishop, 11am

October 13 in Mammoth, 11am

May 12 in Mammoth, 9am

November 17 in Bishop, 9am

June 9 in Mammoth, 11am

December 8 in Bishop, 11am

STAFF REPORT

Subject: Financial Report – FY 2022/23
Initiated by: Dawn Vidal, Administration Manager

The year-to-date roll-up and year end forecast for the 2022/23 fiscal year are included on the following pages. Reports are as of November 11, 2022.

Gas was budgeted at \$5.75 per gallon and averaged \$5.40 in October, 6% below budget. FY to date average is \$5.15.

Fuel and vehicle maintenance do not reflect Town of Mammoth Lakes invoicing for August, September and October.

5045, Compensated Absence Expense reflects annual PTO payout option for employees with more than 240 hours accrued. We had a number of folks take advantage of this program.

Financial information as of: 11/11/2022 % of Fiscal Year: 37% Revenue & Expenses Still Outstanding

153299 - EASTERN SIERRA TRANSIT - ROLL UP

OPERATING Revenue		FY 22/23 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
4061	LOCAL TRANSPORTATION TAX	1,590,020	659,354	930,666	41%	1,590,020	-	
4065	STATE TRANSIT ASST	478,666	68,403	410,263	14%	478,666	-	
4301	INTEREST FROM TREASURY	35,000	9,858	25,142	28%	35,000	-	
4498	STATE GRANTS	80,044	125,243	-	156%	80,044	-	
4499	STATE OTHER	78,839	-	78,839	0%	78,839	-	
4555	FEDERAL GRANTS	961,740	-	961,740	0%	961,740	-	
4599	OTHER AGENCIES	1,078,792	114,901	963,891	11%	1,078,792	-	
4747	INSURANCE PAYMENTS	-	-	-	-	-	-	
4819	SERVICES & FEES	2,405,107	775,275	1,629,832	32%	2,405,107	-	
4959	MISCELLANEOUS REVENUE	24,000	15,607	8,393	65%	24,000	-	
4999	PRIOR YEARS REIMBURSEMENTS	-	550	0	-	-	-	
	Revenue Total:	6,732,208	1,769,191	5,008,766	26%	6,732,208	-	

Operating Expenditure:		FY21/22 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
5001	SALARIED EMPLOYEES	1,709,481	410,656	1,298,825	24%			
5003	OVERTIME	125,820	47,265	78,555	38%			
5005	HOLIDAY OVERTIME	124,726	21,108	103,618	17%			
5012	PART TIME EMPLOYEES	535,472	146,571	388,901	27%			
	Wages subtotal	2,495,499	625,600	1,869,899	25%	2,495,499	-	
5021	RETIREMENT & SOCIAL SECURITY	61,898	13,289	48,609	21%	61,898	-	
5022	PERS RETIREMENT	260,870	82,963	177,907	32%	260,870	-	
5025	RETIREE HEALTH BENEFITS	3,720	-	3,720	0%	3,720	-	
5031	MEDICAL INSURANCE	329,850	61,478	268,372	19%	329,850	-	
5043	OTHER BENEFITS	37,983	6,022	31,961	16%	37,983	-	
5045	COMPENSATED ABSENCE EXPENSE	204,239	59,311	144,928	29%	204,239	-	
5046	OPEB EXPENSE	60,000	-	60,000	0%	60,000	-	
5047	EMPLOYEE INCENTIVES	7,400	1,353	6,047	18%	7,400	-	
5111	CLOTHING	2,500	100	2,400	4%	2,500	-	
5152	WORKERS COMPENSATION	100,638	105,028	(4,390)	104%	100,638	-	Prepaid
5154	UNEMPLOYMENT INSURANCE	40,000	-	40,000	0%	40,000	-	
5158	INSURANCE PREMIUM	195,440	190,893	4,547	98%	195,440	-	Prepaid
5171	MAINTENANCE OF EQUIPMENT	727,333	159,738	567,595	22%	727,333	-	
5173	MAINTENANCE OF EQUIPMENT-M	18,400	5,511	12,889	30%	18,400	-	Does not include Aug Sept OCT TOML

Operating Expenditure:	FY21/22 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
5191 MAINTENANCE OF STRUCTURES	5,000	-	5,000	0%	5,000	-	
5211 MEMBERSHIPS	1,400	229	1,171	16%	1,400	-	
5232 OFFICE & OTHER EQUIP < \$5,000	16,900	6,303	10,597	37%	22,206	-	
5238 OFFICE SUPPLIES	9,000	1,652	7,348	18%	9,000	-	
5253 ACCOUNTING & AUDITING SERVICE	51,168	9,088	42,081	18%	51,168	-	
5260 HEALTH - EMPLOYEE PHYSICALS	7,001	2,078	4,923	30%	7,001	-	
5263 ADVERTISING	45,902	6,769	39,133	15%	45,902	-	
5265 PROFESSIONAL & SPECIAL SERVICE	312,595	62,601	249,994	20%	312,595	-	
5291 OFFICE, SPACE & SITE RENTAL	229,740	66,332	163,408	29%	224,528	-	
5311 GENERAL OPERATING EXPENSE	89,376	38,786	50,590	43%	89,376	-	
5326 LATE FEES & FINANCE CHARGES	300	10	290	3%	300	-	
5331 TRAVEL EXPENSE	17,099	2,526	14,573	15%	17,099	-	
5332 MILEAGE REIMBURSEMENT	28,000	7,175	20,825	26%	28,000	-	
5351 UTILITIES	81,846	8,646	73,200	11%	81,846	-	
5352 FUEL & OIL	895,964	224,424	671,540	25%	895,964	-	Does not include Aug Sep Oct TOML
5539 OTHER AGENCY CONTRIBUTIONS	52,000	-	52,000	0%	-	-	
5901 CONTINGENCIES	128,350	-	128,350	0%	128,350	-	
Expenditure Total:	6,517,411	1,747,905	4,769,506	27%	6,465,505		

TRANSFERS Expenditure	FY21/22 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
5798 CAPITAL REPLACEMENT	145,781	-	145,781	-	145,781	-	
5801 OPERATING TRANSFERS OUT	-	-	-	-	-	-	
Expenditure Total:	145,781	-	145,781	-	145,781	-	

NET TRANSFERS

Projected Revenue less Projected Expenses:	266,703
Less Capital Trolley Match:	69,000
Less Capital Replacement Transfers:	145,781
Less Capital Structures & Improvements:	13,801
Operating Balance:	38,121

CAPITAL ACCOUNT Revenue		FY 22/23 Budget	YTD Actual	Balance	% of Budget	Year End Forecast	YE Forecast Variance	Comments
4066	PTMISEA	92,000	-	92,000	0%	92,000	-	
4067	STATE TRANSIT ASST-CAPITAL	377,707	15,835	361,872	4%	377,707	-	Vehicle matching funds
4495	STATE GRANTS - CAPITAL	45,209	-	45,209	0%	45,209	-	LCTOP Electric Vehicle
4557	FEDERAL GRANTS - CAPITAL	1,376,575	-	1,376,575	0%	1,376,575	-	Vehicles(5310, 5339a)
4911	SALE OF FIXED ASSETS						-	

Capital Expenditures

5640	STRUCTURES & IMPROVEMENTS	13,801	685	13,116	5%	13,801	-	
5650	EQUIPMENT						-	
5655	VEHICLES	2,266,219	392,300	1,873,919	17%	2,266,219	-	New Vehicles (5310, 5339(a))
	Expenditure Total:	2,280,020	392,985	1,887,035	17%	2,280,020	-	

Projected Capital Revenue Less Projected Expenses :	(388,529)
Plus Trolley Funding in Operating Revenue:	69,000
Plus Reds Radio Funding in Operating Revenue:	
Plus Structures & Improvements in Operating Revenue:	13,801
Plus LCTOP fund balance for Electric Vehicle:	162,989
Capital Balance:	(142,739)

Breakdown of 4819 Service & Fees Revenue	
MMSA Fees	-
Red's Revenue	594,693
All Other Passenger Fares	180,583
Total 4819	775,275

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 11/11/2022

Object	Description	Budget	Actual	Encumbrance	Balance	%
Key: 153298 - ESTA - BUDGET						
OPERATING						
Revenue						
Expenditure						
NET OPERATING		0.00	0.00	0.00	0.00	
CAPITAL ACCOUNT						
Revenue						
NET CAPITAL ACCOUNT		0.00	0.00	0.00	0.00	
Key: 153299 - EASTERN SIERRA TRANSIT						
OPERATING						
Revenue						
4061	LOCAL TRANSPORTATION TAX	1,590,020.00	659,353.52	0.00	930,666.48	41.46
4065	STATE TRANSIT ASST	478,666.00	68,403.00	0.00	410,263.00	14.29
4301	INTEREST FROM TREASURY	35,000.00	9,857.80	0.00	25,142.20	28.16
4498	STATE GRANTS	80,044.00	125,243.00	0.00	(45,199.00)	156.46
4499	STATE OTHER	78,839.00	0.00	0.00	78,839.00	0.00
4555	FEDERAL GRANTS	961,740.00	0.00	0.00	961,740.00	0.00
4599	OTHER AGENCIES	1,078,792.00	114,900.87	0.00	963,891.13	10.65
4819	SERVICES & FEES	2,405,107.00	775,275.13	0.00	1,629,831.87	32.23
4959	MISCELLANEOUS REVENUE	24,000.00	15,607.48	0.00	8,392.52	65.03
4999	PRIOR YEARS REIMBURSEMENTS	0.00	550.31	0.00	(550.31)	0.00
Revenue Total:		6,732,208.00	1,769,191.11	0.00	4,963,016.89	26.27
Expenditure						
5001	SALARIED EMPLOYEES	1,709,481.00	410,656.05	0.00	1,298,824.95	24.02
5003	OVERTIME	125,820.00	47,265.22	0.00	78,554.78	37.56
5005	HOLIDAY OVERTIME	124,726.00	21,107.74	0.00	103,618.26	16.92
5012	PART TIME EMPLOYEES	535,472.00	146,570.61	0.00	388,901.39	27.37
5021	RETIREMENT & SOCIAL SECURITY	61,898.00	13,289.09	0.00	48,608.91	21.46
5022	PERS RETIREMENT	260,870.00	82,962.72	0.00	177,907.28	31.80
5025	RETIREE HEALTH BENEFITS	3,720.00	0.00	0.00	3,720.00	0.00
5031	MEDICAL INSURANCE	329,850.00	61,478.31	0.00	268,371.69	18.63
5043	OTHER BENEFITS	37,983.00	6,021.94	0.00	31,961.06	15.85
5045	COMPENSATED ABSENCE EXPENSE	204,239.00	59,310.90	0.00	144,928.10	29.03
5046	OPEB EXPENSE	60,000.00	0.00	0.00	60,000.00	0.00
5047	EMPLOYEE INCENTIVES	7,400.00	1,352.62	0.00	6,047.38	18.27
5111	CLOTHING	2,500.00	100.21	0.00	2,399.79	4.00
5152	WORKERS COMPENSATION	100,638.00	105,028.00	0.00	(4,390.00)	104.36
5154	UNEMPLOYMENT INSURANCE	40,000.00	0.00	0.00	40,000.00	0.00
5158	INSURANCE PREMIUM	195,440.00	190,893.00	0.00	4,547.00	97.67
5171	MAINTENANCE OF EQUIPMENT	727,333.00	159,738.17	0.00	567,594.83	21.96
5173	MAINTENANCE OF EQUIPMENT-	18,400.00	5,511.24	0.00	12,888.76	29.95
5191	MAINTENANCE OF STRUCTURES	5,000.00	0.00	0.00	5,000.00	0.00
5211	MEMBERSHIPS	1,400.00	229.00	0.00	1,171.00	16.35
5232	OFFICE & OTHER EQUIP < \$5,000	16,900.00	6,303.38	0.00	10,596.62	37.29
5238	OFFICE SUPPLIES	9,000.00	1,651.73	0.00	7,348.27	18.35
5253	ACCOUNTING & AUDITING SERVICE	51,168.00	9,087.50	0.00	42,080.50	17.76
5260	HEALTH - EMPLOYEE PHYSICALS	7,001.00	2,078.18	0.00	4,922.82	29.68
5263	ADVERTISING	45,902.00	6,769.42	0.00	39,132.58	14.74
5265	PROFESSIONAL & SPECIAL SERVICE	312,595.00	62,601.21	0.00	249,993.79	20.02

User: DVIDAL - Dawn Vidal

Page

Date: 11/11/2022

Report: GL8006: Fin Stmt Budget to Actual with Encumbrance

20

Time: 09:40:58

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As of 11/11/2022

Object	Description	Budget	Actual	Encumbrance	Balance	%
5291	OFFICE, SPACE & SITE RENTAL	229,740.00	66,331.53	0.00	163,408.47	28.87
5311	GENERAL OPERATING EXPENSE	89,376.00	38,785.64	0.00	50,590.36	43.39
5326	LATE FEES & FINANCE CHARGES	300.00	10.00	0.00	290.00	3.33
5331	TRAVEL EXPENSE	17,099.00	2,526.17	0.00	14,572.83	14.77
5332	MILEAGE REIMBURSEMENT	28,000.00	7,174.78	0.00	20,825.22	25.62
5351	UTILITIES	81,846.00	8,646.34	0.00	73,199.66	10.56
5352	FUEL & OIL	895,964.00	224,424.44	0.00	671,539.56	25.04
5539	OTHER AGENCY CONTRIBUTIONS	52,000.00	0.00	0.00	52,000.00	0.00
5901	CONTINGENCIES	128,350.00	0.00	0.00	128,350.00	0.00
	Expenditure Total:	<u>6,517,411.00</u>	<u>1,747,905.14</u>	<u>0.00</u>	<u>4,769,505.86</u>	<u>26.81</u>
NET OPERATING		<u>214,797.00</u>	<u>21,285.97</u>	<u>0.00</u>	<u>193,511.03</u>	
NON-OPERATING Revenue						
NET NON-OPERATING		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
CAPITAL ACCOUNT Revenue						
4066	PTMISEA	92,000.00	0.00	0.00	92,000.00	0.00
4067	STATE TRANSIT ASST-CAPITAL	377,707.00	15,835.00	0.00	361,872.00	4.19
4495	STATE GRANTS - CAPITAL	45,209.00	0.00	0.00	45,209.00	0.00
4557	FEDERAL GRANTS - CAPITAL	1,376,575.00	0.00	0.00	1,376,575.00	0.00
	Revenue Total:	<u>1,891,491.00</u>	<u>15,835.00</u>	<u>0.00</u>	<u>1,875,656.00</u>	<u>0.83</u>
Expenditure						
5630	LAND IMPROVEMENTS	13,801.00	0.00	0.00	13,801.00	0.00
5640	STRUCTURES & IMPROVEMENTS	13,801.00	685.02	0.00	13,115.98	4.96
5655	VEHICLES	2,266,219.00	392,300.18	0.00	1,873,918.82	17.31
	Expenditure Total:	<u>2,293,821.00</u>	<u>392,985.20</u>	<u>0.00</u>	<u>1,900,835.80</u>	<u>17.13</u>
NET CAPITAL ACCOUNT		<u>(402,330.00)</u>	<u>(377,150.20)</u>	<u>0.00</u>	<u>(25,179.80)</u>	
TRANSFERS Revenue						
Expenditure						
5798	CAPITAL REPLACEMENT	145,781.00	0.00	0.00	145,781.00	0.00
	Expenditure Total:	<u>145,781.00</u>	<u>0.00</u>	<u>0.00</u>	<u>145,781.00</u>	<u>0.00</u>
NET TRANSFERS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
153299 Total:		<u>(333,314.00)</u>	<u>(355,864.23)</u>	<u>0.00</u>	<u>22,550.23</u>	

COUNTY OF INYO
UNDESIGNATED FUND BALANCES

AS OF 06/30/2023

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
ESTA - EASTERN SIERRA TRANSIT AUTHORI										
1532 EASTERN SIERRA TRANSIT	5,015,904	(3)	68,300		21,902			5,062,299		5,062,299
1533 ESTA ACCUMULATED	1,532,112							1,532,112		1,532,112
1534 ESTA GENERAL RESERVE	537,375							537,375		537,375
1535 ESTA BUDGET STAB	214,948							214,948		214,948
1536 REDS MEADOW ROAD	152,069							152,069		152,069
6809 SRTP TRANSPORT PLAN	94,038					47,208		46,830		46,830
6814 JARC-MAMMOTH EXPRESS						1,765		(1,765)		(1,765)
6820 NON-EMERGENCY TRAN REIM	3,579					11,335		(7,756)		(7,756)
6821 BISHOP YARD-ESTA	80					5,008		(4,928)		(4,928)
6822 LCTOP-ELECTRIC VEHICLE	322					2,000		(1,678)		(1,678)
6824 ESTA-LCTOP	60,681	3			17	985		59,682		59,682
6825 BISHOP ADMIN BUILDING	71,339							71,339		71,339
ESTA Totals	7,682,447		68,300		21,919	68,301		7,660,527		7,660,527
Grand Totals	7,682,447		68,300		21,919	68,301		7,660,527		7,660,527

STAFF REPORT

Subject: ESTA Dial-a-Ride Fare Change
Presented by: Phil Moores, Executive Director

BACKGROUND:

The Dial-a-Ride (DAR) service operated by ESTA have not had a fare increase since 2011. Recent operational cost increases make it necessary to consider a fare change across all DAR services. This includes the Lone Pine, Bishop, Mammoth Lakes, and Walker locations.

When this subject was originally introduced, the additional revenue was to help pay for a \$30,000 annual software license to implement a microtransit style app to Bishop DAR. However, recent labor negotiations make the purchase imprudent at this time. Now the funds are needed to help cover increasing expenses.

FINANCIAL CONSIDERATIONS

Dial-A-Ride Fares

Current

Fare Categories	Adult	Discount
Zone 1 (In town)	\$3	\$2.40
Zone 2 (Outside of town)*	\$4.20	\$3.60
Night Rider (6pm – 2am Fri and Sat nights)	\$4.20	\$3.60

Proposed

Fare Categories	Adult	Discount
Zone 1 (In town)	\$4	\$3
Zone 2 (Outside of town)*	\$5	\$4
Night Rider (6pm – 2am Fri and Sat nights)	\$5	\$4

The expected revenue from the recommended fare change is approximately \$30,000 annually. The ESTA DAR carries around 40,000 passengers each year.

The public hearing will coincide with the January 13th, 2023 Board meeting. Once the public hearing portion of the meeting is complete, the Board may vote on the item.

This item is information only.

STAFF REPORT

Subject: Election of 2023 Chairperson and Vice-Chairperson

Presented By: Phil Moores, Executive Director

Background:

Section 2.1 of the Joint Powers Agreement provides that the Board of Directors shall elect a Chair and Vice-Chair from among its members. The ESTA By-Laws specify that the representative elected to the Chair position shall alternate between Inyo and Mono Counties each year, and that the persons elected to the Chair and Vice-Chair positions shall not be from the same county.

Analysis/Discussion:

In keeping with the provisions outlined in the ESTA By-Laws, the Chair for the 2023 year should be from Bishop or Inyo County. Past practice has been that the Vice-Chair has been elected to the position of Chair in the year following their term as Vice-Chair. Director Totheroh from the Inyo County was elected to the position of Vice-Chair last year. Unfortunately, Director Totheroh will not be on the ESTA Board after December 2022. Also, in keeping with the By-Laws, the Vice-Chair for 2023 should be from either Mono County or the Mammoth Lakes.

Recommendation:

It is recommended the Board elect a Chairperson and Vice Chairperson for 2023.